

**Oregon Coast Community College
Board of Education Meeting Minutes
Wednesday, May 15, 2019
OCCC Central County Campus
400 SE College Way, Newport, OR 97366**

A. CALL TO ORDER

Chair Debbie Kilduff called the meeting to order at 7:42pm and announced an Executive Session will be held immediately after the regular business meeting in accordance with Oregon Revised Statute ORS 192.669 (2)(d) for the purpose of the Performance Evaluation of the President.

a. Board Roll Call

Board of Education members in attendance: Debbie Kilduff, Richard Emery, Nancy Osterlund, Chris Chandler, Jeff Ouderkirk, Cliff Ryer. Excused: Alison Nelson-Robertson.

b. Welcomes.

OCCC faculty and staff in attendance: Linda Mollino, Dan Lara, Cindy Carlson, Robin Gintner, Joy Gutknecht. Guests: Mr. Osterlund.

c. Approval of Minutes

Chandler made a motion and Ouderkirk seconded the motion to approve the April 17, 2019 minutes of the OCCC board meeting. All in favor. **MOTION PASSED.**

d. Finalize Agenda

Ryslingle informed the board that one item has been added to the agenda.
Section E. d. Board Policy 300 rescinded by BP 2430.

B. COMMUNICATIONS

a. Written

None.

b. Public Comment on Agenda Items

None.

C. COLLEGE REPORTS

a. Health and Human Services Update: Linda Mollino

Mollino described and explained the Health and Human Service medical programs with a focus on how the students enter the health care system. Many Oregon hospitals instituted policies to only employ RNs. At the end of two years at OCCC a nursing student may sit for the registered nurse exam. Some graduating nursing students will continue their education to get their bachelors and their certificate for advanced practice such as nurse practitioner. Mollino explained a current trend in nursing where nurses are leaving the profession due to

its difficulty. It is hard for hospitals retain nurses as long-time employees. Few men come into the field and they are needed, as a College it is important for us to figure out how to get more men in the field. Mollino described the differences between the Nurse Practitioner and the Physician's Assistant, as the Nurse Practitioner completed the RN exam previously where the PA works under the direction of a doctor. Mollino informed the board of statistics that surround the number of CNAs in Lincoln County – over 50 current openings. Many students are unable to meet their college expenses using FAFSA. Mollino continued and explained the CNA program, including the wages they will be expecting once they enter the work force. Mollino described the new Early Childhood Education program with a goal for students to be able to walk away with minimal to no debt. Mollino explained that the Health and Human Services department is recruiting faculty to replace retiring faculty members.

b. President's Report

Ryslinge shared with the board how an estimated \$214K savings was provided to our students from Summer 2017-to Summer 2019 via the use by faculty of Open Education Resources, rather than traditional high-cost publishers textbook..

Ryslinge informed the board that the submission date for the application for the Title III federal grant has been moved to the 2021 cycle.

Ryslinge described activity going on in Salem for community college funding.

c. CoFO Quarterly Finance Report: Robin Gintner

The quarterly report is in the binders provided to the board any questions can be forwarded to Gintner and she will respond.

D. BOARD REPORTS

a. Foundation Update: Nancy Osterlund

Osterlund reported that the Foundation Scholarship Committee met and reviewed and scored over 100 scholarship applications and awarded \$100K in scholarships to OCCC students. The first round of interviews for the new Foundation Director did not lead to an offer. The position will continue to be posted and the committee will continue to search for a new Director. One candidate that was interviewed will remain in the pool.

b. OCCA Update: Richard Emery

Emery reported to the board an update on the recent OCCA meetings. Ryslinge shared she is the incoming Chair of the Oregon President's Council which will keep her on the OCCA Executive Committee.

c. Other Board Reports

None.

E. INFORMATION AND DISCUSSION

Ryslinge informed the board of a first read for new board policy 302: Compliance Assurances and board policy 400: Library and Learning Support Service. Both first read policies are in their

binders and these will be action items next month. In addition, Ryslinge recommends rescinding board policy 300 because new board policy 2430 covers delegation of authority to the President. Ryslinge led the board in discussion to create the new Board of Education 2019-2020 Calendar for adoption at the next meeting. Events and dates were discussed and agreed upon, a 2019-2020 BOE calendar will be brought to the board next month for adoption.

F. ACTION ITEMS

a. Osterlund moved and Chandler seconded to receive the approved 2019-2020 budget from the budget committee. All voted in favor. **MOTION PASSED.**

G. ANNOUNCEMENT OF FUTURE MEETING: The next regularly scheduled meeting of the OCCC Board of Education will be held 6:00pm Wednesday, June 19, 2019 at North County Campus, 3788 SE High School Drive, Lincoln City, OR 97367.

H. ADJOURNMENT

Kilduff adjourned the meeting at 8:43pm and reminded the board members to look over the list of upcoming events.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

Birgitte Ryslinge, PhD