

Oregon Coast Community College
Budget Committee Meeting

Minutes of Budget Committee – Wednesday, May 23, 2018
at 6:00 PM OCCC – Central County Campus
Newport, OR 97366

BUDGET COMMITTEE MEETING

I. Call to order

OCCC Board of Education Chair Debbie Kilduff called the meeting to order at 6:03 p.m.

II. Roll Call

Budget Committee members attending: Bigelow, Chandler, Crawford, Emery, Gruber, Hurley, Kilduff, McDonald, Osterlund, Ouderkirk, Pryor, Roumagoux, and Ryer.

Budget committee member excused: Nelson-Robertson

III. Elect Chair of Budget Committee

Pryor moved, Roumagoux seconded and John Hurley was nominated as Chair. Ouderkirk moved to close nomination, Ryer seconded. All voted in favor Motion passed. John Hurley was voted in as Chair.

IV. Review budget process, timeline, roles

Ryslinge welcomed all present and reviewed the budget approval process. As in previous years, the Budget Committee will be asked to review, provide input, and approve the preliminary OCCC budget either this evening, or at a subsequent meeting if more time is needed. The preliminary budget was developed over the last few months by the president and budget officer with input and guidance from various areas of the college community, including budget forums. Once approved, the president and budget officer will finalize the preliminary budget (as final numbers become available) and present it to the Board of Education for its adoption at its next regularly scheduled meeting. If the preliminary budget is not approved tonight, the Budget Committee will be invited back on May 30th for additional discussion/deliberation.

V. Presentation of the proposed 2018-19 OCCC Budget

Ryslinge was pleased to present a balanced budget and explained some of the highlights of the proposed budget. She summarized the Budget Message as provided to the committee. The Budget Message discussed the challenges impacting the College's fiscal planning, the guidelines and how the College maintains a 15% contingency reserve in the General Fund balance.

Ryslinge informed the committee how the budget is driven by the College's mission and Core Themes of student success and educational pathways as well as the Big Five Ideas Strategic Framework. Ryslinge explained the revenue components of the budget and the approved \$6 per credit tuition increase that will begin in 2018-2019 Academic Year.

VI. Public Comment

Hurley asked the audience if there were any comments on the budget document. There were none.

VII. Discussion

Gintner summarized the 2018-19 budget. McDonald asked about the relationship with the LCSD. Ryslinge informed the committee that OCCC and LCSD are in the process of creating an upon

MOU that will include a two-year notice of change in relationship. In addition, a Lincoln County Education Leaders committee has been created with an OCCC team and LCSD team that meet monthly. Rougmaux served on the scholarship review committee and told the committee that most applicants listed OCCC as their choice of college after high school. Pryor asked what the \$6 per credit translates into as percentage. Ryslinge noted this was a 6% increase and gave a history of OCCC's tuition increases, with the last tuition increase occurring in 2012. Gruber asked if the budget might get to the committee for review a little earlier next year, she also asked if there is a tracking of students after they leave built into the budget. Ryslinge shared with the committee that the Foundation supports Alumni and is working to track graduates. Gruber sees the alumni as a revenue source for the college. Pryor asked about how the college tracks students who drop out. Ryslinge explained the interventions that the college uses to track and maintain students, the recently purchased program called AVISO is another way the college pays attention to student behaviors such as attendance, grades, etc. Bigelow asked about the special revenue fund. Gintner explained the special revenue fund to the committee. Pryor asked about how the college expected to increase enrollment as noted in the budget. Ryslinge reviewed the many avenues the college uses to increase enrollment especially with the increased outreach to high school seniors in the county. Hurley mentioned his appreciation for how easy it is to follow the budget as it is presented. No further discussion.

VIII. Approval or Announcement of Next Meeting

Crawford moved and Roumagoux seconded, all voted in favor, and motion passed to approve the OCCC 18-19 preliminary budget as presented.

.X. Adjournment

The Budget Committee Meeting adjourned at 7:24 pm.

Submitted by: Kathleen Andrews, Executive Assistant to the President


Birgitte Ryslinge, President
Clerk of the Board