

Oregon Coast Community College
Budget Committee Meeting

Minutes of Budget Committee – Wednesday, May 22, 2019
at 6:00 PM OCCC – Central County Campus
Newport, OR 97366

BUDGET COMMITTEE MEETING

I. Call to order

OCCC Board of Education Chair Debbie Kilduff called the meeting to order at 6:02 p.m.

II. Roll Call

Budget Committee members in attendance, Bigelow, Chandler, Emery, Fruechte, Gruber, Kilduff, Nelson-Robertson, Osterlund, Ouderkirk and Ryer.

Budget committee member excused, Pryor

Budget committee members absent, Crawford, Hurley, and Roumagoux

Quorum established

III. Elect Chair of Budget Committee

Chandler moved, Ouderkirk seconded the nomination of David Bigelow as Chair. Ouderkirk moved to close nominations, Ryer seconded. All voted in favor. Motion passed. David Bigelow was voted in as Chair.

IV. Review budget process, timeline, roles

Bigelow welcomed all present and asked Ryslinge to review with the budget committee, the budget approval process. Ryslinge explained as in previous years, the Budget Committee will be asked to review, provide input, and approve the preliminary OCCC budget either this evening, or at a subsequent meeting if more time is needed. The preliminary budget was developed over the several months by the president and budget officer with input and guidance from others. Once approved, the president and budget officer will finalize the preliminary budget (as final numbers become available) and present it to the Board of Education for its adoption at its next regularly scheduled meeting. If the preliminary budget is not approved tonight, the Budget Committee will be invited back on May 29th for additional discussion/deliberation. Ouderkirk asked if it might be necessary to hold off on budget approval in anticipation of the legislature's budget decisions. Ryslinge shared that while the legislature has not put forth their finalized community college support fund, she and the budget officer are comfortable with their estimates and advise to go ahead with their plan and if the legislature comes back with a decision that impacts the proposed budget, it can be addressed by updating the Budget before the June meeting, or if the information is not available in time, and changes are significant, they will prepare a supplementary budget for Board adoption.

V. Fiscal Strategies for 2019-2021 Biennium

Ryslinge shared with the budget committee the fiscal strategies that were presented to the Board of Education at their February 2019 meeting. Although the budget to be presented to the committee is for 2019-2020, it is important to discuss the plan for the 2019-2021 biennium fiscal challenges. Ryslinge explained 2019-2021 expenditure estimates, strategies to address the deficit and balance the proposed budget. After a short discussion about the additional PERS expenditure, Ryslinge presented the 2019-2020 budget.

VI. Presentation of the proposed 2019-2020 OCCC Budget

Ryslingle was pleased to present a balanced budget and explained some of the highlights of the proposed budget. She summarized the Budget Message as provided to the committee. The Budget Message discussed the engagement process to develop the budget, the linking of budget to planning, challenges impacting the College's fiscal planning, the financial guidelines and compliance. The budget is grounded in the College's mission and core themes of student success and educational pathways, which are achieved via the strategies of the Big Five Ideas Strategic Framework. Ryslingle explained the revenue components of the budget and the approved \$10 per credit tuition increase that will begin with Summer 2019 registration. Gintner reviewed each section of the proposed budget with the committee.

VII. Public Comment

Bigelow asked the audience if there were any comments on the budget document. There were none.

VIII. Discussion Budget committee members engaged in discussion of the budget and asked a Ryslingle and Gintner to clarify some of the budget numbers.

IX. Approval of proposed budget or announcement of next meeting

Ouderkirk moved and Kilduff seconded, all voted in favor, and motion passed to approve the OCCC 2019-2020 preliminary budget as presented.

X. Adjournment

The Budget Committee Meeting adjourned at 7:36 pm.