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Oregon Coast Community College
Office of the President
400 SE College Way
Newport, OR 97366

April 29, 2022

Attn: Kathy Andrews

Chris Boyle suggested that I consider becoming a member of the OCCC Board, and at his suggestion, Nancy Osterlund reached out to me. Yesterday, we had a nice chat about OCCC service. I am interested in the possibility of joining your Board. And yes, I am registered to vote in Lincoln County.

My resume is attached. I've had a very long career in higher education that culminated in my appointment as Vice President for Finance and Administration at Northern Virginia Community College, in which role I served for eleven years. "NOVA," as we call it, or NVCC if you prefer, is a very large urban and comprehensive community college serving four counties and five chartered cities at six campuses and three centers. When I worked there, we had more than 72,000 students, which made NOVA the second largest community college in the country. I understand the College has grown since then.

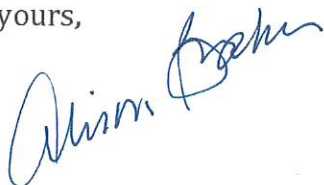
Despite the size of the college, students found themselves in small classes with excellent faculty, and were supported by a diverse and dedicated staff. Student success was (and I think, still is) the whole point.

My job was to see that teaching and learning took place in a clean, healthy, and safe environment, supported with the equipment, learning resources and supplies needed for student success. Budgets were always an issue, but the quality of our programs was always our top priority.

While NOVA is quite different from OCCC, their missions are similar. Personally, I believe the community college is the best educational invention the United States has ever made. There is nothing quite like it in any other country, although some are trying to copy it. As our country's leaders grapple with the challenges of encouraging economic growth and development and fostering an innovative, productive and diverse workforce, they should look first to America's community colleges for answers.

That is why I would like to be of service.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Alison Baker", is written over the typed name "Alison Baker".

Alison W. Baker

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Education:

JD, May 1985, University of Oregon School of Law, Admitted to the Oregon State Bar, 1985, Admitted to the District of Columbia Bar, 1996. Retired from both bar associations.

Certificate, 1979, Institute for Educational Management, Harvard University.

Master's Degree, Public Administration (MPA), 1972, The Pennsylvania State University.

BA, History and Political Science, 1967, The Pennsylvania State University.

Professional Experience

1997 to 2008: Professor Emerita and Retired Vice President, Finance and Administration, Northern Virginia Community College. Chief financial and administrative officer of a six-campus comprehensive community college with an annual operating budget in excess of \$130 million and an annual credit enrollment of over 70,000 students. Responsible for all college budgeting and accounting, bursars' functions, human resources, payroll, capital planning, construction and facilities maintenance, purchasing, material management and logistics, and the college police force.

August 1995 through December 1996: Assistant Provost for Administration, American University, Washington, D.C. Responsible to the Provost and Vice President for Academic Affairs for strategic planning, budgeting, information technology, continuing education, academic entrepreneurship, and grants and contracts at a private research university with approximately 12,000 FTE students.

April 1994 through August 1995: Acting Assistant Vice President for Operations and Finance, Office of Alumni and University Relations, Georgetown University. Managed the unit budget of approximately \$10 million, supervised human resources, purchasing, accounts payable, and advancement services, including gift accounting, prospect research, direct mail operations, and computer systems support. Led the acquisition and implementation of a client-server information system to support alumni/donor information.

September 1985 to April 1994: Executive Assistant to the President, University of Oregon. Chief of staff and member of president's cabinet, agenda liaison with the Oregon State Board of Higher Education, and accreditation liaison with Northwest Association of Schools and Colleges. Responsible for administrative rules and policy promulgation and implementation. Coordinated relations with faculty governance and managed the committee appointment process. Assisted the president in the general administration of the University with emphasis on budgeting and planning, represented the president as needed, and led special projects, including the development of a research park.

Spring 1987 and Spring 1990: Adjunct Assistant Professor of Law, University of Oregon School of Law. Taught Trusts and Estates I, the basic course in wills, trusts, and estate planning.

July 1977 to September 1985: Associate Dean for Fiscal Affairs, College of Arts and Sciences, University of Oregon. Responsible to the dean for planning, management and control of general funds in 40 academic departments and programs employing more than 600 faculty and staff. Contract negotiation and management, including collective-bargaining agreements. Developed and implemented management information systems and acquired and installed the first PCs and PC networks.

January 1976 to July 1977: Fiscal manager, Oregon Department of Higher Education. Prepared and analyzed budget requests and operating budgets, performed cost studies and program assessments. Developed allocation systems for use among eight public institutions and seven public service divisions. Worked with legislators and legislative committees on higher education funding.

March 1974 to January 1976: Assistant Vice Provost for Budget, University of New Hampshire. Reported to the Vice Provost for Finance and Administration, and served as the University's budget director, responsible for the design, implementation, and operation of budget planning models and allocation systems.

March 1972 to March 1974: Program Budget Analyst, The Pennsylvania State University. Developed and implemented management information systems for predicting enrollment, faculty aging, income, and expenditures. Developed the budgetary framework for the Hershey Medical Center.

Other Recent Experience and Service:

In January 2008, I retired from NVCC and accompanied my husband, a professor of history at Georgetown University, to Florence Italy for the Spring Semester, where he taught Georgetown undergraduates studying abroad, and I studied the Italian language. Between May and October we traveled extensively in Europe and the United States, and from October 2008 through July 2009 we were resident at the Wissenschaftskolleg zu Berlin, an international institute for advanced studies in Berlin, Germany.

After our time in Europe, I managed preparations for the sale of our home in Virginia and worked with our architect to design our home in South Beach, and with our contractor during its construction.

Since relocating to South Beach, we have traveled extensively, visiting every continent. I have become involved in our neighborhood association, of which I currently serve as president. I also serve on the board of Habitat for Humanity of Lincoln County, presently as the board vice president.

While in Virginia, I served as a board member and board secretary of the Fairfax Area Christian Emergency Transition Services (FACETS), and as a member of its finance committee and chair of its audit committee.

References: Available upon request.