

**Oregon Coast Community College  
Board of Education Meeting Minutes  
Wednesday, November 28, 2018  
OCCC North County Campus  
3788 SE High School Drive, Lincoln City, OR 97366**

**A. CALL TO ORDER**

Chair Debbie Kilduff called the meeting to order at 6:00pm.

a. Board Roll Call

Board of Education members present: Debbie Kilduff, Nancy Osterlund, Cliff Ryer, Chris Chandler, Richard Emery, and Jeff Ouderkirk. Excused: Alison Nelson-Robertson

b. Welcomes.

OCCC faculty and staff present: Dan Lara, Linda Mollino, Cindy Carlson, Joy Gutknecht, Alberto Flores, Robin Gintner, Matt Fisher, Marion Mann, Karen Pfaff, Diane Jacobs and Dave Price. Guests: Mr. Osterlund.

c. Approval of Minutes

Osterlund proposed Chandler seconded a motion to approve the minutes of October 17, 2018 OCCC BOE meeting. Five in favor, 1 abstain. **MOTION PASSED**

d. Finalize Agenda

None.

**B. COMMUNICATIONS**

a. Written

None.

b. Public Comment on Agenda Items

Faculty members Matt Fisher and Marion Mann approached the board on a non-agenda item. Chair Kilduff reviewed the board policy for public comment and reminded the presenters of a five-minute time limit. Marion Mann shared her appreciation for President Ryslinge's work involved with attaining Candidacy and reminded the board that faculty were very involved in the work required for this success. Matt Fisher introduced himself and gave a short bio of his responsibilities at OCCC. Fisher read from a letter written by faculty members describing their current position in negotiating a new contract with the College. Kilduff shared with the faculty members the board policy concerning complaints. Matt Fisher and Marion Mann left written comments including a letter to the Board with the Board Secretary.

**C. COLLEGE REPORTS**

a. Serving North County by Dave Price and Dan Lara.

Dave Price updated the board on current activities and happenings with Community Engagement at the North County Center involving many civic programs such as the Lincoln City Rec Kids Program, CERT, Lincoln

City Police Academy, and the Rotary Club Community Garden. Price reported that recently a grant through Rotary was received to purchase cook books about cooking with fresh produce that will be given along with vegetables grown in the garden to the food pantry in Lincoln City. To be more available to Lincoln City parents and students, Price informed the board that the Director of Secondary Ed for LCSD is using an office at North County Campus, he expressed how this is a way the College can support and partner with LCSD. Price was excited about the new media studio that is up and running at the Central Campus and being staffed by two SEAL students, he also informed the board about a SEAL student with a drone license and how this resource is available to the community. Price informed the board that the community can now registrar and pay for community education classes on-line. Price announced several new classes being offered and finalized his report with a summary of other community partners in the NC building and the monetary contributions made by these partners. He also shared statistics on community education classes over the last few years.

Dan Lara summarized for the board what was happening around the county from an enrollment prospective and a distribution of offerings as well as dual credit courses. He presented graphs showing enrollment and dual credit course statistics from 2013-current. Lara discussed new course offered and new technology being used in some of the courses, such as classes by Zoom from North County Center to Central County Campus where instructors teach live courses one day a week at one of the locations. Lara informed the board that just this year students can now complete an AAOT at the North County Campus. Lara informed the board of all the dual credit courses being offered with LCSD high school and coming this winter Siletz High School will offer dual credit courses with OCCC. Lara shared a projection of 172 dual credit high school students for the 18-19 school year based on our section enrollment numbers. Ryslinge added that from a student success perspective the College insures students get high quality and credit that count towards a postsecondary certificate or degree that is meaningful for them.

#### President's Report

Ryslinge began by informing the board about recent communication with the NWCCU regarding assessment of independence and finalizing a visit date. September 2019 has been offered by NWCCU, Ryslinge is working with NWCCU to potentially move the date to October. Ryslinge attended the NWCCU annual meeting and reported information from the meeting. Dan Lara and Ann Hovey have been working with the Department of Education staff and accomplished getting an OEP ID from Department of Education. Ryslinge informed the board the "go live" date for the student portion of Campus Nexus will be August 1, 2019, the finance portion will follow. Ryslinge reported the Governor's office sent out an invitation to the seventeen community colleges to attend a conference call with Governor Brown where she talked about her budget proposal for education the base level budget is a 4.8% reduction over funding in the last biannual specific to community colleges. Ryslinge informed the board the student nursing organization worked hard this term in providing hygiene supplies to family in need, they ran a turkey bingo to help supply gift cards to foster youth.

#### **D. BOARD REPORTS**

##### a. Foundation Update: Nancy Osterlund

There is a social event at the Foundation President's home on November 29<sup>th</sup>, hopefully board members can attend. Osterlund announced Lucinda Taylor, Foundation Director will be leaving the College the end of

December.

b. OCCA Update: Rich Emery

Emery attended the OCCA conference in Sun River last month. The workshop presented by President Ryslunge about the coordination of the new ERP with the five community colleges was well received. There were several service awards given – Chris Chandler for sixteen years of service, Jeff Ouderkirk for thirty-two years of service. The new OCCA director was at the conference.

c. Other Board Reports

None.

**E. INFORMATION AND DISCUSSION**

a. Board Policy Review and Updates 1<sup>st</sup> Read

Ryslunge gave out new board policy packets to each member. There are several details to attend to such as numbering and separating out the policies to be clear and distinct. Ryslunge is recommending dealing with one or two chapters at a time, beginning with legally required and accreditation related policies. Ryslunge asked the board members to review the Chapter 1 & 2 first read documents so at the next BOE meeting a motion to renumber and realign Chapter 1 and 2 policies can be made.

**F. ANNOUNCEMENT OF FUTURE MEETING:** The next regularly scheduled meeting of the OCCC Board of Education will be held 6:00pm December 12th at Central County Campus, 400 SE College Way, Newport, OR 97366.

**G. ADJOURNMENT**

Kilduff adjourned the meeting at 7:52pm

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

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Birgitte Ryslunge, PhD