



Employee Donation / Payroll Deduction Form

I want to help the OCCC Foundation equip our students for success and support the growth of the college as we evolve to meet the needs of our community.

I want my gift to support:

- Areas of greatest need.
- Scholarships for needy students.
- Edward van Aelstyn Memorial Scholarship.
- Mini-grants for employee-initiated projects.
- New academic programs.
- Community building events for College employees.
- Please contact me to discuss options.

Please establish a monthly payroll deduction of \$_____, beginning the payroll month of _____ year_____. I understand that to cancel the payroll deduction I must notify the Payroll Department in writing thirty days in advance.

Please establish a monthly payroll deduction of \$_____, beginning the payroll month of _____ year_____, and ending the payroll month of _____ year_____.

Please process a one-time payroll deduction of \$_____ for the payroll month of _____ year_____.

Please increase my existing payroll deduction by \$_____, beginning the payroll month of _____ year_____, with the additional amount entire deduction supporting the indicated selection.

My gift of \$_____ is enclosed.

Donor information:

Name: _____

Address: _____

Email: _____

Phone: _____

Signature: _____ Date: _____

The OCCC Foundation is a 501 (c)3 tax-exempt organization (federal id #93-1290953) Your gift may be tax-deductible as allowed by law. Thank you!