

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION MEETING MINUTES**  
Central County Campus, 400 SE College Way, Newport, Oregon 97366  
**Wednesday, April 18, 2018**  
6:00 PM

**A. CALL TO ORDER**

Chair Debbie Kilduff called the meeting to order at 6:00pm

a. Board Roll Call

Board of Education members present: Chris Chandler, Richard Emery, Debbie Kilduff, Nancy Osterlund, Jeff Ouderkirk. Excused: Alison Nelson-Robertson

b. Welcomes

OCCC Staff; Linda Mollino, Cindy Carlson, Robin Gintner, Dan Lara, Larry Boles, Joy Gutknect, Lucinda Taylor. Mr. Osterlund

c. Approval of Minutes

Ouderkirk moved to approve, and Emery seconded the approval of the March 21, 2018 OCCC BOE meeting minutes. All in favor. **MOTION PASSED**

d. Finalize Agenda

No changes to the agenda.

**B. ACCREDITATION UPDATE: NWCCU Evaluation Committee Visit**

President Ryslinge provided the Board with a detailed summary of the NWCCU Evaluation Committee Visit on April 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> including the DRAFT Recommendations and Commendations presented to OCCC by the committee at their exit meeting. The final report will provide context for each of the recommendations. There will be a chance to offer corrections for "misstatements of fact" to the Evaluation Committee's report. There is also the opportunity for the College to provide a separate "Response Report." Then a team from OCCC will attend the NWCCU board meeting at the end of June to present our case for Candidacy. NWCCU provides the outcomes within 30 days of the meeting.

**C. COMMUNICATIONS**

a. Written

Ryslinge shared a "Congratulations" card received for our recent accreditation visit sent by the President and Vice-President of Portland Community College.

b. Public Comment

None.

**D. Program Update Aquarium Science: Larry Boles, AQS Manager & STEM Coordinator**

Boles, the new AQS Manager and STEM Coordinator shared with the Board his background including Marine Science and working for industry including Disney. He summarized the recent visit of the National Visiting Committee which consists of 10-12 industry professionals from all over the country. The evaluation process for the Aquarium Science Program includes 3-4 mock interviews for each student with visiting committee members. This year the chair of the committee was a graduate of the AQS program who also taught for the program for a year or two. He was hired by Wonders of Wildlife, a new facility in Missouri, and hired several of our students for positions at the new facility.

#### **E. COLLEGE REPORTS**

a. President's Report

Ryslingle read through her March/April President's report which included information about the accreditation visit, Spring dates to remember, FTE comparisons of 16-17 & 17-18, an update of the Health and Human Services area, replacement of SharkNET and OCCC budget development.

b. Finance and Operations Report

Gintner reviewed and summarized year to date revenues and expenditures.

c. Pearls of Wisdom Event: Lucinda Taylor, Director of Advancement

Taylor explained the details of the Foundation's new signature fund raising event Pearls of Wisdom. The event will take place Saturday, May 19<sup>th</sup> it will be an evening of activities and dining with faculty and staff. Guests will experience the college by rotating through classrooms and tasting food and drink. The fee to attend will be \$100, there will be a paddle raise as the main fundraiser.

#### **F. BOARD REPORTS**

a. Foundation Liaison: Nancy Osterlund

Osterlund was happy to report that the scholarship applications have been reviewed and \$100,000.00 of scholarships will be given. The Williams Lecture Series is taking place at the PAC on May 24<sup>th</sup>.

b. OCCA Liaison: Richard Emery

No report.

c. Other Board Reports

None.

#### **G. INFORMATION & DISCUSSION ITEMS**

a. Planning for implementation Costs of Replacing SharkNET (ERP)

Ryslingle informed the board about the current negotiations happening with the ERP. Campus Management has been selected as the vendor with an implementation cost of \$5.5 Million for the five colleges combined. Annual licensing fees for OCCC alone are projected at \$152,000. (OCCC is currently paying \$97,000 annually for RogueNet.) The next step in this process is working with the five other colleges about sharing the implementation fees. Current discussion has the OCCC portion of implementation ranging between \$450,000 and \$850,000.

Ryslinge explained the difference between the annual fee and the installation fee. Ryslinge shared with the board several cost possibilities that could be realized when the new system is fully implemented and included the possibility of sharing staffing for some functions in the future.

b. Board Work Related to NWCCU feedback

Ryslinge discussed during the accreditation update portion of the meeting.

H. **ACTION ITEMS**

- a. Chandler made a motion to Adopt the 17-18 Academic Calendar as presented to the board. Ourderkirk seconded. All in favor. **MOTION PASSED.**

I. **ANNOUNCEMENT OF FUTURE MEETING:**

The next regularly scheduled meeting of the OCCC Board of Education will be held after the Budget Committee meeting on Wednesday, May 16th, 6:00pm at the OCCC Central County Campus 400 SE College Way, Newport, OR 97366

J. **ADJOURNMENT**

Chair Kilduff adjourned the meeting at 7:23pm.

*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Submitted by: Kathleen Andrews, Executive Assistant

Approved by:

  
Birgitte Ryslinge, Ph.D.

Clerk of the Board