

**Oregon Coast Community College
College Council Minutes**

May 12, 2017

Meeting called to order at 1:05 pm

In Attendance: Dan Lara, Debbie Spicer, Diane Jacobs, Linda Mollino, Laura Hamilton, Lucinda Taylor, Cindy Carlson, Ben Kauffman, Jody Becker, Benjamin Constantino, Steve Carr, Shannon McKibben, Patrick Misiti, Ann Wales, Marion Mann, Marge Burak, Amanda Zerr, Ann Way, Spencer Smith, Colleen Doherty, Blake Hagan, Matt Fisher, Robin Gintner, Brigitte Reisling, Will Quillian, Jenifer Davis, (Alberto Flores and Dave Price by skype)

Amend last min. #7, \$63,000 change (Cindy)

Review of minutes, motion to adopt and seconded.

Info items

1. Health and Wellness – Ann Way
Hiking presentation, hiking books, no list of places, but Take a Hike tips handout. Carry an emergency kit. Let someone know your plans and times. Stretches and warmup important. There are tons of hiking books available. Brigitte mentioned Bike Newport has cameras by OCCC, and they have seen a mother bear and cubs, so hike with caution. Ask Chris to put out warning. Cougars, bobcat and cub seen near OCCC. Food and dogs attract wild animals.
2. OCCC/LCSD collaboration update – Cindy Carlson.
OCCC has a robust relationship with LCSD. Student Services has put together data for meeting with superintendent showing the impressive work with the school district. Navigate served 1020 students. The Juntos program works with Hispanic families, Alberto spoke to HS group. CTE day offered for the first time at request of HS counselors – Career Tech day was organized and 230 students came. Tons of positive feedback. Ben has been invited to be part of Taft Gear Up program meeting in Bend. Dual-credits classes expanded – math, writing. Business is next. Linda running CNA high school co-hort (5). Looking for funding to continue program. College success class. Taft High School is excited about business classes at OCCC NC. Teacher testing administered at OCCC - 103 teachers tested in Lincoln County School District.
3. Aviso Update – Cindy Carlson
Proceeding with AVISO communication. Sending out email in one week or so regarding Discovery visit on June 7th - how do we do business here. The AVISO system is for faculty and advisors. Faculty participation requested to attend sessions. We want your voices to help them understand us better. Moving along in positive way.
4. Presentation of ICAT Results – Dan Lara
Expanded ILT members met this week. Spoke to the five areas of interest. Presentation of the ICAT results from in-service day. Handouts provided. Please review areas that you didn't participate in at In-Service. Prioritize the top three actions that resonate with you. Add something that may not be there. We'll be diving into the results at the next CoCo meeting.
5. Campus Communication Team Update – Dan Lara

Discussed campus and community enrichment. Getting more timely info out to community.

6. OER Update – Alberto Flores

Excellence in teaching and learning, conference went well. Take aways – tuition increases, textbooks up 900% increase. Info out on the web. Open education does not mean free. Five R's - retain, reuse, revise, remix, and redistributing. There are websites with full course modules which can reduce textbook costs for students. Engage students in lifelong learning. We should look at helping students with survival skills, ie computers, resources, and use open educational resources. He is using this in his Intro to Business class - 31 students didn't have to pay for a book. Matt uses OER textbook, and Writing doesn't use textbooks.

7. Spring 2017 Course Evaluations – ILT – Dan Lara

Two sets of course evaluations were created last winter. Online and Classroom. These will be loaded into Survey Monkey. Link can be available to students through Canvas or by individual email. Using class time recommended for better success. Instructions will be coming from OAW office in next couple of weeks. Please give to your students in week 9. OAW will monitor how many completed then reminders will be sent to instructors early in Week 10. The surveys give important info to faculty for success, help, course improvement, etc. Feedback to faculty will be after end of term.

8. Teaching and Learning In-Service Day – Dan Lara – Fall in-service focus.

9. Assessment Committee Update - Ann Wales.

Reviewing outcomes. What are other CC's approaches and outside of Oregon as an example. Marge, Amanda and Robert came up with PCC and Linn-Benton. Accomplish? - Measure data. Making improvements? Not going to be used to trample on freedom or evaluating faculty, but for classroom, program and institutional level, as we move forward to accreditation.

10. Course Evaluations – Dan Lara – addressed in item 7 above.

Discussion items

Ann Way – commons computers – confidential info left on machines and printers, clean up, not logging out, student issues. Spencer may be able to do some active ideas.

Action Items

11. CTE Matrix – ILT – Dan Lara

As discussed at last CoCo. Revisions were made by ILT and need CoCo endorsement, then on to Board. Changes to wording, Selection/Suspension, and Level One Analysis 4 steps, switched #1 and #3. Is this the right tool for management to use to make recommendation to the Board. Comments regarding the 15 students number – for financial reasons? Footnotes added to Analysis - regional need, best solution (1, 2, 3). Flow Chart to be added. Concerns: What is the impact of shutting down a program. Using dollar resources in responsible fashion. Recruitment plan established. Re-evaluate before shutting down a program. Financial aid eligibility requirements after accreditation – federal review of viable programs. Review of break-even point. i.e. 22 for AQS. Clarify wording – “who is the community”.

Dan stressed that CoCo endorsement because management wants to engage faculty – to build consensus. All of us working together to do useful things. OCCC needs a tool to make these decisions with rationale.

Re-write will be done by Diane, Marion, Will, Linda, Jody, Benjamin and Kimberly and brought to CoCo again.

12. New co-chair nominations – 2 year position, Ann Wales and Marge Burak were nominated. All in favor.

Announcements:

Lucinda Taylor

– Mascott logo contest open to community. Ends May 31st. Posted and marketing will make the final decision.

- Art contest, - student artwork notecards, to be sold in YCS. Faculty to use. \$100 prize for design winner. FB posting and flyers up.

- Celebrate Us – OCCC awards, EA detail emails, June 15th 2-4 pm in Commons. Nominations will be solicited. Raffle Basket forms. Fundraiser for Students in Need (emergency fund). Contributions reported to Foundation.

- Interested Parade participants - let Lucinda know.

- Laura Hamilton - PTK induction ceremony in Community Room on June 2nd right before CoCo meeting. Faculty are encouraged to attend.

Marge Burak – Accelerated learning Math course this summer to prepare students for fall term. 1 cr or 2 cr opportunities.

Next meeting: June 2, 2017.

Meeting concluded at 3:08 pm.

Minutes prepared by Jenifer Davis, Office of Academics and Workforce.