

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION MEETING MINUTES  
Wednesday, May 23, 2018**

**Immediately following the OCCC Budget Committee Meeting  
Central County Campus, 400 SE College Way, Newport, Oregon 97366**

**A. CALL TO ORDER**

Chair Debbie Kilduff called the meeting to order at 7:30pm immediately after the budget committee meeting.

a. Board Roll Call

Board of Education members present: Chris Chandler, Richard Emery, Debbie Kilduff, Nancy Osterlund, Jeff Ouderkirk. Excused: Alison Nelson-Robertson

b. Welcomes

Mr. Osterlund. OCCC Staff; Linda Mollino, Cindy Carlson, Robin Gintner, Dan Lara, Lucinda Taylor.

c. Approval of Minutes

Ouderkirk moved to approve, and Osterlund seconded the approval of the April 18<sup>th</sup>, 2018 OCCC BOE meeting minutes. All in favor. **MOTION PASSED**

d. Finalize Agenda

No changes to the agenda.

**B. FOCUS ON STUDENT SUCCESS:**

Marge Burak, OCCC math instructor, gave a presentation to the Board of Education on the Math Maniacs program at OCCC along with the progress of the Math program and success of students.

**C. COMMUNICATIONS**

a. Written

Ryslingle shared a letter from the President of the NWCCU regarding OCCC's review at the Commission's meeting in June.

b. Public Comment

None.

**D. COLLEGE REPORTS**

a. President's Report

Ryslingle informed the board about OCCC's new high school to college matriculation program. Waverly was out and about promoting the college, employees participated in the Altrusa Trivia Bee. Nursing class of 2020 will consist of twenty students, which is full enrollment. Early Childhood Education program will begin classes in the Fall.

- b. Finance and Operations Report  
Gintner reviewed and summarized year to date revenues and expenditures.

#### E. BOARD REPORTS

- a. Foundation Liaison: Nancy Osterlund  
Osterlund reminded the board that the Pearls of Wisdom event had been postponed and a new date will be announced. The William Lecture Series will take place at the PAC on May 24<sup>th</sup>. It is an hour play called Bi followed by audience participation and discussion. The Foundation approved the hiring of an advisor/firm to manager investments. The foundation will also be awarding scholarships.
- b. OCCA Liaison: Richard Emery  
No report.
- c. Other Board Reports  
None.

#### F. INFORMATION & DISCUSSION ITEMS

- a. Contract for new Enterprise Resource Planning System: Campus Management.  
Ryslinge provided a memorandum to the board recounting the process, especially the procurement process of the ERP. She outlined the specifics of the contracts that will be brought to the board next month for their approval. Ryslinge confirmed with the board that a summary of the contracts rather than all four of the contracts be brought to the board next month along with the assurances that the legal review has been completed.
- b. Board Policy updates, First Read  
Ryslinge shared with the board one of the recommendations that came out of the NWCCU visit was about financial policies in three areas; risk management, reserves, and the auxiliary fund. The Board was presented with three board policies for approval in June: revised Safety and Risk, and new policies for Risk and Reserve Policy.

#### G. ACTION ITEMS

- a. Receipt of Approved 2018-2019 budget from the Budget Committee. Ouderkirk moved and Emery seconded to accept the 2018-2019 budget. All in favor. **MOTION PASSED**
- b. Ryslinge discussed establishing the summer Board Meeting schedule. It was decided there would be no meeting in July 2018, and the 18-19 BOE meetings will begin on Wednesday, August 15<sup>th</sup>. The 18-19 BOE calendar will be brought to the June 2018 meeting for approval.

**H. ANNOUNCEMENT OF FUTURE MEETING:**

The next regularly scheduled meeting of the OCCC Board of Education will be held Wednesday, June 20th, immediately after the budget hearing that begins at 6:00pm at the OCCC North County Campus 3788 SE High School Drive, Lincoln City, OR 97367

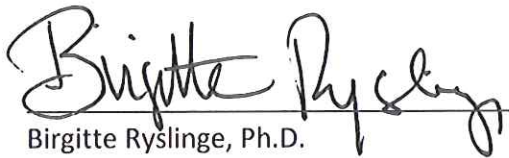
**I. ADJOURNMENT**

Chair Kilduff adjourned the meeting at 8:25pm.

*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Submitted by: Kathleen Andrews, Executive Assistant

Approved by:

A handwritten signature in black ink that reads "Birgitte Ryslunge". The signature is written in a cursive style and is positioned above a horizontal line.

Birgitte Ryslunge, Ph.D.

Clerk of the Board