

Oregon Coast Community College Board of Education Meeting
Minutes

Wednesday, March 15, 2017 at 6:00pm

OCCC North County Campus

3788 SE High School Drive, Lincoln City, OR 97367

A. CALL TO ORDER.

Chairperson Kilduff called the meeting to order at 6:00pm

a. Board Roll Call.

Board of Education members present: Chris Chandler, Richard Emery, Debbie Kilduff (Chair), Nancy Osterlund (Vice-Chair), Jeff Ouderkirk, Alison Nelson-Robertson, and Cliff Ryer. Also present was OCCC President Birgitte Ryslinge. Quorum achieved.

b. Welcomes.

OCCC faculty and staff present: Alberto Flores, Linda Molino, Dave Price, Robin Gintner, Dan Lara, Lucinda Taylor. Guest: Paul Osterlund. Presenter: John Wykoff, OCCCA.

c. Approval of Minutes.

Nelson-Robertson proposed and Emery seconded a motion to approve the minutes of the February 15, 2017 BOE meeting. Osterlund noted a spelling correction. All voted in favor with correction made. **MOTION PASSED.**

d. Finalize Agenda.

Ryslinge noted that a resolution number is handwritten on the agenda.

B. Communications.

a. Public Comment on Agenda Items.

None.

b. Oregon Community College Association Annual Update.

John Wykoff, Deputy Director of the Oregon Community College Association briefed the Board of current legislature, budget and policy issues being addressed in the current legislative session. The Governor's budget for the 17-19 biennium has the Community College Support Fund (CCSF) flat funded at \$550 million, and the Co-Chairs Ways and Means Committee's funds CCSF at \$556. Given the cost increases such as salary, healthcare and PERS, along with state and federal

unfunded mandates, a flat budget is essentially a reduction budget. Wykoff stressed the big challenge for the legislature is to find revenue or decrease costs. The Oregon Promise was only funded for one year, and below the actual cost. This is a very popular program, and the ongoing costs of \$40 million (which was not in the co-chairs budget) will need to be found as well. OCCA's priority is the Oregon Opportunity Grant, which is need based, which Oregon Promise is not. OCCA is working to be sure legislators do not decrease funding to the Oregon Opportunity Grant to pay for the Oregon Promise. In addition to budget, Wykoff covered policy issues under consideration in the legislature. An important one is for credit transfer, so that students can be assured that credits earned in community colleges will apply to their major at any public Oregon university. That is currently not the case, and many students lose significant time and money in the transfer process. OPC and OCCA have put forth a transfer bill to address this concern, and it seems to have great traction with legislators and the Higher Education Coordinating Commission (HECC). Ryslinge asked about likelihood Capital Construction Bonds being approved. Wykoff answered the Capital Construction Bonds are looking pretty good.

C. College Reports.

a. President's Report.

Ryslinge shared highlights of OCCC's partnership with Lincoln County School District. Our Navigate program is communicating to high school students about access to college, success in college and paying for college, all to grow a college based culture. On April 7, the College will host a Career Technical Education day that will highlight OCCC programs and include representatives from programs at other Community Colleges. There are two new CAN cohorts for the Spring Term, in north county with Samaritan North Hospital and Taft High, and the second cohort will enroll high school students from Newport, Toledo and Eddyville Charter School. STEM club developed an OCCC STEM logo and created t-shirts with the logo on it.

Ryslinge updated the board on OCCC's accreditation process. A steering committee has been formed and their first meeting will be March 20th. The group will meet monthly and provide multiple eyes on the College's processes. Ouderkirk asked what the job of the Board will be regarding the accreditation process. Ryslinge explained the Board's role is high-level, ensuring that progress maintains at the rate necessary to apply for Candidacy in Spring of 2018. Planning and progress documents will periodically be shared with the Board. Ouderkirk suggested that the Board be provided with a high-level "dashboard" and Ryslinge agreed to develop this tool. Other accreditation updates: Dan Lara will be the OCCC Accreditation Liaison Officer and PCC will provide a mock accreditation peer

evaluation visit in early 2018, prior to the actual site visit by the NWCCU peer review team.

b. CoFO Financial Report

Gintner reported on year-to-date financials, stating that the College is on track for both revenues and expenditures. Historically, the process of how grant expenditures were booked caused fluctuation in the general fund, so the business office is now adopting a more real-time accrual of receivables for expenses which can be allocated to the various grants. Gintner informed the Board that as planned, the hiring of the IT Support Manager, the College has been able to vastly reduce its reliance on the expensive contracted services. The Board was also notified that while deferred maintenance has not been an issue for the College given the relatively new buildings, now that we are 8-9 years in, there will be increasing need to spend funds on faculties. The example was given of the recent boilers repair. This will call for budgeting for facilities maintenance and repair going forward.

D. Board Reports

a. Foundation Report

Osterlund reported the OCCC Foundation will have a Board meeting March 28th. The Williams Lecture Series will be a presentation by Thomas Lindsey on April 14th at the Newport Performing Arts Center. The Foundation has two new nursing scholarships. OCCC employee payroll deductions supporting the Foundation have increased.

b. OCCA Report

Kilduff noted she will attend the OCCA Legislative Summit March 22-23. Ryslinge and some OCCC staff will attend as well.

E. Information & Discussion Items

a. Models for Gradual Tuition Increases.

Ryslinge introduced the concept of College Boards addressing cost escalations with planned and gradual tuition increases, rather than staying flat for some years and then having higher increases to catch up. Due to flat state funding, and rising costs, OCCC and other Oregon community colleges have often been in this position. Some colleges, such as Linn Benton and Lane have adopted Board policies that allow for gradual steady increases based on guiding principles such as quality and affordability. While OCCC is not contemplating, a tuition increase for the upcoming year, cost escalators (PERS, healthcare, salary increases, unfunded state and federal mandates) will force the Board to consider increases in the following

years, unless state funding improves considerably. Ryslinge posed the question to the Board, would you like to discuss such a model at OCCC? Osterlund stated she would like to see the Board have this discussion. Ryder noted tuition increases should be based upon an analysis of each of the different components of the budget and how they performed historically. The Board would like Ryslinge to provide materials for discussion after the adoption of the 17-18 budget.

F. Action Items

- a. Resolution No. 17-03-01: Recommendation from President Compensation Committee. *(Summary of resolution: In recognition of the President's performance and progress towards key goals for the College (independent accreditation, growth and partnerships), and in consideration of a salary that is well below median for other Oregon community college presidents, the committee recommends that President Ryslinge be awarded a retroactive annual bonus of \$5000 per year for the current and past two years.)* Ouderkirk proposed and Nelson-Robertson seconded a motion to approve resolution No 17-03-01. All voted in favor.

MOTION PASSED

G. Adjournment

Board Member Debbie Kilduff adjourned the meeting at 7:14pm.

The next regularly scheduled meeting of the OCCC Board of Education will be held April 12, 2017, 6:00 PM at the OCCC Central County Center, 400 SE College Way, Newport, OR 97366.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Approved by:

Birgitte Ryslinge, PhD
OCCC President