

**Oregon Coast Community College  
Board of Education Meeting Minutes  
Wednesday, October 17, 2018  
OCCC Central County Campus  
400 SE College Way, Newport, OR 97366**

**A. CALL TO ORDER**

Chair Debbie Kilduff called the meeting to order at 6:00pm.

a. Board Roll Call

Board of Education members present: Debbie Kilduff, Nancy Osterlund, Cliff Ryer, Chris Chandler and Alison Nelson-Robertson. Absent: Richard Emery, Jeff Ouderkirk.

b. Welcomes.

OCCC faculty and staff present: Dan Lara, Steve Seney, Linda Mollino, Cindy Carlson, Joy Gutknecht, Lucinda Taylor, and Dave Price. Guests: Mr. Osterlund.

Dan Lara introduced the new Associate Dean of Academics and Workforce, Steve Seney. Lara gave a brief description of Seney's background and qualifications. The board welcomed Seney to OCCC.

c. Approval of Minutes

Osterlund proposed Nelson-Robertson seconded a motion to approve the minutes of September 19, 2018 OCCC BOE meeting. Four in favor, 1 abstain. **MOTION PASSED**

d. Finalize Agenda

Ryslinge informed the board Item C.a. Student Spotlight, ASG will take place at a future board meeting.

**B. COMMUNICATIONS**

a. Written

Letter to BOE Chair from Candidate for Lincoln County Commissioner.

b. Public Comment on Agenda Items

None.

**C. COLLEGE REPORTS**

a. President's Report

Ryslinge updated the board with enrollment numbers for the Oregon Promise program and described the FAFSA lab/financial aid nights held by the college. Ryslinge discussed the data on the OCCC matriculation program for high school seniors, the enrollment numbers are up. The Navigate program has both a manager and a specialist that work closely with Lincoln County School District, the specialist particularly works with

first-generation and low-income students. Ryslinge shared with the board there were three very successful high school visits this Fall. The College “Welcome Desk” was a successful event the beginning of the term, as was the BBQ and the Club & Info fair.

Ryslinge updated the board on the accreditation process and shared recent correspondence from NWCCU which stated our request for early consideration was granted. Ryslinge reminded the board of the five recommendations that the NWCCU offered to the College. Ryslinge shared upcoming events with the board. Ryslinge informed the board of the new representative model that College Council is taking on this year. The model was created by a work group and was adopted by College Council last spring. College Council is chaired this year by Ann Wales and Marge Burak.

Ryslinge shared data with the board which reflected Student Success and Educational Pathways assessment, which included a three-year trend for reimbursable FTE. Oregon is seeing a decline in community college enrollment, OCCC has experienced a modest growth during the past three years. Ryslinge has asked Dan Lara to prepare an analysis report of dual credit data and early college to share at a future meeting. Ryslinge shared her experience visiting DC for the Rural Summit last month.

#### **D. BOARD REPORTS**

a. Foundation Update: Nancy Osterlund

Osterlund reported the foundation fund campaign is underway and making good progress. November 5<sup>th</sup> is the Donor Scholar Reception from 7-8:30pm. The foundation is consolidating their investments with Columbia Trust and will be completed in April. The SEAL scholarships are in progress, there are 13 positions and 20 applicants.

b. OCCA Update: Debbie Kilduff

Kilduff shared with the board information from the recent OCCA meeting that took place at OCCC. Most of the meeting had to do with how OCCA is working on their goals and how they look at legislative items how they prioritize their interests. Cam Preuss is the new OCCA Executive Director. There was a video training on how board members can be advocates for their college, the video can be viewed from the OCCA website. Dave Price is OCCC’s advocacy coordinator.

c. Other Board Reports

Chandler asked to add AQS to the Board Presentation listing as well as Juntos and ESL combo.

#### **E. INFORMATION AND DISCUSSION**

a. Tuition Outlook

Ryslinge informed the board of a potential tuition discussion at a future board of education meeting. Overall for OR community colleges if there isn’t a significant funding increase from state colleges will have to weigh cutting services and offerings, or increasing tuition. Oregon President’s Council recent meeting shared that about 80% of the colleges will be looking at a significant short fall that would include program reductions and potentially lay offs to balance their budgets, which has them looking at tuition. Ryer asked how much paid into PERS is prorated into tiers – what is the distribution of employees in the tiers. Ryslinge suggested

when Gintner returns from the ERP meeting, she can address the college's PERS contributions. Ryer asked if a pie graph could be provided showing the relative portion of employees that are in tier 1, tier 2.

**F. ANNOUNCEMENT OF FUTURE MEETING:** The next regularly scheduled meeting of the OCCC Board of Education will be held 6:00pm November 14, 2018 at North County Campus, 3788 SE High School Drive, Lincoln City, 97367 *(Subsequently, the November BOE meeting was rescheduled for 11/28 in order to accommodate the President's travel to the annual NWCCU meeting.)*

**G. ADJOURNMENT**

Kilduff adjourned the meeting at 6:35pm

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

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Birgitte Ryslingle, PhD