

**OREGON COAST COMMUNITY COLLEGE**  
**BOARD OF EDUCATION MEETING**  
OCCC Central Campus, 400 SE College Way, Newport, OR 97366  
**Wednesday, October 18, 2017**  
6:00 PM

**A. CALL TO ORDER**

Vice-Chair Nancy Osterlund called the meeting to order at 6:01pm

a. Board Roll Call

Board of Education members present: Chris Chandler, Richard Emery, Nancy Osterlund, Alison Nelson-Robertson (by phone). Excused: Debbie Kilduff and Jeff Ouderkirk. Absent Cliff Ryer.

b. Welcomes

Mr. Osterlund, OCCC Staff; Linda Mollino and Lucinda Taylor

c. Approval of Minutes

Chandler proposed, and Emery seconded the approval of the September 20, 2017 OCCC BOE meeting minutes. All in favor. **MOTION PASSED**

d. Finalize Agenda

No changes to the agenda.

**B. COMMUNICATIONS**

a. Written

None

b. Public Comment

None

**C. COLLEGE REPORTS**

a. President's Report

Ryslinge stated her report will cover September and October. She began with the announcement that Marita Nash, an OCCC student was selected along with 200 community college students throughout the nation for the 2017 National Coca-Cola Leaders of Promise Scholar award. Marita is from Siletz and an early college student with OCCC. A press release was picked up by the local newspaper and an informative article was written. Ryslinge spoke of Student Success efforts with a couple OCCC Community Outreach activities that took place the last two months such as; Sharkbytes, a welcome event for new and returning students, and high school student visits from each of the Lincoln County School District high schools. Ryslinge explained the OCCC Fall Enrollment numbers represented on the Enrollment Trends chart. There has been a significant increase in Oregon Promise students. Ryslinge updated the Board on the accreditation process and how a many of our efforts are directed toward report development and document management. November 29<sup>th</sup> Valerie

Martinez, Vice President of NWCCU will visit and asked that a board member be available for a meeting. Osterlund agreed to attend if Chair Kilduff is unable.

Ryslingle described the current collaborating work with LCSD. Recently the LCSD data team met with ours, to begin to set-up a pipeline of data consisting of high school statistics along with college results. This data will help to target the areas of importance in student success. Ryslingle shared with the board updates on the Business program. It is the first career technical program in Lincoln City others have been in Newport. Students can be on the two-year applied or transfer track. Intro to business has seen steady enrollment with regular tuition fees being charged. Micro Economics and Business Law are new courses being taught this term. There is an active advisory board for the Business Program, the board has made some recommendations on our applied degrees and how we might include additional relevant focus areas.

Ryslingle mentioned a letter received by Linda Mollino, Nursing Director from a recent nursing student graduate who wrote about her gratitude for her education at OCCC. Also, Ryslingle mentioned the wonderful media coverage the college has been getting from Joan Brown who has been to the college and talked with faculty and students.

b. National Benchmark Results: 2016 CCSSE Cohort

Ryslingle explained the data from the Community College Research center on Student Engagement at Small Colleges in the 2016 Cohort. OCCC has participated in these research studies. It outlines when the students begin to feel connected with the college, their classes, their peers, and faculty. Our scores are good, and we hope with our recent programs, when this survey is again distributed in 2018 we should see even better scores.

**D. BOARD REPORTS**

a. Foundation Liaison: Nancy Osterlund

Osterlund attended the Scholarship Open House, there was a broad selection of students represented and full of enthusiasm. The Williams Lecture Series will be on Thursday, October 26<sup>th</sup> at 7:00pm in the Newport Community Room. Osterlund announced the Scholarship Donor & Scholar Reception on Thursday, November 9<sup>th</sup> 7:00pm. Not only does The Foundation provide scholarships to purchase test vouchers for students who cannot afford the test, but recently bus passes have been re-stocked for GED students as well to assist in GED student transportation costs. The Foundation is co-sponsoring with the local libraries a conversation project from Oregon Humanities on Fake News. The next Foundation Board meeting is Tuesday, October 24<sup>th</sup>.

b. OCCA Liaison: Richard Emery

Emery reported on the OCCA conference he attended the beginning of October. He attended an orientation with other college board representatives. He was impressed with a gentleman from Chemeketa who had been a board member for 28 years and has been the OCCA liaison for sixteen years. Emery mentioned one of the new representatives, from Lane Community

College who now works at University of Oregon and the last seven years worked in the Department of Education with President Obama. She had many good things to offer. While OCCA discussed the idea of pushing for commonality among universities and accepting community college courses this representative from Lane stated it was important to also see the University's side of why the big schools have been dragging their feet on this issue. The representatives then had lunch with the Presidents. Emery noticed that most of community college presidents are female, at least 75%. Some statistics that were mentioned and made Emery proud of OCCC were that out of 119 people serving on the boards that were elected in May 66% of them are new board members. The OCCA staff were very knowledgeable and helpful and valued the small colleges as well as the large colleges. Emery mentioned he had a copy of the EMSSE survey that was given at the retreat if anyone is interested in having the whole report he can send it out. OCCA expressed importance of the February Legislative Sessions to recoup funds that might have been miscalculated and might be due to community colleges. Emery shared the OCCA expressed to the new liaisons the importance of getting out into the community to represent their community college and get to know the local legislators.

c. Other Board Reports

Chandler informed the board about the completion of the northern operations center for Central Lincoln PUD off NE 73<sup>rd</sup> street. The new building was built as a command center in case of emergency and is out of the tsunami zone.

**E. INFORMATION & DISCUSSION ITEMS**

a. Memorandum of Understanding with OCCC Foundation

Ryslinge explained to the board the history of the Foundation and how it has operated without a formal agreement with the college since 2000. A written agreement is required under the accreditation standards. The director has created a draft MOU for the board to review. Ryslinge suggests that the board have the document reviewed by one of the two college legal firms. Ryslinge will check with two of the firms to see which might be better to review this type of document. Ryslinge suggested the board plan for closure on this item by the end of the year. Nelson-Robertson appreciated the MOU and the language of the document, and asked if the MOU allows for either of the boards to weigh in or recommend a specific action to be taken. Does the MOU outline of how decisions get made? Ryslinge believes there is a section in the MOU that addresses this idea. Taylor reads paragraph three of the MOU. Ryslinge will consider and research this point.

**F. ACTION ITEMS**

a. Adopt 2017-2018 Board & 2017-2019 President Goals

Chandler moved to approve the 2017-2018 Board Goals and the 2017-2019 President Goals. Emery seconded. No discussion. All in favor. **MOTION PASSED**

**G. ANNOUNCEMENT OF FUTURE MEETING:**

The next regularly scheduled meeting of the OCCC Board of Education will be held November 15<sup>th</sup>, 6:00pm at the OCCC North County Campus, 3788 SE High School Drive, Lincoln City, OR 97367.

Announcement of upcoming events was made by Ryslinge.

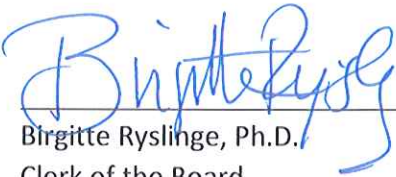
**H. ADJOURNMENT**

Vice Chair Osterlund adjourned the meeting at 6:57pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Approved by:



Birgitte Ryslinge, Ph.D.  
Clerk of the Board