

Cindy E. Carlson

HIRED

2007

Education

Degrees

Ed.S., Counseling and Human Services
University of Idaho, Moscow, ID, 1987 GPA 4.0

M.Ed., Counseling and Human Services
University of Idaho, Moscow, ID, 1986 GPA 4.0

B.A. Cum Laude, Secondary Education, English Major/Sociology Minor
Buena Vista College (Council Bluffs Branch), Council Bluffs, IA, 1978 GPA 3.37

A.A. Iowa Western Community College, Council Bluffs, IA, 1971

Licenses and Certificates

Licensed Clinical Professional Counselor, State of Idaho, LCPC-201, 1998

Licensed Professional Counselor, State of Idaho, LPC-245, 1987

Divorce and Family Mediation Certification, 1986

Professional Experience

Coordinator and Academic Counselor, Student Support Services (SSS), University of Idaho, Moscow, ID, 2000 – Present

- Develop programs, policies, procedures, forms, and instruments to meet program objectives of retention and graduation
- Oversee day-to-day operations of UI SSS counseling staff and 225 students
- Supervise and evaluate professional counseling staff, AmeriCorp learning specialist, and graduate level counseling interns
- Recruit and train master's level counseling interns and AmeriCorp volunteer
- Provide Academic advising and counseling to 50 students a semester
- Orient faculty, staff, and community to SSS program
- Serve on committees and develop relationships with members of the campus community pertinent to SSS program

Cindy E. Carlson

Private Consultant, Moscow, ID, 1999 – Present (part time)

- Teach communication and team-building activities
- Facilitate meetings and retreats

Private Practice Counselor, Moscow, ID, 1988-2001

- Counseled individuals, couples and groups
- Mediated divorce and custody agreements
- Developed and facilitated workshops on therapy and the creative process
- Provided supervision for professions working toward state counselor licensure

Faculty Member, Counseling and Human Services, University of Idaho, Moscow, ID, 1/1989-5/1989

- Taught graduate counseling courses
- Supervised interns and group counseling facilitators

Counseling Intern, University of Idaho, Moscow, ID, 1985-1988

- Women's Center – developed programs, counseled students, and facilitated groups for nontraditional students
- Psychology Department Clinic – counseled low income families from the community and provided supervision for entry level graduate students
- UI Student Counseling Center – co-facilitated groups for adult survivors of childhood sexual abuse
- Displaced Homemakers Program – counseled single mothers
- Alternatives to Violence – counseled groups for sexual assault victims

High School Teacher, Thomas Jefferson High School, Council Bluffs, IA, 1978-1985

- Taught a variety of classes in the English Department
- Mentored in the Student/Teacher One-On-One Program
- Mentored in the Students at Risk Program
- Coordinated various student activities including National Honor Society
- Trained colleagues in the district for the Teacher Expectation and Student Achievement Program

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Honors and Awards

The James A. Barnes Memorial Award for Leadership and Service to the Students of the University of Idaho, 2005

Outstanding Employee in the Non-Faculty Exempt Category, University of Idaho, 2004

Outstanding Student Support Award, Gay Straight Alliance, University of Idaho, 2003

Professional Development

Post-Secondary Education

Disability Issues in Higher Education

Protecting the Privacy of Post-Secondary Students with Disabilities

Disability and Diversity

6th Annual Washington State University Multicultural Roundtable

Student Financial Aid Video Conference

Creating Purposeful Strategies to Engage New Students Teleconference

The Culture of Poverty

ACT Educator Workshop

Strategies to Retain and Graduate TRIO Students

TRIO Grant-Writing Training

Legislation and Regulation Training for New TRIO Administrators

Coaching for Supervisors

High Impact Communication Skills for Women

Appreciative Advising

Advising the Have Nots

Heart Centered Career Advising

Student Motivation

Linking Advising and Academic Assessment

Save Our Sophomores

Synergistic retention

Tailoring Your Advising Strategies

Assessing Readiness

Adult GED

Advising Students in Academic Jeopardy

Experience of Reinstatement

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Advising Students in Academic Jeopardy
Experience of Reinstatement
Academic Advising & the Millennial Student: New Issues & New Demands
Collaboration & Cooperation: A Model for Freshman Advising at the University of
Portland
The ACT Assessment: Not Just for Placement Anymore
Advisors: Purveyors of Knowledge and Hope
The Value of Students Telling Their Personal Stories
E-portfolios: The Advising Nexus
The Study Abroad Experience
Advising Native American Students
University of Idaho Advising (year long series)
Advising as Teaching NACADA Web Conference
Creating an Advising Syllabus NACADA Web Conference

Continuing Education Trainings for Counselor Licensure

Clinical Supervision
Cognitive Therapy for Depression Relapse Prevention and Anxiety and Stress Reduction
Clinical Aspects of Memory
Treating Eating Disorders
Clinical Psychopharmacology
Borderline Personality Disorder and Chronically Suicidal Patient
The Deliberate Language of Psychotherapy
What's Art Got to Do With It
The Power of the Dreaming Mind
Between the Words: Counseling's New Nonverbal Agenda
The Journey to the Heart of Creativity
Motivate and Adhere to Life-Enhancing Choices
Mindfulness and Therapy
The Need for Ethical Guidelines
Spirituality and Ethics
Dual Relationships and Boundaries
Confidentiality

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References

Meredyth Goodwin, Director
Tutoring and Academic Assistance Programs
University of Idaho
208.885.6307
goodwin@uidaho.edu

Jean Sawyer, Tutor Coordinator
Tutoring and Learning Services
University of Idaho
208.885.6307
sawyerj@uidaho.edu

Jerry Galloway, Academic Counselor
Student Support Services
University of Idaho
208.885.6307
jerryg@uidaho.edu

Dan Davenport, Director
Admissions and Student Financial Aid
University of Idaho
208.885.7616
dand@uidaho.edu

Sara Stout, Academic Advisor
Student Advising and Learning Center
Washington State University
509.335.6000
ssout@wsu.edu

EDUCATION

Master of Public Administration, Florida Gulf Coast University, Ft. Myers, FL 2014
Focuses in public policy, strategic planning, and proposal/grant writing
Graduated with a 3.84 G.P.A.

Bachelor of Arts in Interdisciplinary Social Sciences, USFSP, St. Petersburg, FL 2010
Concentrations in International Studies and Geography;
Graduated with a 3.54 G.P.A.

CAREER HISTORY

Independent Consultant, St. Petersburg, FL 07/2018 – Present

- ❖ Nonprofit fund development consulting
 - Clients:
 - Florida Justice Technology Center
 - International Society for Pharmaceutical Engineering
 - Purpose Through Passion
 - ❖ Content development and design
 - Websites:
 - purporethroughpassion.com
 - activedonuts.com
 - floridajusticetechnologycenter.org
 - ❖ Yoga instructor and personal trainer
 - Donut Fitness (activedonuts.com)

Grants & Fiscal Director, Gulfcoast Legal Services, Inc., St. Petersburg, FL 12/2015 – 07/2018

- ❖ Administration of 30-35 federal, state, and local grant awards
- ❖ Evaluation and monitoring of performance and efficiency of programs
- ❖ Financial and Human Resource policy development and implementation
- ❖ Budget development and management
- ❖ Direct supervision of three staff members

Justice Programs Analyst, Pinellas County Government, Clearwater, FL 06/2014 – 11/2015

- ❖ Criminal justice grants and contract administration
- ❖ Project budget management and maintenance
- ❖ Coordination between community agencies and federal grantors
- ❖ Liaison between County government, federal and state agencies, and local organizations

Intern, Director's Office, Pinellas County Animal Services, Largo, FL

07/2013 – 06/2014

- ❖ Grant writing
- ❖ Website content management
- ❖ Strategic Planning
- ❖ Research reports for Director's meetings
- ❖ Monthly staff, volunteer, and rescue newsletters

CERTIFICATIONS

Certified Fund Raising Executive (CFRE)
Federal Grants Financial Management Certified
Registered Yoga Teacher (RYT 200)
ACE Certified Personal Trainer (ACE-CPT)

SKILLS

MS Office (Word, Excel, PowerPoint, Publisher, Outlook, etc.)
Advanced MS Excel (pivot tables, vlookups, etc.)
ESRI ArcGIS
Visio
Canva
Adobe Professional
Website Development

PROFESSIONAL DEVELOPMENT

2017 TIG Conference; San Antonio, TX
2017 Grantsmanship Grant Writing Conference; Orlando, FL
2017 Grantsmanship Social Enterprise Conference; Orlando, FL
2017 Florida Department of Financial Services Financial Management Training; Tallahassee, FL
2018 Innovations in Technology Conference; New Orleans, LA
2019 Innovations in Technology Conference; New Orleans, LA
2019 Classy Collaborative Conference; Boston, MA

Robin A.E. Gintner

HIRED
2015

EDUCATION & PROFESSIONAL LICENSES

Certified Public Accountant, Retired (licensed 1992)
B.S. in Accounting, University of Oregon, Eugene, Oregon (graduated 1990)

ADVANCED COURSE WORK

- Continuing education in the fields of Accounting Principles and Best Practices, Forensic Accounting and Fraud Examination, Tax Law and Business Law
- Computer study including Microsoft applications, database design & applications networking fundamentals, PC repair & maintenance

PROFESSIONAL ACHIEVEMENTS

- Designed an integrated time and attendance database to bring multiple companies in varied locations into a streamlined and standardized payroll system serving 600 employees.
- Have worked with numerous businesses designing and implementing accounting and office systems to increase office efficiency thereby eliminating redundancy and reducing labor costs.
- Have helped businesses to better capture and more concisely report their business and financial information through the analysis, customization and management of their databases and reports.
- Have helped businesses to better maximize profit while still controlling their annual tax liability through the use of proper systems, business structure and planning.

PROFESSIONAL EXPERIENCE

July 2010 to September 2014 – Controller

Metro West Family of Companies – Metro West Ambulance, Hillsboro, Medix Ambulance, Warrenton, Pacific West Ambulance, Newport, Bay Cities Ambulance, Coos Bay

- Responsible for all aspects of the companies' accounting
- Hiring, training and supervision of Accounting Department staff
- Time and Attendance database programming and support
- Benefits administration
- Capital asset tracking and schedules
- Projects, reports, training and support of company management as needed
- Reporting and projects with outside agencies and professionals as needed

Software Used: MAS-90, Attendance Enterprise, Microsoft Office Suite, Adobe

August 1994 to July 2010 – Self-Employed Certified Public Accountant

Affiliated with Dennis P. McManus, Jr., CPA, Newport, Oregon, Warfield Limited, Toledo, Oregon, R. Foley, CPA, Inc., Newport, Oregon, Odin Foam (a division of W.S. Darley & Co.), Toledo, Oregon, Macpherson, Gintner, Gordon & Diaz, Attys-at-Law, Newport, Oregon, Grimstad and Associates, CPAs, Newport, Oregon

- Preparation of corporate, partnership, individual, fiduciary, personal property and non-profit informational tax returns with an emphasis on corporate and partnership tax work
- General ledger reconciliations and preparation
- Tax planning and research
- Forensic accounting services
- Preparation of financial statements and reports as needed
- Hiring, training and supervision of accounting staff
- Capital asset tracking and depreciation schedule preparation
- Payroll preparation and reporting
- Workers' Compensation reporting
- Job costing
- Billing, accounts receivable and accounts payable processing
- Installation and configuration of accounting and time and attendance systems
- Creation and implementation of physical and computerized office systems
- Assist clients with general office operation and management
- Troubleshooting and maintenance of computer systems, providing computer support as needed
- Research and purchase of equipment
- Creation of accounting manuals and computer documentation
- Performance of audit functions for non-profit and governmental entities

Software Used: Creative Solutions Accounting, Ultra-Tax, Fixed Assets, Client Bookkeeping Solutions, Quickbooks Pro, Quicken, Microsoft Office Suite, Business Works, Peachtree, Dac Easy, MYOB

February 2002 to December 2003 – Contracted Computer Technician

NOAA Marine Resources, FRAM Division, Hatfield Marine Science Center, Newport, Oregon

- Provide workstation software and hardware support to the 65 scientists and staff members in the division
- Upgrade, maintain and repair workstations
- Troubleshoot computer and software problems
- Provide backup support as needed to the Network Administrator
- Create support documentation and flowcharts for use by the scientists and staff
- Maintain physical inventories of computer hardware
- Troubleshoot and maintain the assorted peripheral devices on the network
- Assist in creation and management of databases using Microsoft Access

Software Used: Windows 98, Windows NT Server, Microsoft Office Suite, Microsoft Access, Microsoft PowerPoint; Adobe

CIVIC ORGANIZATION AND PROFESSIONAL MEMBERSHIPS

Present Affiliations:

Coastal Act Productions, Youth & Family Theatre – Producer & Treasurer

Past Affiliations:

Lincoln County Food Share – Treasurer

Partnership for Advancing Literacy

Lincoln County Court Appointed Special Advocate

American Institute of Certified Public Accountants

Oregon Society of Certified Public Accountants

Oregon Association of Independent Accountants

REFERENCES

Karen Porter, Fordham Goodfellow, LLP

(503) 726-1051

karen.porter@fordhamgoodfellow.com

Scott Spangenberg, The Spangenberg Group

(503) 860-1340

scott@thespangenberggroup.com

Nancy Wilcox

(541) 266-8889

nwilcox1120@gmail.com

HIRED
2016

Daniel Lara

Experience Mohave Community College *Kingman, AZ*
1-2014 to Present **Dean of College Advancement**

Executive Director, Mohave Community College Foundation

- Manage an investment portfolio in excess of \$5M.
- Provide leadership to an all-volunteer Board of Directors to facilitate the growth, development, and strength of Mohave Community College and its students, faculty staff and programs.
- Lead College Strategic Planning efforts for the Mohave County Community College District 2016 – 2020 Strategic Plan.
- Manage donor development and annual fundraising campaigns for scholarships in excess of \$600k/year.
- Oversees Grant Management and Grant Writing activities in support of the College Mission
- Works with Business and Industry to promote local economic development opportunities within the county.
- Serves as a member of the President's Cabinet.

Experience Mohave Community College *Distance Education*
7-2007 to Present **Adjunct Faculty, Math and Science**

- Instructed "Beginning Algebra", "Intermediate Algebra", "Introduction to Oceanography", and "Environmental Geology/Natural Disasters"

Experience Linn-Benton Community College *Albany, OR*
3-2009 to 12-2013 **Dean of Business, Applied Technology, and Industry (20011 – 2013)
AND Dean of Science, Engineering, and Technology (2009 – 2011)**

- Directly managed the ~\$5.0 M budget of the Business, Applied Technology and Industry (BATI) and/or the Science, Engineering and Technology (SET) Division, and provided recommendations to the Vice-Presidents regarding future funding needs and projections.
- Coordinated schedule development, recruitment, student advising, student registration, dual enrollment, contracted training, assessment, and curriculum/program development for the College in the areas of BATI and/or SET to meet emerging local, regional, and national workforce and training needs.
- Hired/terminated, evaluated, and mentored support staff, and resident and adjunct faculty, as needed, for all areas within the SET and/or BATI Division of Linn-Benton Community College. Directly supervised 4-6 full-time classified staff, 38-42 full-time faculty, 55-65 part-time faculty; and indirectly 12-24 additional contracted classified, and varying numbers of non-contracted classified staff and work-study students.

- Served as the building manager for ~150,000 sq. ft. of office, classroom, laboratory, industrial, and general purpose facilities, and for the 3 acre Equestrian Center and 2 acre Organic Garden.
- Provided leadership regarding the logistics, design, construction, and fund-raising for the Advanced Transportation Technology Center (58,000 sq. ft.; ~\$6.0M raised to date – construction for Phase I began 7/2013).
- Served on the Albany/Lebanon Workforce Task Force to develop in concert with Industry a regional education investment strategy to promote economic development and secure value-added funding for CTE programs.
- Worked with Academic Affairs and Program Faculty to set *Achieving the Dream* Initiatives, redesign Campus Course Scheduling, and increase student completion of academic programs.
- Secured grant funding to address faculty initiatives related to instruction:
 - EDA Grant (Co-writer; \$1.5M, awarded 7/2013): Advanced Transportation Technology Center
 - NSF ATE Grant (principal writer; Co-PI; \$834,000, awarded 8/2010; received second year of funding 6/2011; received third year of funding 7/2012; renewed for fourth year 7/2013): Mechatronics, the Green Technician of the Future
 - NSF ATE Grant (Co-writer; Co-PI; \$69,000, awarded 8/2010): Biotechnology – Exploring Pathways to Rural Prosperity
 - DOL SESP Grant (collaborated; \$2.2M, awarded 1/2010; TOCOWA is the fiscal agent coordinating the efforts of 9 community colleges): The Oregon Statewide Green Technician Certificate
 - USDA Grant (principal writer; \$115,000, awarded 9/2009): Biofuel – Fueling Rural Prosperity
 - Hewlett-Packard Grant (principal writer; Co-PI; \$284,000, awarded 5/2009): Integration of Numerical Modeling into Engineering Curriculum
- Redesigned Career and Technical Education courses at LBCC to improve program completion and efficiency of CTE courses.
- Worked collaboratively with Department Chairs and other academic Deans to evaluate and modify the existing Strategic Plan.
- Integrated new and emerging educational technology into science and engineering curriculum and supervise the development and assessment of online courses.
- Chaired the Advance Transportation Technology Center Development Team
- Co-Chaired the Campus Master Scheduling Team
- Served on the Instructional Management Team, Campus Civility Team, Advising Committee, Co-Curricular Clubs and Organizations Committee, Academic Affairs Committee, Accreditation Committee (NWCCU), and Achieving the Dream Core Team

7-2007 to 3-2009

Linn-Benton Community College

Albany, OR

Dean of Math and Science

- Coordinated the efforts of the College in the areas of Math and Science education to meet emerging local, regional, and national needs.
- Provided leadership regarding the logistics, design, construction, and fund-raising for the \$13.4M Science and Health Capital Construction Project (Raised \$2.3M in private donations; Project Completed 4/2011).

- Secured grant funding to address faculty initiatives related to curriculum and instruction:
 - Foundation Grant (\$4,280, awarded): Native Plant Garden
 - Foundation Grant (\$4,800, awarded): Underwater ROV
 - Foundation Grant (\$5,000, awarded): The Mathematics and Art of Cycloids
- Directly manage the ~\$2.4 M budget of the Math and Science Division, and provide recommendations to the Vice-Presidents regarding future funding needs and projections
- Work collaboratively with Department Chairs and other academic Deans to create the College's Academic Master Plan and evaluate and modify the existing Strategic Plan.
- Supervise the Learning and Testing Center
- Hire/terminate, evaluate, and mentor support staff, and resident and adjunct faculty, as needed, for all areas within the Math and Science Division of Linn-Benton Community College.
- Chair the Science and Health Occupations Center Development Team

6-2003 to 6-2007 *Mohave Community College Lake Havasu City ('04-'07) and Bullhead City ('03-'04), AZ*

Division Chair of General Education

- Coordinated the efforts of the Lake Havasu (2004-07) and Bullhead City Campuses (2003-04) of Mohave Community College in the areas of Math/Science, English/Communication, Education, Visual and Performing Arts, Developmental Studies, Social and Behavioral Studies, Languages and the Humanities.
- Hired/terminated, evaluated, and mentored support staff, and resident and adjunct faculty, as needed, for all areas within General Education Division at the Lake Havasu Campus.
- Provided budget recommendations for the successful operation of the General Education Division, administered the current budget, and worked with the other division chairs and the Vice-President of Instruction to create, evaluate, and modify the division's Strategic Plan.
- Facilitated and administered the dual-enrollment agreement with the Lake Havasu Unified School District which provided college-level learning opportunities to area high school students during the high school day (2004-2007, Lake Havasu City).
- Facilitated and administered the first dual-enrollment agreement in the County with Colorado River Union High School District # 2 (2003-2004, Bullhead City).
- Requested and received \$110,000 auxiliary budget increase for college-wide upgrade of science laboratories (2006).
- Authored the successful grant proposal for the HP Teaching for Technology Grant which carried a \$53,000 equipment award and a \$15,500 monetary award. Mohave Community College was one of only ten community colleges nationwide to receive this grant in 2006.
- Administered the \$12,000 NSF Geologic Timeline Grant (2005-2007).
- Wrote bid proposal for, was the successful recipient of, and was the project director for the creation of the \$10,000 Natural Resource Inventory for the Big Sandy Natural Resource Conservation District (2005).

- Administered the \$10,000 BLM Grant for the Desert Springs Project -- A field project for students and faculty to locate and identify the geology, ecology, and archeological history of desert springs in Mohave County (2004-present).
- Assisted with field work on the Desert Springs Project (2004-present)
- Developed Aquatic Archeology course to assist the BLM with surveys of submerged historical dwelling and petroglyph sites and received \$5,000 in funds from the BLM to conduct the research (2004-present).
- Arranged for the donation of Pontoon Boat for Aquatic Archeology Course (2005).
- Arranged for the donation of 20 licenses of ArcGIS 9.1 from ESRI (2005).
- Authored the successful R2R grant for the redesign of Introductory Psychology (PSY 101). Mohave Community College was one of only two community colleges to be awarded this grant from the Center for Academic Transformation, and one of only twenty colleges or universities nationwide to receive the award (2004).
- Served on the MCC Grants Committee as one of the two grant writers for the College. Assisted with the NSF-ATE Grant (2004), the CCLI Grant (2005), EPA Solid Waste Reduction Initiative Through Education (WRITE) Grant (2006).
- Developed student internship and volunteer opportunities with U.S. Fish and Wildlife Services (2004-2007).
- Piloted associate faculty outreach demonstrations in the arts to local senior citizens groups (2004-2007).
- Conducted outreach and recruitment for the ESL program at Laughlin, Nevada casinos (2003-2004).
- Created the 12-month schedule of course offerings and times for the Lake Havasu (2004-2007) and Bullhead (2003-2004) campuses by receiving input from students, resident and adjunct faculty, and Student Services.
- Assisted with the creation of and insured accuracy within all sections of the College Catalog relating to the General Education Division (2003-2007)
- Performed Maintenance and upkeep of the Lake Havasu Campus Weather Station and insured that weather data was posted to the MCC website for community use (<http://www.mohave.edu/pages/463.asp>, 2005-2007)
- Served on hiring committees for the Campus President for the Lake Havasu Campus, Dean of Library Services at the Lake Havasu Campus, Support Staff (2 positions) at the Lake Havasu Campus, Maintenance Staff (2 Positions), Life Science (Anatomy) Faculty at the Lake Havasu Campus, Life Science (General Biology) Faculty at the Lake Havasu Campus, Life Science (Anatomy) Faculty at the Bullhead Campus, Life Science (Anatomy) Faculty at the Kingman Campus, Physical Science (Chemistry) Faculty at the Lake Havasu Campus, Physical Science (Chemistry) at the Bullhead Campus, Math Faculty (2 Positions) at the Bullhead Campus, and English Faculty at the Lake Havasu Campus.
- Served on Campus Communications Council
- Served on Management Council
- Served on Curriculum Council
- Served on Campus Recruitment Team
- Instructed Beginning Algebra (MAT 031, via online instruction), Intermediate Algebra (MAT 121, via online and on-ground instruction),

College Mathematics (MAT 142, via interactive television), Introductory Chemistry (CHM130), and Field Biology I (BIO 290)

- Instructed a two-week summer course for 5th through 8th graders on "Becoming a Young Naturalist"

6/2002 to 5/2003 Mohave Community College

Bullhead City, Arizona

Division Chair Of Foundation Studies

- Coordinated the efforts of the Bullhead Campus of Mohave Community College in the areas of Adult Basic Education/GED, English as a Second Language (ESL), Citizenship skills, Tech Prep (workforce development), and developmental English and Mathematics.
- Supervised the Learning Center and coordinated tutoring services.
- Hired/terminated, evaluated, and mentored adjunct faculty, as needed, for all areas within Foundation Studies Division (FSD) at the Mohave Valley Campus.
- Provided budget recommendations for the successful operation of the FSD, administered the current budget, and worked with the other division chairs and the Vice-President of Foundation Studies to create evaluate and modify the division's Strategic Plan.
- Developed strong contacts with high schools and civic organizations to create and maintain a rich pool of adjunct faculty.
- Created the schedule of course offering and times for the Mohave Valley Campus by receiving input from students, residents, and adjunct faculty and Student Services and the Campus Operations Manager.
- Developed testing guidelines and policies which dramatically changed the paradigm for placement testing at the Bullhead City Campus.
- Hosted an Adjunct Faculty Recruitment Night.
- Continued to serve on both the NCA Steering Committee and the NCA Subcommittee for Foundation Studies in preparation for the accreditation visit by the NCA Site Team to MCC in March 2003.
- Selected to participate in a National Science Foundation Grant -- Physics Education Program for Two Year Colleges (PEPTYC).
- Developed an on-line Mathematics class for Beginning Algebra.
- Served on the Campus Council.
- Served on hiring committees for the ESL Program Coordinator and the Mathematics Faculty Member.
- Assisted in the development of a Student Orientation Program to increase retention.
- Instructed Beginning Algebra (MAT 031, via online instruction), Intermediate Algebra (MAT 121, via online and on-ground instruction).

8/2000 to 6/2002 Mohave Community College

Lake Havasu City, Arizona

Resident Faculty, Developmental Mathematics

- Instructed 16 to 21.5 credits per semester, including: "Basic Skills Math", "Prealgebra", "Beginning Algebra", "Intermediate Algebra", "Application of College Mathematics", "Introduction to Graphing Calculators", "Conceptual Physics" and "Introduction To Logic".

- Created a new developmental class for the catalog entitled "The Physics of Everyday Phenomena" (a zero-level conceptual physics class).
- Redesigned the content and structure of developmental mathematics courses at Mohave Community College.
- Served on the NCA sub-committee for Foundation Studies.
- Served on the Retention Committee.
- Hired associate faculty for developmental mathematics at Lake Havasu Campus
- Facilitated workshops for students on "Developing Math Study Skills" and "Overcoming Math Anxiety"
- Served on hiring committee for the Foundation Studies Center Manager (equivalent to the center for Learning Advancement) at the Lake Havasu Campus.

6/2000 to 8/2000 *Coconino Community College* *Flagstaff, Arizona*

Adjunct Faculty, Mathematics and Science

- Instructed eight hours of course work during the summer session, including "Precalculus" and "Introductory Physics".
- Developed new and innovative methods of teaching "Precalculus" and "Introductory Physics" to a demographically diverse population of students.
- Prepared and implemented syllabi in accordance with course outcomes and competencies.
- Kept and submitted all essential instructional records
- Provided instructional assistance to students outside of regularly scheduled class times
- Substituted classes as needed
- Served on selection committee for the hiring of personnel in Disability Services

1/2000 to 5/2000 *Arizona Western College* *Yuma, Arizona*

Resident Faculty, (Temp.) Developmental Mathematics

- Instructed eighteen hours of course work during the Spring session, including "Prealgebra", "Beginning Algebra" and "Intermediate Algebra".
- Substituted "Beginning Algebra", and "Calculus II" as needed.
- Assumed the instruction for an "Intermediate Algebra" course when the instructor left mid-semester.
- Received training to teach via Interactive Television (ITV).
- Served on selection committee for the selection of new textbooks.
- Conducted workshops for students on "Developing Math Study Skills" and "Overcoming Math Anxiety"

8/1998 to 12/1999 *Coconino Community College* *Flagstaff, Arizona*

Adjunct Faculty, Mathematics

- Instructed thirty credit hours (during 4 semesters): including "Basic Math Skills", "Intermediate Algebra", "College Algebra" and "Precalculus".
- Substituted "Beginning Algebra", and "Calculus II" as needed.

8/1998 to 12/1999

Coconino Community College

Flagstaff, Arizona

Instructional Spec., Learning Center Math/Science

- Provided small group and one on one learning assistance in math (all levels), and science (biology, chemistry, and physics) to a demographically diverse population of students
- Served on hiring committees for the other Instructional Specialists (English/Spanish).
- Hired learning assistants for math and science.
- Evaluated the performance of Instructional Assistants and Learning Assistants.
- Mentored new hires in the Learning Enhancement Center.
- Designed and implemented workshops in mathematics and chemistry

Summer 1998

University of Texas

Austin, Texas

Teaching Assistant, Math/Science

- Led small group discussions on issues pertaining to marine chemistry
- Graded assignments and maintained instructional records
- Provided learning assistance to students outside of regularly scheduled class times and office hours
- Provided principle lecture and laboratory instruction for a one week shipboard "Methods in Marine Chemistry" research cruise.

Education

6/2003 - 8/2004 *Texas A&M*

College Station, Texas

Graduate Studies, Quantum Optics

- Completed 14 graduate hours in physics (quantum optics) during the summers of 2003 and 2004 as part of the NSF PEPTYC grant for Physics Educators at Two Year Colleges.

1/1999 – 8/2001 Northern Arizona University Flagstaff, Arizona

M.Ed., Educational Leadership

- Specialized in developing the skills necessary to provide leadership in Higher Education.

8/1995 – 12/1998 University of Texas Austin, Texas

Graduate Studies, Marine Science

- Examined the cycling of highly labile heterogeneous polymeric carbohydrates in seagrass ecosystems.

8/1991 – 5/1995 College of Santa Fe Santa Fe, New Mexico

B.S., Chemistry and Environmental Science

- Graduated Summa Cum Laude.

**Affiliations,
Memberships, and
Volunteer Activities**

National Science Foundation

- Grant Reviewer (2012)
- Minorities in STEM (2011)

Cascade Pacific Resource, Conservation and Development Area

- Board Member (2008-2011)

Lower Colorado River Resource, Conservation and Development Area

- Board Member (2005-2007), President (2006-2007)
- Co-author of the EPA Targeted Watershed Grant (2007)

Paleontology Field Work

- Volunteer dig assistant (Northern Arizona University) in Terapa, Mexico (Spring Break 2006 and 2007)

Laughlin Rotary Club/London Bridge Rotary (Rotary International)

- Member (2004-2007)
- Tecate, Mexico Housing Project (2004)
- High School InterAct Committee Member (2006)
- Kenya Well Project, Co-Chair (2007)

Mohave County Math and Science Consortium

- Board Member (2003-2005)
- Assisted in creation and delivery of professional development programs for K-12 teachers in Math and Science

Boys and Girls Club of Bullhead City

- Board Member (2003-2004)

**Research and Field
Work**

Summer Undergraduate Research Experience, Protein Sequencing

- Studied the cleavage of pepsin, trypsin and chymotrypsin at varying pH levels for use in protein sequencing at the University of Washington (Summer, 1995)

Round River Conservation Organization, Mexican Wolf Reintroduction

- *Performed predator inventory in conjunction with U.S. Fish and Wildlife and Arizona Game and Fish in preparation for the reintroduction of the Mexican Wolf (Fall, 1994)*

Hughes Summer Undergraduate Research Fellowship, Developmental Biology

- *Studied calcium dynamics during oocyte maturation, fertilization, and early development; structure and function of the nucleolus (University of New Mexico, Summer 1994)*

United States Department of Energy, REU Environmental Studies

- *Studied the environmental toxicology of military obscourants on keystone species (Battelle Pacific Northwest Laboratories, Summer 1993)*

References

Dr. Beth Hogeland (541) 510-2876

- ❖ Executive Vice President for Academic Affairs and Workforce Development, Linn-Benton Community College
- ❖ Supervisor
- ❖ Home Address: 4707 Granite Ave NE, Albany, Oregon 97321
- ❖ Work Address: 6500 Pacific Blvd SW, Albany, Oregon 97321; 541.917.4201; beth.hogeland@linnbenton.edu

Dr. Denis Green (541) 917-4942

- ❖ Department Chair of Mechatronics, Linn-Benton Community College
- ❖ Direct-Report
- ❖ Home Address: 3017 NW Filmore Ave, Corvallis 97330
- ❖ Work Address: 6500 Pacific Blvd SW, Albany, Oregon 97321; 541.917.4942; denis.green@linnbenton.edu

Mrs. Shelly Garrett (541) 990-6912

- ❖ Board Member, Linn-Benton Community College
- ❖ Director of the Lebanon Chamber of Commerce
- ❖ Board Member
- ❖ Home Address: 36772 Rockhill Drive, Lebanon, Oregon 97355
- ❖ Work Address: Lebanon Chamber of Commerce & Visitors Center, 1040 Park St., Lebanon, OR 97355; 541.258.7164; shelly@lebanon-chamber.org

Mr. Dan Bedore (541) 812-1426

- ❖ Mayor of Albany, Oregon (retired)
- ❖ Community Leader
- ❖ Home Address: 3230 Liberty Street SW, Albany, Oregon 97321; 541.619.6972; pdbedore2003@yahoo.com
- ❖ Work Address: N/A (retired)

Mrs. Kris Latimer (541) 979-9160

- ❖ Director of the Boys and Girls Club of the Greater Santiam; Former Executive Director of the Oregon Consortium and Workforce Alliance
- ❖ Community Leader
- ❖ Home Address: PO Box 604, Lebanon, Oregon 97355
- ❖ Work Address: 305 S 5th St, Lebanon, Oregon 97355; 541.258.7105 ext 27; kris@bgcgreaterantiam.org

Dr. Michael Kearns (928) 715-4461

- ❖ President, Mohave Community College
- ❖ Supervisor

Mrs. Carol Schaafsma (541) 510-2876

- ❖ Executive Vice President for Academic Affairs and Workforce Development (retired), Linn-Benton Community College
- ❖ Former Supervisor

Blaine Yost (928) 230-9527

- ❖ Former Campus Dean, Lake Havasu Campus, Mohave Community College
- ❖ Former Supervisor

Dr. Nicholas Sanchez (928) 855-7812

- ❖ Campus Dean, Lake Havasu Campus, Mohave Community College
- ❖ Former Supervisor

Dr. Stefan Seiter (541) 917-4765

- ❖ Program Chair of Horticulture, Linn-Benton Community College
- ❖ Direct-Report

Alli Gray (541) 917-4658

- ❖ Administrative Assistant for Science, Engineering and Technology Division; Linn-Benton Community College
- ❖ Direct-Report

Barbara Bessey (541) 917-4930

- ❖ Health Occupations and Workforce Education, Linn-Benton Community College
- ❖ Collaborator

Dr. Ingrid Lee (928) 226-4362

- ❖ Dean of Arts and Sciences, Lone Tree Campus, Coconino Community College

❖ Former Supervisor

Dr. Harry Swanson (928) 468-0095

❖ Campus Dean, Payson Campus, Gila Community College (retired)

❖ Collaborator

Dr. Tim Montbriand (928) 505-3344

❖ Grant Writer, Mohave Community College

❖ Collaborator

Dr. Jeff Kingsbury (928) 505-3357

❖ Life Science Faculty, Lake Havasu Campus, Mohave Community College

❖ Former Direct-Report

Dr. Doyle Wilson (928) 453-6660

❖ Former Physical Science Faculty, Lake Havasu Campus, Mohave Community College

❖ Former Direct-Report

Dr. Chris Beatty (541) 990-0337

❖ CEO Trillium FiberFuel

❖ Co-PI on USDA Grant "Fuelling Pathways to Rural Prosperity"

❖ Business Owner, Community Leader

HIRED

2007

Linda Mollino

CAMPUS: 117 S. Central Ave.
Medford, OR 97501
541 245-7608
lmollino@rogucecc.edu

OBJECTIVE: To obtain a position where my dedication and commitment to enhancing the quality of education for health care professionals can be utilized. I want to make use of the experience I gained in developing curriculum and creating the current Licensed Practical Nurse Program for Rogue Community College. I hope to work collaboratively to design a high quality educational program which will benefit our future nurses.

SUMMARY:

- Previous experience developing and teaching a successful Practical Nursing program at Rogue Community College, Medford OR
- 6 years teaching LPNs with a 100% passing rate on the NCLEX
- 29 years as an RN

EDUCATION:

Bachelor of Science, Nursing, May 1977
Mount Saint Mary College
330 Powell Ave.
Newburgh, New York 12550
(845) 569-3241

- Public Health Nurse Certificate, 1979
- California RN License #A281377, 1977 (inactive)
- Oregon RN License #94006797, 1994-present

Masters in Nursing, with a Specialization in Nursing Education, in progress
Walden University
1001 Fleet St.
Baltimore, MD 21202
800 444-6795

EXPERIENCE:

Practical Nursing Instructor, Rogue Community College, Medford OR, 2000-present

- Developed initial curriculum for this new program
- Revised and refined curriculum each subsequent year
- Designed and implemented on-line components of the curriculum; supplemented classroom instruction using Web-CT

Mentor for Rogue Community College CNA Program Coordinator and Associate Degree Nursing Instructors

- Encouraged use of "blending curriculum" using Web-CT
- Fostered expansion of this form of teaching for both groups of faculty members

Crisis House Clinician Jackson County Mental Health, Medford OR, 1998-2000

- Provided direct care, including observation/monitoring of clients
- Provided structure and support, administered medications to persons experiencing mental or emotional crises
- Responsible for quality assurance of clients' medical records
- Record keeping, including maintenance of accurate medication records and progress notes

Teacher/Educational Consultant READ Institute/Home Based Learning Systems, Eagle Point OR, 1997-2000

- Taught small groups and tutored individual students in biology, math, algebra, anatomy and social sciences
- Worked with parents and students to develop individualized curriculum, as well as on strategies for implementing learning at home and through the use of community resources

Community Health Nurse Rogue Valley Manor Home Health, Medford OR, 1995-2000

- In-home case management of clients with on-going health care needs
- Specialized in geriatric case management and served as a liaison between the client, the family, physicians and local community resource agencies

Senior Psychiatric Case Manager St. Mary's Hospital, San Francisco CA, 1989-1999

- Served as part of a multi-disciplinary mental health team
- Responsibilities included development and implementation of discharge plans, referrals to appropriate community resources, concurrent medical review; development of a Legal Issues Curriculum and presentation of a series of in-services for both staff and community service groups

AWARDS & VOLUNTEER OPPORTUNITIES

- National Institute for Staff and Organizational Development (NISOD) Award of Excellence 2007
- Lambda Community Service Award, Medford OR, 1998
- Habitat for Humanity, 1993-1999; Home Building Project—Hawaii, 1993
- Philosophy in Action Award, St. Mary's Hospital, San Francisco CA, 1992

REVIEWS & PUBLICATIONS

- National Association for Practical Nurse Education and Service, Inc. (NAPNES) Reviewed draft of Practical Nurse Graduate Competencies, 2007
- Professional review and critique of foundations text for Lippincott Publishing, 2006
- Professional review and critique of pharmacology text for Lippincott Publishing, 2005

COMMITTEES & PRESENTATIONS

- OSBN Division 21 Taskforce member, 2006-2007
- LPN Summit, Presenter, February 2006
- LPN Taskforce, with Community College Healthcare Action Plan (CCHAP) 2004-2007
- Curriculum and Academic Standards Committee, R.C.C., 2005-2006
- Leadership Committee, Rogue Community College, 2003-2006
- Senior Services Advisory Committee, Jackson County OR, 2000-2003

DAVID H. PRICE

HIRED
2013

experience

Lincoln City, Oregon

2005-2012 OREGON COAST TODAY

Owner & Publisher

- Founded publication in May 2005
- Grew readership from 5,000 copies to more than 17,500
- Participated in Mr. Ron Spisso's two-year Small Business Management Program
- Deployed the first iPhone app developed in Lincoln County and the first mobile marketing solution on the Central Coast
- Hosted weekly 15-30 minute radio program on KBCH 1400 AM May 2005-October 2012
- Built one of the coast's largest social media communities, including 8,300 fans on Facebook and 1,600 followers on Twitter
- Sold the successful publication, website and social media platform to the East Oregonian Publishing Co. on Oct. 15, 2012.

2003-2005 THE RUIDOSO NEWS, Gannett Company, Inc.

General Manager

- Supervised all aspects of operations for twice-weekly newspaper serving county of 20,000.
- Responsible for preparation of all budgets, financial statements, market research and periodic reports.
- Exceeded revenue and net income budget for all three 6-month financial periods while with the company.
- Accomplishments include redesign and reformatting of weekly entertainment guide; successful expansion of single-copy dealer network; transition to myriad new rules and regulations in this operation of a publicly held firm, including comprehensive implementation of Sarbanes-Oxley procedures. The News won two Inland Press Association awards in '04.

Ruidoso, New Mexico

1996-2001 THE NEWS GUARD, Swift Newspapers, Inc.

Publisher

- Supervised all aspects of operations for weekly newspaper employing 25.
- Launched home delivery program in 2000 resulting in circulation growth in delivery areas.
- Served as editor, as well as publisher, 2000-2001.
- Won multiple personal awards at 2001 Oregon Newspaper Publishers Association contest, including first place for Best Enterprise Reporting, Best Spot News Coverage, Best Special Section and Best Educational Coverage. All told, the paper won nine awards, up from only one for each contest entered since 1998.

Lincoln City, Oregon

1993-1996 THE PAYSON ROUNDUP, WorldWest LLC

Publisher

- Achieved circulation and total revenue growth levels nearly double population growth each year.
- Led staff of twice-weekly community newspaper through change of ownership.
- The Roundup won first-place General Excellence from Arizona Newspapers Assoc., 1995.

Payson, Arizona

1991-1993 THE COLORADOAN, Gannett Company, Inc.

Retail Advertising Account Executive

- Planned, designed, sold and executed comprehensive advertising campaigns.

Fort Collins, Colorado

OREGON STATE UNIVERSITY

MBA (GPA: 3.74), June 2003

- Served as marketing assistant for Austin Family Business Program and as student assistant for Prof. Thomas Dowling.
- Interviewed and profiled outstanding small firms for Oregon Small Business Development Center Network in Eugene. Also conducted study of current health of Oregon's small businesses climate for OSBDCM. Both were contract assignments.

education

Corvallis, Oregon

UNIVERSITY OF KANSAS

BS in Journalism (Advertising Sequence), May 1991

Lawrence, Kansas

SORBONNE UNIVERSITY OF PARIS

- Studied French language and culture through Kansas study abroad program, Summer 1988.

Paris, France

technical skills

Proficient in a wide variety of social media platforms, desktop publishing, word processing, networking and imaging applications for Mac and PC, including the Adobe Creative Suite and others. Extensive experience in Excel spreadsheet creation and use. Frequently emcee community events such as the Lincoln City Community Days Banquets, chamber auctions and more.

activities & honors

June 2011

May 2011

April 2006

June 2004

July 2003-April 2005

February 2003

1997-July 2001

1999-2000

1994-1996

1987-1988

Small Business of the Year, Depoe Bay

"Man of the Year," Lincoln City Community Days

Small Business of the Year, Lincoln City

New Mexico Press Association Board of Directors

Board Member, Lincoln County (N.M.) Community Collaborative; Member, Ruidoso Rotary Club

Small Business Administration's Research Advocate of the Year for State of Oregon & Region X

Board Member, Oregon Coast Community College; Chairman of the Board, 1999-2000

Board member, Lincoln City Rotary Club; member 1996-2001

Board member, Payson Chamber of Commerce & Member, Rim Country Kiwanis Club

Member, Kansas crew team