

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
OCCC Central Campus, 400 SE College Way, Newport, OR 97366
Wednesday, December 13, 2017
6:00 PM

A. CALL TO ORDER

Chair Debbie Kilduff called the meeting to order at 6:00pm

a. Board Roll Call

Board of Education members present: Chris Chandler, Richard Emery, Debbie Kilduff, Alison Nelson-Robertson, Nancy Osterlund, Jeff Ouderkirk, Cliff Ryer.

b. Welcomes

Mr. Osterlund, OCCC Staff; Linda Mollino, Cindy Carlson, and Robin Gintner.

c. Approval of Minutes

Emery moved to approve, and Nelson-Robertson seconded the approval of the November 15, 2017 OCCC BOE meeting minutes. Three Abstain, Four in favor. **MOTION PASSED**

d. Finalize Agenda

No changes to the agenda. The names of the presenters for the college report were announced.

B. COMMUNICATIONS

a. Written

Ryslinge shared with the board a letter from the OR Dept. of Education stating OCCC has been selected for a civil rights on-site review February 19-22, 2018. Since this date is in adjacent to our NWCCU evaluation report deadline, an extension has been requested for Fall 2018.

Ryslinge provided the board with a copy of the follow-up letter from the NWCCU visit on November 29, 2017 and asked that the board review the documents from AGB that is in their binder.

b. Public Comment

None

C. COLLEGE REPORTS

a. President's Report

Ryslinge began her President's report with a history of the Associated Student Government

leaders. The College is reviewing and enhancing the structures and supports of ASG. Colleen Doherty, Academic Advisor is the advisor for the group. They are updating their by-laws and constitution to bring them up to date. ASG leaders Katherine Meredith and Waverly Sudborough have been appointed as the student voice for College Council.

President Ryslinge updated the board about the Rural Teachers Education Pipeline and noted there will be curriculum approvals coming their way for the Early Childhood Education Certificate. These courses are ambitiously planned to begin in the Fall. LCSD has estimated thirty students who are interested in the program. Also, the board was updated on the new non-credit Hospitality courses being offered in Waldport and Yachats. Nelson-Robertson described the Lincoln City Culinary Center where OCCC offers classes in Lincoln City.

Ryslinge updated the board about the accreditation process. Ouderkirk asked about a handout for the board that lists the points the OCR review will include. Ryslinge suggested the January meeting will address these points. Ryslinge described the process of the review and how a report is generated that will address any non-compliance items. The board's motion around assurances is about the board saying it is their intention that this institution meet all the points listed for the review. At the January meeting, Ryslinge will share the checklist that includes ADA access, testing accommodations, languages, etc. Ryslinge addressed Emery's inquiry about whether the size of the institution had any relevance.

Ryslinge discussed with the board the status of the RogueNET/SharkNet replacement progress and the upcoming ERP Vendor Demos taking place January 10-11 and January 17-18.

Lincoln County has been very involved in Mental Health First Aid Training and the college has offered the training for the second time with twenty-one faculty and staff attending.

Ryslinge provided enrollment trends for the 2017-18 Fall Term to the board.

c. CoFO Finance Report

Gintner reported the 16-17 audit it mostly wrapped up, with no significant findings. The board decided to ask the auditors to provide a verbal report next month. The completed 16-17 budget was explained and discussed. Ourderkirk asked about the Audubon Reserve Fund. The commitments for the nature center need to be researched. Nelson-Robertson said she could look up where the property is located. Ryslinge mentioned inquiries that have come her way about property the college owns in Waldport and will bring the specifics to the board for their evaluation.

D. BOARD REPORTS

a. Foundation Liaison: Nancy Osterlund

Osterlund shared information from the most recent OCCC Foundation board meeting.

The Foundation retained an attorney to review the MOU. The draft of the updated investment policy is being reviewed and will be brought to the OCCC Foundation board in February. Lance Beck retired from the board after three years. Beck made a motion to have the Foundation support 50% of the director's salary for the next two-year term, the motion passed. Beck was given a service recognition award. One of the SEAL awardees came to the Foundation Board Meeting and spoke of her experience at the college.

b. OCCA Liaison: Richard Emery

Emery was unable to make the most recent meeting, but did provide a handout of the "Key Takeaways" from the meeting that was provided by the OCCA.

c. Other Board Reports

None

E. INFORMATION & DISCUSSION ITEMS

a. Rural Teachers Education Initiative

Ryslunge informed the board the curriculum for the Early Childhood Education certificate will need to be approved by the board and will possibly be on the January agenda.

b. NWCCU Accreditation Updates

Ryslunge alerted the board about the NWCCU evaluation committee visit in April will require board participation.

c. LCSD and OCCC update

Ryslunge notified the board about the planning that LCSD and OCCC are working on for the Meyer Grant. LCSD has identified their early childhood education coordinator will lead in the preparation of the curriculum and the college will contract with LCSD for her services. Beginning in January a monthly meeting between Lincoln County Educators will take place and help Lincoln County educators to work together with on voice.

F. ACTION ITEMS

a. None

G. ANNOUNCEMENT OF FUTURE MEETING:

The next regularly scheduled meeting of the OCCC Board of Education will be held Wednesday, January 17th, 6:00pm at the OCCC Central Campus, 400 SE College Way, Newport, OR 97366.

H. ADJOURNMENT

Chair Kilduff adjourned the meeting at 7:07pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Approved by:

Birgitte Ryslinge, Ph.D.
Clerk of the Board