



OREGON COAST
COMMUNITY COLLEGE

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING**

Wednesday, March 20, 2019
North County Center / 3788 SE High School Drive
Lincoln City, OR 97367

BOARD OF EDUCATION

Debbie Kilduff, Chair
Nancy Osterlund, Vice-Chair
Chris Chandler
Richard Emery
Alison Nelson-Robertson
Jeff Ouderkirk
Cliff Ryer

PRESIDENT

Dr. Birgitte Ryslinge

VISION

Shaping the Future through Learning

MISSION

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible and engaging programs, we enrich the economic and civic vitality of Lincoln County and

VALUES

Accountability, Collaboration, Excellence, Inspiration, Integrity, Learning, Sustainability, and Equity

CORE THEMES

Student Success

Objective: OCCC will improve post-secondary educational attainment across Lincoln County and close achievement gaps for underserved populations in our community.

Educational Pathways

Objective: OCCC will offer rigorous and engaging academic programs and educational options comprised of clear pathways to transfer, employment and self-development that enrich individual lives and promote the economic and civic vitality of Lincoln County and beyond.

LOCATIONS

South County Center
3121 Crestline Drive
Waldport, OR 97394

Central County Campus
400 SE College Way
Newport, OR 97366

North County Center
3788 SE High School Drive
Lincoln City, OR 97367

A. Call to Order

- a. Board roll call
- b. Welcome
- c. **Approval of Board of Education and Executive Session Minutes: dated February 20, 2019**
- d. Finalize agenda

B. Communications

- a. Written
- b. Public comment on agenda items
(complete sign-up sheet in advance)

C. College Reports

- a. ESOL & GED Title II Presentation
by Steve Seney, Asst. Dean of Academics and Workforce.
- b. President's Report
- c. CoFO report: Robin Gintner

D. Board Reports

- a. Foundation Liaison: Nancy Osterlund
- b. OCCA Liaison: Richard Emery
- c. Other Board Reports

E. Information & Discussion Items

- a. **19-20 Budget Development Process – Robin Gintner**
- b. 19-20 Tuition Increase, First Read
- c. Reserve Policy Change

***Denotes supporting documentation**

The College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy and interfering with rights or privileges granted under anti-discrimination laws. In addition, the College complies with applicable provisions of the Civil Rights Act of 1964 (as amended), related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (as amended), Uniformed Services Employment and Reemployment Rights Act ("USERRA"), and all local and state civil rights laws. Under this policy, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of this policy and other College efforts designed for that purpose. Persons having questions about equal opportunity and nondiscrimination should contact either: Dean of Students Cindy Carlson 541-867-8511 ccarlson@oregoncoastcc.org or Human Resources Manager Joy Gutknecht 541-867-8515 joy.gutknecht@oregoncoastcc.org. Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.



F. Action Items

- a. Rescind Prior and Approve New or Revised Board Policy
Chapter 6 – Business & Fiscal Affairs

| New Policy # | New Name | Rescinds (Old Policy #) |
|--------------|------------------------------------------------------|-------------------------|
| 6100 | Delegation of Authority, Business and Fiscal Affairs | None, new policy |
| 6150 | Designation of Authorized Signatures | 600 |
| 6200 | Budget Preparation | 627 |
| 6250 | Budget Management | 627 |
| 6300 | Fiscal Management | 627 |
| 6301 | Tuition and Fees | 660 |
| 6320 | Investments | 600, 630 |
| 6330 | Purchasing | 640 |
| 6340 | Bids and Contracts | 615 |
| 6400 | Financial Audits | 610,627 |
| 6450 | Travel | 645 |
| 6500 | Property Management | None, new policy |
| 6520 | Security for College Property | 626 |
| 6540 | Insurance | 626 |
| 6550 | Disposal of Property | None, new policy |
| 6600 | Capital Construction | None, new policy |
| 6700 | Facilities Use | 655 |
| 6750 | Parking | None, new policy |
| 6800 | Occupational Safety | 625 |
| 6900 | Bookstore | None, new policy |
| Eliminate | | 650 |

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G. Announcement of future meetings: The next regularly scheduled meeting of the OCCC Board of Education will be held Wednesday, April 17, 2019 at the Central County Campus, 400 SE College Way, Newport, OR 97366

H. Adjournment

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Standing Informational Updates for Board of Education

1. Upcoming Events:

- Finals: Week of March 18th
- Spring Break: Week of March 25th
- April 4th & 5th OPC in Salem

2. College Staff Changes (new hires or movement of College employees)

Spring 2019 New faculty Hires: Carole Parks, PT Faculty-Education, Gerald Conrady, PT Faculty GED, Karen Kennedy, PT Faculty -Yoga, Brian Reese, PT Faculty-History

3. Adoption of Administrative Policy, Practice, and Procedures (APPPs)

None

4. Future Board Discussion

- 1. Independent Accreditation & Board Work
- 2. Core Theme Planning, Assessment, Reporting
- 3. Capital Construction
- 4. New Program Development
- 5. Board Policy Additions
- 6. Strategic Planning

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