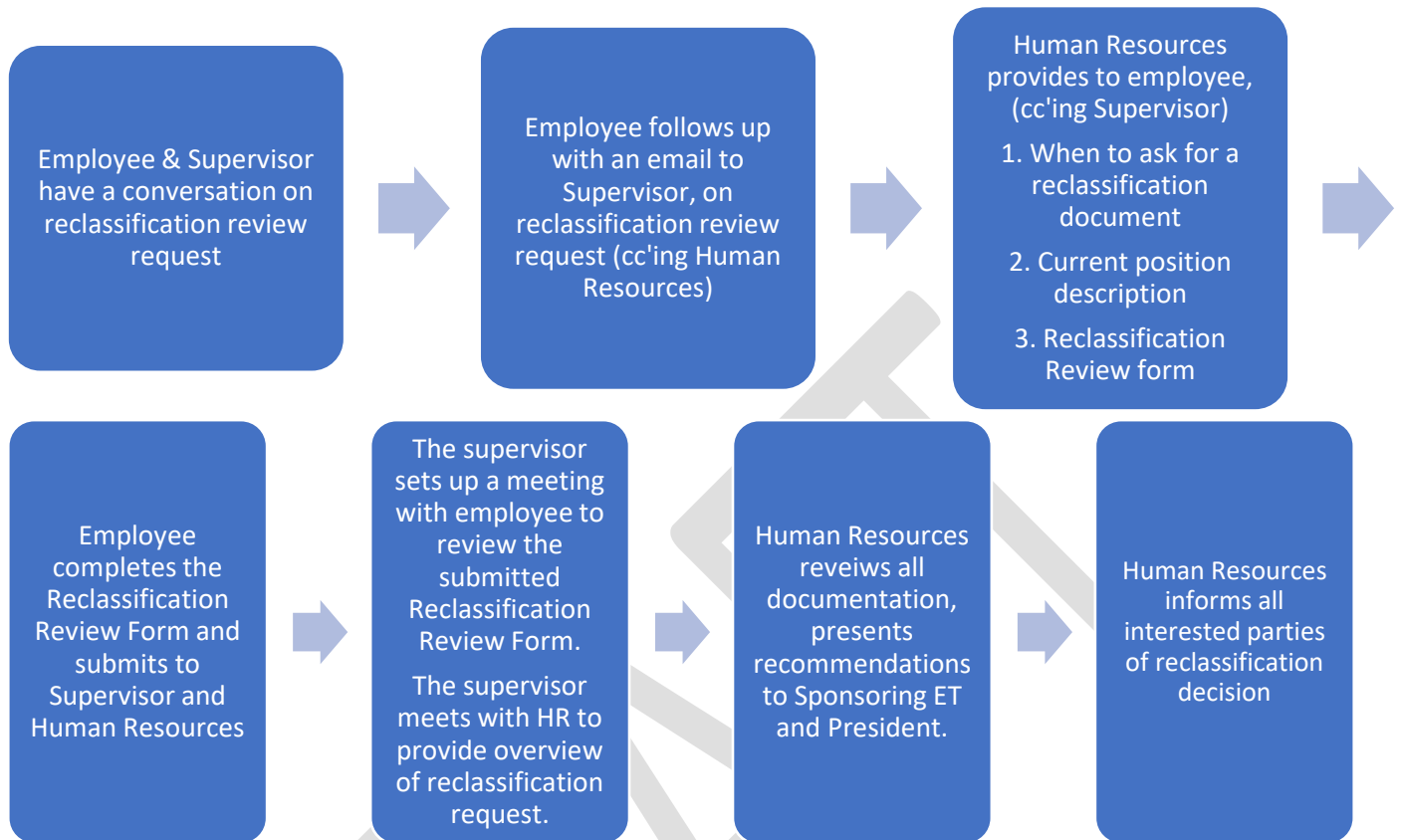


RECLASSIFICATION REVIEW WORKFLOW



Based upon 2016-18 CBA:

The supervisor will meet with the employee within thirty (30) calendar days of receive the completed reclassification form to review the request.

A determination concerning the request will be made within ninety (90) calendar days of the receipt of the completed reclassification form.