

Oregon Coast Community College Board of Education Meeting
Minutes

Wednesday, August 10, 2016 at 6:00 PM

OCCC South County Campus

3120 Crestline Drive, Waldport, OR 97394

CALL TO ORDER

Chairperson Chris Chandler called the meeting to order at 6:00 PM.

a. BOARD ROLL CALL

Board of Education members present: Chris Chandler (Chair), Richard Emery, Debbie Kilduff, Alison Nelson-Robertson, Nancy Osterlund, Jeff Ouderkirk, and Clifford Ryer (Vice-Chair).

b. WELCOMES

c. APPROVAL OF MINUTES

Ouderkirk proposed and Nelson-Robertson seconded a motion to approve the minutes of the June 15, 2016 Board of Education meeting. All voted in favor. **MOTION PASSED.**

d. FINALIZE AGENDA

Ryslinge informed the Board that an additional resolution is added to the agenda and considered for approval this evening. Resolution 16-08-07 is a housekeeping resolution identifying the institution where OCCC banks and which OCCC staff are authorized signers.

COMMUNICATIONS

a. WRITTEN

Ryslinge read the thank you card presented to her today by recent OCCC graduate and All USA Scholar Miguel Angel Gaspar Marquez. Miguel was active in student leadership and other extracurricular activities and he earned many academic scholarships while a student at OCCC. His note expressed his appreciation for his experience and the support he received while a student here. Miguel will be studying engineering at Oregon State University in the fall.

b. PUBLIC COMMENT ON AGENDA ITEMS

None.

COLLEGE REPORTS

a. PRESIDENT'S REPORT

Community Engagement and Waverly

Ryslinge reported that OCCC mascot Waverly continues to be a wonderful addition to college community outreach efforts. Ryslinge thanked those involved in the visit of Georgia Pacific (GP) National Foundation Director Charmaine Ward. Her day in Newport included tours and conversations with Cindy Carlson, Chris Chandler, and Dave Price as well as a photo op with Waverly. Chandler reported that Chris Spaulding stepped up to provide Ms. Ward an

unscheduled tour of the Aquarium Science building when Ms. Ward expressed an interest in seeing our clown fish. Ryslinge expressed her appreciation of OCCC's strong relationship with GP. GP's Foundation is very active in its support of the surrounding community and a natural tie in the area of workforce development exists between OCCC and GP.

New Business Degrees and Certificates

Ryslinge expressed her optimism about the new workforce- focused Business program based at OCCC's North County Center in Lincoln City. A campaign to market the program is well underway and the program has received some nice press. New one-year certificate programs will appeal to those eager to quickly ramp-up their job skills and earning potential in accounting or administrative assistant positions. The certificate programs feature courses that also lead to OCCC's new Associate of Applied Science degrees in accounting and administrative assistant. Ryslinge added that an Open House highlighting both allied health careers and the new business program will be held tomorrow (August 11th) and that Cindy Carlson and Linda Mollino have recently applied for an additional \$30,000 Career Pathways grant to expand the business program to the high schools.

Student Success

Ryslinge informed the Board of the success of the current Oregon Coast Scholars Program cohort. This scholars program is OCCC's internal program that has been in place for many years. Twelve of the thirteen 2015-16 scholars (who receive full tuition scholarship) maintained their academic standing and remain eligible for a second year of funding. Ouderkirk expressed pleasure in the scholar program's rate of success and retention. Ryslinge said that number of students qualifying to be a part of the 2016-17 cohort is unknown at this time, as is the number of students who will be joining OCCC under the Oregon Promise program. OCCC's Oregon Promise data is currently embedded within PCC's. Because Oregon Promise students will be required to attend First Year Experience and College Success classes, hard numbers need to be determined soon to facilitate class scheduling and planning.

Enrollment for Fall is currently up compared to last year, but the numbers may only be higher at this time due to the fact that registration was opened earlier this year.

Faculty/Dean of Academics Hiring Update

Ryslinge reported that OCCC staff and faculty have been extremely busy with hiring duties this summer. OCCC received over 200 applications for its six advertised positions in Instruction. To reflect the culture OCCC hopes to build, job descriptions were thoughtfully written and carefully defined what is involved in accepting a faculty leadership position in OCCC's current environment. Search committees were formed for each position and to date three of the five finalist interviews have been held. The Dean of Academics & Workforce and business faculty interviews will be starting next week. By fall, OCCC will have two new advisors and 12 full-time faculty positions. The new employees will be arriving the week of September 19th to participate in faculty development/training activities and to join OCCC's continuing faculty and staff in a two-day In-Service program.

Ryer asked Ryslinge for the numbers of students participating in the Early College Program as compared to those who participated in the Expanded Options Program. Ryslinge told Ryer that approximately 15-20 student participated in the new program. She noted the very first year Expanded Options was offered, only 10 students participated. When it was cut, there were 175 students. Ryslinge added that the Lincoln County School district ended up paying for the Early College participants' textbooks, which was uncertain at the time the program began. OCCC also developed a Dual-Credit program with the school district to deliver college-level writing in the high schools. Ryslinge estimated about 135 students were enrolled in Writing 121 at their local high schools, and though it was not OCCC's preferred model, Ryslinge was glad that OCCC was able to offer a college level experience to so many.

Osterlund asked Ryslinge if Dual Credit programs financially benefit OCCC. Ryslinge explained that under the Dual Credit MOU with LCSD, OCCC is recovering all or most of the costs of delivery and the program provides the college the ability of ensuring quality instruction. A Memorandum of Understanding with the school district covers OCCC's dual credit costs and provides an additional \$35 application fee per participating student. Partnerships with the school district are on the rise, with LCSD as signatory partners on the Navigate and Career Pathways programs, Ryslinge added.

BOARD REPORTS

A. FOUNDATION LIAISON: NANCY OSTERLUND

Osterlund is looking forward to a meeting with Board Chair Adam Springer and Director Lucinda Taylor on August 17th and to the OCCC Foundation Retreat scheduled for August 27.

B. OCCA LIAISON: DEBBIE KILDUFF

Kilduff reported on the GISS conference. She said that she felt the previous year's program to have been more substantial although some good information was shared in Bend. Osterlund added that it was gratifying to learn during the break-out sessions how well OCCC is doing towards fulfilling its student success initiatives. The results of the board self-assessment confirmed the progress the Board has made over the past year and it indicated that OCCC board members work well together. Since not all Board members completed the self-assessment, Ryslinge encouraged those who hadn't to do so prior to the summer retreat. A complete report can be run to include any additional data and will add value to the group's discussion.

Ryslinge informed the Board that as she is now a member of the OCCA Executive Committee (a group of three board members and two community college presidents), she will need to attend as many OCCA meetings as possible over the next two years. She added that the November OCCA meeting will be held on the OCCC Newport campus, and this is a good opportunity for OCCC Board members (in addition to Kilduff) to attend an OCCA Board meeting. Ryslinge also said there will be a meeting between OCCC leadership (College and Board) and PCC leadership (College and Board) scheduled around the November OCCA meeting (November 17th & 18th)

INFORMATION AND DISCUSSION ITEMS

A. Resiliency Education Center (REC)

OCCC's proposed new building is on the state list in the eighth or ninth position and funding decisions await Legislative action and budget adoption. Ryslinge shared that she is hearing positive feedback about OCCC's chances. Ryslinge added that although Representative

Gomberg and Senator Roblan already know about OCCC's project and how a new building could meet the needs of Lincoln County (including supporting disaster resiliency in the area), it is in the interest of the College that this information remain front of mind. With the desire to keep OCCC's project in front of the leadership of Lincoln County and the region, she encouraged Board members to also go out and share information as broadly as possible (while avoiding "lobbying"). Chandler told the Board that she recently had a conversation with Oregon State University President Ed Ray about the REC, and Ryslinge said that she will be sure to talk about it while presenting at the Governor's council meeting (on the coastal economy) this Friday.

Ryslinge then discussed a recent meeting she and Cindy Carlson (Dean of Students and Instruction) had with the Superintendent and other representatives from the Lincoln County School District that revealed the LCSD's interest in partnering with OCCC on the REC. Ryslinge said she made no commitments, but did agree to explore potential contributions by the LCSD to support the students of Lincoln County. For example, if a welding program is placed in the REC, the school district may be able to supply equipment funding and faculty. Ryslinge said that she would do additional research on similar collaborations around the state and keep the Board updated. Ryslinge also told the Board that the LCSD expressed an interest in a joint meeting with the OCCC Board of Education, following up on the meeting held in 2015

B. Board of Education Retreat

Discussion was held over potential dates for the retreat and the date of August 28, 2016 was designated.

C. OCCA Conference

The annual OCCA Conference will be held on November 2-5 in Sun River. Trainings for new Board members, new Chairs/Vice Chairs and many other sessions and activities will be held at the conference. Ryslinge encouraged Board members to attend.

ACTION ITEMS

- a. Approval of Resolution 16-08-01 Appointment of Chair and Vice-Chair for 2016-2017
 - i. Chair: Debbie Kilduff
 - ii. Vice-Chair: Nancy Osterlund

After a nomination by Nelson-Robertson, Ouderkirk proposed and Nelson-Robertson seconded a motion to appoint Debbie Kilduff Chair and Nancy Osterlund Vice Chair of the OCCC Board of Education. All voted in favor. **MOTION PASSED.**

- b. Approval of Resolution 16-08-02: Appointment of Auditors for 2016-2017: Pauly Rogers & Co PC
- c. Approval of Resolution 16-08-03: Appointment of Board Representative to OCCA Liaison, Debbie Kilduff
- d. Approval of Resolution 16-08-04: Appointment of Board Representative to OCCC Foundation: Nancy Osterland
- e. Approval of Resolution 16-08-05: Appointment of Legal Counsel
 - i. Peter Gintner: Local
 - ii. Miller Nash Graham & Dunn LLP: Employment and Enrollment
- f. Approval of Resolution 16-08-06: 2016-17 *Revised* Board Calendar
- g. Approval of Resolution 16-08-07: Appointment of Bank and Authorized Signers

Ouderkirk proposed and Chandler seconded a motion to approve Action Items b-g above. All voted in favor. **MOTION PASSED.**

ADJOURNMENT

Chairperson Debbie Kilduff adjourned the meeting at 6: 55 PM.

The next regularly scheduled meeting of the OCCC Board of Education will be held September 14, 6:00 PM at the OCCC Central County Center, 400 SE College Way, Newport, OR 97366.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.