

**Oregon Coast Community College  
Board of Education Meeting Minutes  
Wednesday, September 19, 2018  
OCCC Central County Campus  
400 SE College Way, Newport, OR 97366**

**A. CALL TO ORDER**

Chair Debbie Kilduff called the meeting to order at 6:09pm.

a. Board Roll Call

Board of Education members present: Richard Emery, Debbie Kilduff, Jeff Ouderkirk, Nancy Osterlund, Cliff Ryer. Excused: Chris Chandler and Alison Nelson-Robertson

b. Welcomes.

OCCC faculty and staff present: Linda Mollino, Cindy Carlson, Marion Mann, Ann Wales, Lucinda Taylor and Joy Gutknecht. Guests: Mr. Osterlund and Dr. Karen Gray, LCSD Superintendent.

Chair Kilduff welcomed Dr. Gray and invited her comments to the Board. Dr. Gray stated she is delighted to be on the coast and is enjoying her new position leading LCSD. She looks forward to a long and productive relationship between the school district and the college district. Ryslingle noted there have already been several meetings to discuss long term partnership. Ouderkirk thanked Dr. Gray for coming. Dr. Gray mentioned she hoped in the future there could be some co-presenting of ideas as programs are developed together. Ryslingle referenced the 2015 joint meeting of the OCCC BOE and the LCSD Board of Education, and Dr. Gray would be interested in another joint meeting in the future.

c. Approval of Minutes

Ouderkirk proposed and Emery seconded a motion to approve the minutes of August 15, 2018 OCCC BOE meeting. All in favor. **MOTION PASSED**

d. Finalize Agenda

No changes to the agenda.

**B. COMMUNICATIONS**

a. Written

None.

b. Public Comment on Agenda Items

Faculty member and AFT Oregon Coast United Employees Local President, Ann Wales, offered public comment regarding faculty contract negotiations. Wales noted negotiations are still underway and asked for board support in reaching a fair contract for faculty. Wales provided a document outlining issues from the perspective of AFT Local (see attached) and asked if there were questions. Ryslinge reminded the board of the importance of staying within the collective bargaining process which is governed by statute and fair labor practices. Ouderkirk thanked Wales for her presentation.

Ouderkirk shared with the board that Rex Krabbe had passed away. Rex was an original founder of the College, active on many boards, and very knowledgeable of board affairs. He served as OCCC's representative for OCCA and fulfilled many other duties for the college. OCCC might not be here if it wasn't for Rex and a couple others. Ouderkirk requested that all present take a moment to think about Rex and let him be a guiding light in your own activities in terms of helping people and communities.

### **C. COLLEGE REPORTS**

#### **a. President's Report**

Ryslinge has made the formal request to NWCCU asking for early consideration of accreditation.

The recent Board Retreat, and now the College In-Service, included a strong focus on Core Themes of Student Success and Educational Pathways. Core Themes are a very important aspect of advancing to independence. The summary statement received from NWCCU visiting team (Spring 2018) stated the college should focus all its efforts and enhance alignment towards mission fulfillment as expressed in our core themes.

Considering our new Candidate status, and the intent to accelerate independence, the Service Agreement MOU with PCC is now being reviewed and renegotiated.

Ryslinge also provided brief updates on the ERP migration, the nursing NCLEX pass rate for class of 2018, and recent high school student visits to the college, new technology in some of the classrooms, and the completion of the grant funded (Lincoln County Economic Development) digital studio in Newport.

### **D. BOARD REPORTS**

#### **a. Foundation Update: Nancy Osterlund**

Osterlund reported the foundation had their annual retreat and elected their administrative officers who will serve a two-year term, within the new quarterly meeting schedule. The finance committee selected Columbia Trust to manage their investments. The Foundation is initiated new small gatherings for donor development. The first gathering occurred at President Ryslinge's home and had very good attendance. The next gathering will be at the home of Foundation board member Julie Hanrahan, and all College board members are invited.

b. OCCA Update: Richard Emery

Emery notified the board of the upcoming OCCA meeting at OCCC on Friday October 5<sup>th</sup> and that he is unable to attend due to travel. Ryslinge asked whether another board member might attend, since the meeting is local.

c. Other Board Reports

None

## E. INFORMATION AND DISCUSSION

a. Board and Foundation Interface Practices

Chair Kilduff stated the new interface practices (following on the formal agreement with between the College and Foundation) were discussed at the BOE retreat and there was consensus that the college Board is comfortable with the practices, so there is no need for board action on the matter.

b. 18-19 requested College Reports

Ryslinge asked the board what topics or types of presentations they would like to have at Board meetings this year.

- Osterlund asked to have information given to the board about assessment on the core themes, how are we coming along with achieving our outcomes.
- Ouderkirk and Kilduff asked that student involved reports or activities be given to the board – student success, and hearing from individual students who might have distinguished themselves from the student body.
- Ryer asked the annual Nursing report include all the different types of degrees and professions available to the graduates.

## F. ACTION ITEMS

a. Ryer, Osterlund and Kilduff volunteered to be on the sub-committee for President's performance review. Kilduff proposed and Ouderkirk seconded a motion to appoint Ryer, Osterlund and Kilduff as members of the sub-committee for the President's performance review. All in favor. **MOTION PASSED** The group established a time when they could get together, and Gutknecht will send an email to arrange a meeting date.

b. Osterlund proposed and Ouderkirk seconded a motion to approve goals of the OCCC Board of Education 2018-2019 as:

1. Implement accountability and review for College outcomes for the Core Themes of Educational Pathways and Student Success.
2. Fulfill Board responsibilities to continue College momentum from Candidacy towards independent regional Accreditation (NWCCU).
3. Support the President in completing the initial funding and programming plan for the new building: Workforce Education and Resiliency Center (WERC Building).

All in favor. **MOTION PASSED**

**G. ANNOUNCEMENT OF FUTURE MEETING:** The next regularly scheduled meeting of the OCCC Board of Education will be held 6:00pm October 17, 2018 at Central County Campus, 400 SE College Way, Newport, OR 97366

**H. ADJOURNMENT**

Kilduff adjourned the meeting at 6:53pm

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

A handwritten signature in cursive script that reads "Birgitte Ryslinge". The signature is written in black ink on a light-colored background.

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Birgitte Ryslinge, PhD



## Oregon Coast United Employees

P.O. BOX 2135, Newport, OR 97365

### OCCC Faculty Goals:

- 1) Achieve a fair contract
- 2) Preserve good working relationships

Issue	Problems	Solutions
<p><b>Workload</b></p>	<p>Additional workload placed on faculty in recent years:</p> <ul style="list-style-type: none"> <li>• over 200% increase in time dedicated to in-service</li> <li>• new committees: assessment, accreditation steering committee, instructional leadership team</li> <li>• mandatory use of Canvas learning management system (even for face-to-face classes)</li> <li>• data entry for daily attendance</li> <li>• participation in accreditation visits</li> <li>• one full additional work week due to the twelve-week PCC fall term compared to OCCC's previous eleven-week term</li> <li>• course and program assessment tasks</li> <li>• administering course evaluations (previously administered by the office of instruction)</li> </ul> <p>Administrators are choosing to interpret the existing contract in a new way and want to impose two extra weeks of uncompensated work prior to the start of fall term.</p>	<p>Maintain existing workload or compensate faculty for additional workdays.</p>
<p><b>Wages</b></p>	<p>Full-time faculty earn a 2% increase per year while administrators and classified staff earn a 4% increase per year. Managers propose a 3% raise for the next contract, rather than the 4% other groups have been receiving.</p>	<p>Achieve parity with other employee groups or temporarily raise salary beyond 4% to recoup lost wages.</p>