

Financial Aid: Migration and Continuity Plan

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Year	July	August	September	October	November	December	January	February	March	April	May	June
2018-19	ERP Kick-off and business requirements review for student systems	Special Assistant to the President begins work on EAPP			FAA begins to attend quarterly State Community College Finaid Directors Meetings	Consult with small schools regarding staffing structure	Explore 3rd Party Processors			Select Global FAS as 3rd Party Processor	Determine final financial aid office structure; EAPP submission	
2019-20		Finalize contract with Global FAS; Access to DOE systems	Consult with ERP consortium schools regarding policy and procedure development; FISAP for 2020-21 due by Oct. 1; Kick-off call for Global FAS implementation; Business requirements review for Global FAS,	Communication regarding student use of OCCC and PCC school codes on FAFSA; Explore steps and training for Veterans School Certifying Official; Explore OSAC systems and training; Review workflows with Global	OCCC Finaid Team attends DOE Finaid Training; Marketing works with Global re: style of student finaid portal; Implement workflow changes	Finalize finaid policies and procedures; Review and follow up for Dec/Jan soft go-live	Finalize roles/responsibilities IT, Business Office, Financial Aid Office; Communication plan to update faculty on changes related to finaid	OCCC President attends DOE Finaid Training; Finalize ECAR and PPA; User acceptance testing with Global FAS; Go live with student finaid portal and begin processing	Continue processing aid for 2020-21; Student outreach	Continued processing and Student outreach	Continued processing and Student outreach	Continued processing and Student outreach; Begin certifying Veterans educational benefits
2020-21	Processing is on-going; Finalize financial literacy and default prevention strategies and interventions; Default Prevention interventions begin Summer 2020	Processing is on-going; Certifying Veterans educational benefits is on-going	Run end of summer finaid SAP; Review processes related to Global prior to Fall									
2021-22	Assess and refine finaid policies and procedures			Assess continued use of third party processor; Assess financial literacy and default prevention strategies								

Academic Services and Student Records: Migration and Continuity Plan

Academic Services and Student Records: Migration and Continuity Plan

Year	July	August	September	October	November	December	January	February	March	April	May	June
2018-19	ERP Kick-off and business requirements review for student systems										Official adoption of PCC Academic Policies; Phase 1: Transcript and graduation evaluation training	On-going training for transcript and graduation evaluation
2019-20	On-going training for transcript and graduation evaluation	Staffing plan finalized; Training plan for Registrar developed; On-going training for transcript and graduation evaluation	On-going training for transcript and graduation evaluation	Registrar training; training will include NSC reporting; Begin independent Academic Policy and Standards Development (see below)	Develop procedures for staff and students for when OCCC is independent; Enter curriculum into new ERP	Begin implementation of degree audit software and integration with ERP; Implement TES to support transcript evaluation; develop plan to archive academic history from PCC for OCCC students with support of IT;	Communication Plan and training plan for faculty on new ERP and new processes; Research Assessment Software; Implement NSC	ERP go live; Communication Plan regarding students continuing with PCC and students continuing with OCCC for 2020-21; Students complete new ERP application for admission	OCCC academic records transfer academic records to OCCC	Summer 2020 schedule loaded into ERP; End OCCC admissions processing in Banner; No registration processing for Summer 2020 in Banner	Fall 2020 schedule loaded into new ERP; No Fall 2020 registration processing in Banner	Award OCCC "pilot" cohort degrees and certificates
2020-21	Begin NSC reporting; IR and Registrar will work together regarding NSC data matching needed to assess institutional effectiveness	Manage academic history in new ERP (archive, delete, or treat as transfer credit)	Award degrees/certs			Award degrees/certs			Award degrees/certs			Award degrees/certs
2021-22	Assess and refine academic services and student records policies and procedures											

Curriculum, Academic Policies, and Faculty Qualifications: Migration and Continuity Plan

Curriculum, Academic Policies, and Faculty Qualifications: Migration and Continuity Plan

Year	July	August	September	October	November	December	January	February	March	April	May	June
2018-19				ILT officially assumes oversight for Curricular Functions, Academic Policies, and Faculty Qualifications							Official adoption of PCC Academic Policies;	Official adoption of OCCC General Education Philosophy Statement
2019-20				ILT Review of PCC Academic Policy Approval Process -- Develop Parallel OCCC Structures Establish Curriculum Office and attend WebForms Training	ILT develops processes for establishing Faculty Qualifications (Hold for independence)	ILT finalizes OCCC Curriculum Forms and timelines.	ILT Review of OCCC Academic Policies -- Tier I Policies.	ILT Review of Faculty Qualifications -- Tier I Disciplines	Identify 3-yr, post-independence, timeline for review of shared PCC Curriculum for adoption, modification, or deletion from OCCC curriculum	ILT Academic Policies -- Tier I Recommendations (Hold for Independence).	ILT Faculty Qualifications -- Tier I Recommendations (Hold for independence).	
2020-21	College purchases curriculum software			Shared Curriculum Tier I -- Review and recommend for adoption, modification, or deletion (Hold for Independence) Academic Policies Tier II -- Review and recommend for modification (Hold for Independence) Faculty Qualifications Tier II -- Review and recommend for adoption or modification (Hold for Independence)								
2021-22				Assess and refine policies and procedures for curriculum, faculty qualifications, and review of academic policies Shared Curriculum Tier II -- Review and recommend for adoption, modification, or deletion (Hold for Independence) Academic Policies -- Annual Review (Hold for Independence) Faculty Qualifications -- Annual Review (Hold for Independence)								