

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
OCCC Central Campus, 400 SE College Way, Newport, OR 97366
Wednesday, November 15, 2017
6:00 PM

A. CALL TO ORDER

Chair Debbie Kilduff called the meeting to order at 6:00pm

a. Board Roll Call

Board of Education members present: Richard Emery, Debbie Kilduff, Alison Nelson-Robertson Nancy Osterlund. Excused: Chris Chandler. Absent Cliff Ryer and Jeff Ouderkirk

b. Welcomes

Mr. Osterlund, Dick Anderson, City Council Member Lincoln City, Chester Noreikis. OCCC Staff; Linda Mollino, Dan Lara, Cindy Carlson, Ben Kaufman, Dave Price, and Robin Gintner.

c. Approval of Minutes

Osterlund moved to approve, and Emery seconded the approval of the October 18, 2017 OCCC BOE meeting minutes. All in favor. **MOTION PASSED**

d. Finalize Agenda

No changes to the agenda. The names of the presenters for the college report were announced.

B. COMMUNICATIONS

a. Written

A letter from the NWCCU that Ryslinge will share later in the meeting.

b. Public Comment

None

C. COLLEGE REPORTS

- a. Expanding Access for North County: Three Years of Progress. Presented by Dave Price, Director of SBDC, Dan Lara, Dean of Academics and Workforce, Linda Mollino, Director of Career and Technical Education, Ben Kaufman, Navigate Program Manager and Cindy Carlson, Dean of Student Services.

The presenters informed the board of the progress that has been made since the arrival of Dr. Ryslinge as OCCC pursues its 5 Big Ideas framework especially #2 Student Success and Enrollment Growth.

Lara summarized data regarding enrollment statistics. Due to lingering recession (which drove CC enrollment) and highest level Expanded Options enrollment, AY 2013-2014 presented a high water mark in enrolled FTE. (The Expanded Options program with LCSD accounted for close to 10% of enrollment.) Since 2014 OCCC enrollment has been recovering with growth in more credit courses available at the Lincoln City center as well as increased on-line enrollment. When we talk about students across the county accessing courses it is necessary to include the on-line courses offered. The percentage of offerings in Lincoln City area have been at 9-11% over the last three years and up from 8% in 2013-2014. There has been a steady increase of offerings at Lincoln City campus and on-line offerings. Lara explained how the increase in offerings have been accomplished, by the new courses for the business program being offered to OCCC students as well as Taft high school students. This last term to build capacity Business 101 was moved to Taft as a dual credit course and the OCCC instructor is mentoring the high school instructor. Moving Business 101 allowed for a Business Marketing class to be offered at Lincoln City. Offering these classes in a hybrid format gives students the ability to take two classes in one time slot. In addition, OCCC began a live-stream video course being taught by an instructor in Eugene delivered to Newport and Lincoln City. Lara expressed the college's commitment to offer courses in North County regardless of enrollment levels in these build up years so as to assure students (and PT faculty) their classes will be held.

Linda Mollino informed the board of the effort involved in getting the Nursing Assistant Class in North County. With Samaritan North Lincoln Hospital and Taft High School six students (3 high school) were funded for the Nursing Assistant Class. All six students completed the course, five were certified. The students were honored by OCCC administrators at their high school graduation. Several students are considering general education for a nursing career.

Dave Price shared with the board the non-credit offerings at North County Center. Price provided an enrollment trend and explained that one surge in enrollment for non-credit emergency preparedness courses were due to an article in the New Yorker about "The Big One". Price recognized Shirley Hill as the North County Coordinator and appreciates her expertise in assisting faculty and the community. Price discussed the Entrepreneurial Roots of the SBDC at North County OCCC as well as the community partnerships with NOW, Devils Lake Water Improvement District and Susan Wahlke of the Bay Area Merchants Association. The North County Campus hosts many community training and information courses.

Cindy Carlson updated the board with the happenings and progress of student services at the North County Center. Carlson explained the importance of Tonia Anderson's position as Student Service's Administrative Assistant for North County. OCCC students receive better services at North County with Tonia's training and capabilities. Advising counselors make time in their schedule each week to hold office hours at the north county campus.

Kaufmann explained the activities that the Navigate program provides to Lincoln County high schools. High school students are informed of all aspects of attending college.

Discussion ensued by the board about the idea of hiring more employees at North County since there has been increase in courses and activity. Kilduff asked about the use of the south campus in Waldport and the plan to increase its activity. Emery was interested in the business program courses being taught in Newport as well as North County. Osterlund was interested in how Toledo high school was being included in the vision of the college. Mollino informed the board that LCSD is going to pay all the costs for another Nursing Assistant class that will be open up county wide.

Nelson-Robertson expressed her appreciation for the effort put into the presentation and as the board representative from Lincoln City wants to note the fact that Lincoln City's population is only 2-3K less than Newport and its assessed value (property tax) contribution is greater than that of Newport.

b. President's Report

Ryslinge began her President's report with news from NWCCU, that OCCC's candidacy evaluation committee visit will be April 9, 10 & 11, 2018. The final report needs to be submitted in February. There will be a role for board members at the visit. A board session will take place before the visit to discuss the board role in accreditation.

Ryslinge gave a description of the Linn Benton Lincoln ESD Regional Promise Grant. A partner announcement was made about OCCC being granted the Meyer Memorial grant for which it applied. The grant will enable OCCC to organize a Rural Teacher Education Program. After Meyer Memorial makes its announcement OCCC will be able to release information about the grant. Early childhood education will be part of this program. Ryslinge told the board that SBDC has developed a plan to fund a digital/media room at Newport that might include a drone. OCCC, Taft and the theatre in Lincoln City are working together to have better signage along the Coast Highway 101, possibly a marquee to display activities.

c. CoFO Finance Report

Gintner explained to the board that the audit has not yet been finalized. The two-page report provided to the board is in a different format than usual. Gintner described each of the funds and the budget status of each.

D. BOARD REPORTS

a. Foundation Liaison: Nancy Osterlund

Osterlund attended William's Lecture Series and complimented the speaker and mentioned the event was well attended. The Donor & Scholar Reception was well attended, and the speakers were well received.

b. OCCA Liaison: Richard Emery

Emery reported on the OCCA annual conference at Salishan. The conference was data driven and Emery shared a few with the board; nationwide survey of community college in 24 states and found 56% of students are food insecure, 51% are housing insecure and 14% are homeless. OR is 38th nationally in funding in FTE in 2012 OR was 48th. Emery shared with the board that the OCCA asks its members to begin to change the public perception of funding for community colleges and pre-K education in Oregon. Emery finds people at OCCA and other community colleges very dedicated and concerned.

c. Other Board Reports

None

E. INFORMATION & DISCUSSION ITEMS

a. Memorandum of Understanding with OCCC Foundation 2nd draft

Ryslunge contacted two different attorneys. Miller Nash has someone in their office who can look at MOUs for colleges and can do the review. They do not recommend a single attorney for both entities and gave the name of a firm they recommend that can be given to OCCC Foundation Board. Osterlund proposed that OCCC go ahead with Miller Nash to review the MOU for the OCCC BOE. Nelson-Robertson seconded. No discussion. All in favor. **MOTION PASSED**

F. ACTION ITEMS

a. Accept HR recommendation for a two-year goals and evaluation cycle for President.

Nelson-Robertson moved to approve the HR recommendation for a two-year goal and evaluation cycle for the President. Kilduff seconded. No discussion. All in favor. **MOTION PASSED**

G. ANNOUNCEMENT OF FUTURE MEETING:

The next regularly scheduled meeting of the OCCC Board of Education will be held Wednesday, December 13th, 6:00pm at the OCCC Central Campus, 400 SE College Way, Newport, OR 97366.

Emery announced he is unable to attend the next OCCA meeting January 12th at PCC

Ryslunge announced the college will be closed Friday, December 22nd through January 1st.

H. ADJOURNMENT

Chair Kilduff adjourned the meeting at 6:35pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Approved by:

Birgitte Ryslinge, Ph.D.
Clerk of the Board