

College Council Minutes

June 8th, 2018

1:00 – 3:00 p.m.

Room 140, Central County Campus, 400 SE College Way Newport, OR

- Call to order: 1:04
- Attending: Diane Jacobs, Tabitha Hoadley, Marion Mann, Darci Adolf, Ann Way, Marge Burak, Alyssa Squiers, Shannon McKibben, Waverly Sudborough, Will Quillian, Birgitte Ryslinge, Matt Fisher, Ren Whipple, Colleen Doherty, Larry Boles, Kathy Andrews, Dan Lara, Cindy Carlson, Patrick Misi, Linda Mollino, Laura Hamilton, Ben Kaufmann, Sharon Hahn, Joy Gutknecht
- Review of previous minutes – correct the spelling of Robert Rodger’s and Lucinda Taylor’s names. Motion by Patrick, Second by Shannon, approved.
- Adjustments to the agenda – no I.T. update from Spencer

Information

1. Instructional Leadership Team update – Dan Lara

- a. Explanation of the courses up for vote (re-explanation from last month).

Those courses being:

- Science:** BI [211](#), [212](#), [213](#); CH [151](#), [221](#), [222](#), [223](#), GS [108](#), G [200G](#), G [184](#)
- Education:** ED [131](#), ED [260](#)
- Art History:** ART [204](#), [205](#), [206](#), [207](#), [208](#), [209](#), [210](#)
- Geography:** GEO [206](#)
- Financial Survival for College Students:** CG [114](#)

- b. Reiterate these new courses are a science sequence for students, financial literacy for students for independence, art history and science for online students

- c. Review of core themes update (see handouts): student success (goal being completion) vs educational pathways (efficacy and impact)

- Explanation that this is happening, but the board is the one who votes to approve, will be going to them on the 20th

2. Student Services update – Student Services team

- a. Ben – Aviso update

- 149 fall notices, 110 winter notices, 110 spring notices, total 36 faculty bringing alerts. Aviso created nearly 1k alerts (grades, attendance, canvas logins, both negative and positive), also looking at students over terms with regards to alerts to create interventions if necessary (especially if alerts from multiple faculty). Is creating list of frequent alerts for most prevalent issues

- ii. Also launched matriculation process, including new early registration for high schools, catching those students who otherwise wouldn't have registered, first time even of open house was small but engaged, launched shark bites which had great feedback (from student forums), wrote grant to expand navigate program
 - iii. Emergency loan language added to syllabi and webpage, with shown increase of student use
 - iv. Use of constant contact to track use and engagement of student emails
 - v. Recruitment plan for community outreach
 - vi. Professional development in the field of equity for student services team members
 - vii. College connect day has seen increase in success
- b. Colleen
- i. Revamped advising as a project between Colleen and Blake. If you go on main webpage and click on advising, you can then make appointments with advisors, & then under resources there are lots of great resources for students. Will be adding a financial literacy page (voted number one need by students), information on growth of CTRC (and list of what occupations can be had with what degrees/certificates, plus common employers). Meant to be a one-stop page for students to answer all their questions
- c. Kim
- i. New student consumer information page being created as well in response to compliance. Further explanation of financial literacy, and in response to office of civil rights guest suggestion that student info on webpage should be found within two clicks.
- d. Ren
- i. Working on expanding student knowledge of CTRC Ren created a short video about it for students, includes information on offerings and how CTRC can help. Also putting together a short lesson plan on the Oregon CIS career information website and how to utilize it and how students can use it (for faculty to share with students), plus video tutorials for the website.
 - ii. Ren also shared that at the end of her Americorp term here in August, she'll be finishing her degree at University of Central Florida in Orlando, and has been offered the opportunity to go to Washington D.C. to participate through the intelligence studies department from June 26-30 to meet with leaders in the intelligence community (CIA, FBI, Pentagon, etc). We're all very excited for her!
- e. Cindy
- i. Proposed two new projects with Americorp Vista, both of which were approved: implementing student conduct and conflict resolution model (social justice/restorative justice lens), second is to assist OCCC on working with students with disabilities and access and the world of universal design (accommodative services and technology)
 - ii. Update on Office of Civil Rights visit earlier this week, went well, review of past reviews (standard visit done at all colleges every few years)

3. Associated Student Government – Waverly Sudborough

- a. First year of newly constructed ASG with nominated ASG: 3 seats available to fill the spots left by students who are finishing their education and moving on, and if instructors can think of any students who'd be a great fit for the positions to let those students know the opportunities are there.
- b. Success of food share basket, the difference it's making for students, and was commended by our visitors from the Office of Civil Rights (Oregon State).

4. President's update – Birgitte Ryslingle

- a. Thanks the entire college and particularly those who participate in CoCo, for the level of engagement of students, staff, and faculty in the college, especially for all the work involved our move to independence.
- b. Just finished a 3-day visit from Office of Civil Rights, went great, at final meeting they said OCCC was the best they'd seen, with the fewest corrective compliance needs, and with a special note on the student fondness for this institution and the people who work here. (The big corrective action needed being more materials available in Spanish).
- c. Accreditation—received the final report from the evaluation committee, final step is now an institutional response, which is a report on our solutions for those things they want us to work on. Once complete, both the report and response will be available on the accreditation page on the OCCC webpage. June 28 will be the commissioner visit. We're on the right track and comfortable with where we are in the process, and confident in where we're going. Another report will be due in about 18 months, and what that consists of will be in response to what we've completed.
- d. Speakers at commencement. Friend of the college is the Confederated Tribes of Siletz Indians and they'll be recognized at commencement.
- e. Joy is still working on the professional development group.

5. I.T. update – Spencer Smith

- a. *Cancelled due to Spencer having to work on another project.*

Discussion Items

6. Four Comprehensive Institutional Learning Outcomes (CILOs) – Dan Lara

- a. Communication, problem solving, personal responsibility, and cultural literacy
- b. Going into fall Assessment Task Force will assess different models, creating rubriks, and applying towards classes/artifacts in fall and report back out.
- c. Goal is by spring next year we will have CoCo adopting cilos and a general education philosophy statement for the institution. Will have an action plan.

Action Items

7. New Courses – vote: Motion by Matt, Second by Patrick 2, faculty vote ALL YAY. Approved.
 - Science: BI [211](#), [212](#), [213](#); CH [151](#), [221](#), [222](#), [223](#), GS [108](#), G [200G](#), G [184](#)
 - Education: ED [131](#), ED [260](#)
 - Art History: ART [204](#), [205](#), [206](#), [207](#), [208](#), [209](#), [210](#)
 - Geography: GEO [206](#)
 - Financial Survival for College Students: CG [114](#)
8. Core Theme Sub-objectives, Indicators, and Thresholds -to be voted by board, not CoCo
9. Addendum to College Council Charter: replace voting structure (see handout)
 - a. Review of what other colleges do, what NWCCU would like/approve of, and inclusion of what was discussed last CoCo
 - b. No matter whatever is decided won't please everyone, importance is to do what's best for college and to make a decision
 - c. Committee went on further deep dive look to come up with something more equitable and representative and that would work best for OCCC
 - i. Looked at mathematical models
 - ii. Reviewed subject areas
 - iii. Looked at executive, classified, faculty, and student body
 1. 112 staff and faculty, 15 all management, 13 full time faculty, 54 part-time faculty, 14 full time classified staff, 9 part-time classified staff, 5 ASG students
 2. Amendment asks now to vote for 3 members management, 4 classified staff, 8 faculty, and 1 student to make up voting body of CoCo
 3. Feel this is a more equitable structure, hoping this is just a start, and model will be evaluated in future to ensure its working
 4. Hope to grow and change as college grows and changes
 5. Pro is that it lets groups chose their representation
 6. Vote for members will be in the first or second coco in the fall, summer will be time to nominate or volunteer for the position
 7. Add note on voting in absentia
 8. Group makes note that the bylaws are in need of review and revision
 - iv. Kim moves to accept as written, Ann Way seconds, vote passes unanimously to approve new format, to be revisited in fall with review and clarification and rewriting of bylaws.

Announcements

- Parades & Fair – Lucinda Taylor
 - Waverly (mascot) will be at several parades and fairs this summer, come out and support OCCC! Beachcomber days, Gleneden beach 4th of July, Toledo summer festival, Siletz pow wow, email dev.seal@oregoncoastcc.org if you want to be in any of the parades with Waverly
- Phi Theta Kappa – Laura Hamilton
 - Thanks for book sale help and support and for the participation and support of the induction ceremony last week
- Waves publication party June 8th, 5:00 p.m. – Patrick Misiti
 - Celebrate with Patrick, the submitters and Waves tonight!! There will be an art showing, and a visit from Waverly (student)
- Chorus Concert – Mary Lee Scoville
 - Tuesday at noon, chorus final concert
- Faculty Contract Negotiations
 - June 25th and July 11th 1-5pm, room 151 – Ann Wales, no participation, just quiet observation

College Council will go on break for summer and return Friday, October 12, 2018.