



OREGON COAST  
COMMUNITY COLLEGE

**BOARD OF EDUCATION**

Debbie Kilduff, Chair  
Nancy Osterlund, Vice-Chair  
Chris Chandler  
Richard Emery  
Alison Nelson-Robertson  
Jeff Ouderkirk  
Cliff Ryer

**PRESIDENT**

Dr. Birgitte Ryslinge

**VISION**

Shaping the Future through Learning

**MISSION**

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible and engaging programs, we enrich the economic and civic vitality of Lincoln County and

**VALUES**

Accountability, Collaboration, Excellence, Inspiration, Integrity, Learning, Sustainability, and Equity

**CORE THEMES**

**Student Success**

Objective: OCCC will improve post-secondary educational attainment across Lincoln County and close achievement gaps for underserved populations in our community.

**Educational Pathways**

Objective: OCCC will offer rigorous and engaging academic programs and educational options comprised of clear pathways to transfer, employment and self-development that enrich individual lives and promote the economic and civic vitality of Lincoln County and beyond.

**LOCATIONS**

South County Center  
3121 Crestline Drive  
Waldport, OR 97394

Central County Campus  
400 SE College Way  
Newport, OR 97366

North County Center  
3788 SE High School Drive  
Lincoln City, OR 97367

**OREGON COAST COMMUNITY COLLEGE**  
**BOARD OF EDUCATION MEETING**  
**6:00pm Wednesday, January 16, 2019**  
**400 SE College Way, Newport, OR 97366**

**Announcement of Executive Session**

Oregon Community College Board of Education will hold an executive session immediately following the adjournment of the Regular Session. The executive session is being held pursuant to Oregon Revised Statute ORS 192.660(2)(d)- For the purpose of conducting deliberations with persons designated by the Board to carry on labor negotiations.

**A. Call to Order**

- a. Board roll call
- b. Welcome
- c. Approval of Minutes: December 12, 2018
- d. Finalize agenda

**B. Communications**

- a. Written
- b. Public comment on agenda items  
(complete sign-up sheet in advance)

**C. College Reports**

- a. Cyber Security by: Spencer Smith, IT Manager
- b. President's Report

**D. Board Reports**

- a. Foundation Liaison: Nancy Osterlund
- b. OCCA Liaison: Richard Emery
- c. Other Board Reports

**E. Information & Discussion Items**

- a. New Board Policy, on hiatus
- b. Fiscal Report, President

**F. Action Items**

- a. Approve New or Revised Board Policy (see page 2 of Agenda)

\*Denotes supporting documentation.

The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose. Persons having questions about equal opportunity and nondiscrimination should contact either: Dean of Students Cindy Carlson 541-867-8511 [ccarlson@oregoncoastcc.org](mailto:ccarlson@oregoncoastcc.org) or Human Resources Manager Joy Gutknecht 541-867-8515 [joy.gutknecht@oregoncoastcc.org](mailto:joy.gutknecht@oregoncoastcc.org). Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.



**F.a. Approve New or Revised Board Policy**

BP 2110 Vacancies on the Board of Education..... 2

BP 2210 Board of Education Officers..... 3

BP 2305 Annual Organizational Meeting..... 6

BP 2315 Closed/Executive Sessions..... 7

BP 2330 Quorum and Voting ..... 8

BP 2350 Speakers..... 9

BP 2360 Minutes..... 12

BP 2410 Board Policies and Administrative Procedures..... 13

BP 2431 Selection of the [President] ..... 14

BP 2432 Administrator in Charge and Acting President ..... 15

BP 2435 Evaluation of the [President] ..... 16

BP 2710 Conflict of Interest ..... 17

BP 2715 Code of Ethics/Standards of Practice ..... 18

BP 2716 Board of Education Political Activity..... 21

BP 2720 Communications Among Board of Education Members ..... 22

BP 2735 Board of Education Member Travel ..... 23

BP 2745 Board of Education Self-Evaluation ..... 24

**G. Announcement of future meetings:** The next regularly scheduled meeting of the OCCC Board of Education will be held 6:00pm Wednesday, February 27th at the Central County Campus in Newport.

**H. Adjournment**

**Executive Session**

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**Oregon Coast Community College**

**Board of Education Meeting**

Date: January 16, 2019

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**Standing Informational Updates for Board of Education**

**1. Upcoming Events:**

Monday, January 21<sup>st</sup> Martin Luther King Holiday – College closed.

Thursday, Friday, January 31/Feb 1 OPC/OCCA Salem

Monday, February 18<sup>th</sup> President’s Day – College closed.

Wed/Thurs. March 6 & 7 – Salem Convention Center and the OR State Capitol

**2. College Staff Changes (new hires or movement of College employees)**

Nisa Anders – Bookstore Clerk (casual hire)

Sarah Cole- PT Faculty Nursing

Jennifer Fetterley- PT Faculty EMT

Willow Skye- PT Faculty Nursing

Kirk Tice- PT Faculty Writing

Francisca (Franki) Trujillo-Dalbey- Part time Faculty- Communications

**3. Adoption of Administrative Policy, Practice, and Procedures (APPPs)**

None

**4. Future Board Discussion**

1. Independent Accreditation & Board Work
2. Core Theme Planning, Assessment, Reporting
3. Capital Construction
4. New Program Development
5. Board Policy Additions
6. Strategic Planning

(\*Denotes supporting documentation)

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