



OREGON COAST  
COMMUNITY COLLEGE

**BOARD OF EDUCATION**

Debbie Kilduff, Chair  
Nancy Osterlund, Vice-Chair  
Chris Chandler  
Richard Emery  
Alison Nelson-Robertson  
Jeff Ouderkirk  
Cliff Ryer

**PRESIDENT**

Dr. Birgitte Ryslinge

**VISION**

Shaping the Future through Learning

**MISSION**

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible and engaging programs, we enrich the economic and civic vitality of Lincoln County and

**VALUES**

Accountability, Collaboration, Excellence, Inspiration, Integrity, Learning, Sustainability, and Equity

**CORE THEMES**

**Student Success**

Objective: OCCC will improve post-secondary educational attainment across Lincoln County and close achievement gaps for underserved populations in our community.

**Educational Pathways**

Objective: OCCC will offer rigorous and engaging academic programs and educational options comprised of clear pathways to transfer, employment and self-development that enrich individual lives and promote the economic and civic vitality of Lincoln County and beyond.

**LOCATIONS**

South County Center  
3121 Crestline Drive  
Waldport, OR 97394

Central County Campus  
400 SE College Way  
Newport, OR 97366

North County Center  
3788 SE High School Drive  
Lincoln City, OR 97367

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION MEETING  
Wednesday, September 18, 2019 – 6:00PM  
400 SE College Way, Newport, OR 97366**

**A. Call to Order**

- a. Board roll call
- b. Welcome
- c. Approval of Minutes: July 24, 2019
- d. Finalize agenda

**B. Communications**

- a. Written
- b. Public comment on agenda items (complete sign-up sheet in advance)

**C. College Reports**

- a. President’s Report
- b. Mission Fulfillment: Dan Lara

**D. Board Reports**

- a. Foundation Liaison: Nancy Osterlund
- b. OCCA Liaison: Richard Emery
- c. Other Board Reports

**E. Information & Discussion Items**

- a. Office of Civil Rights feedback and plan
- b. NWCCU Accreditation
- c. Oregon Community College Tuition
- d. 2019-20 BOE presentations calendar
- e. October 9<sup>th</sup> board meeting change to the 23<sup>rd</sup>.

**F. Action Items**

- a. Approval of Chapter Three: General Institution Board Policies

BP3100 Organizational Structure	BP 3200 Accreditation	BP 3225 Institutional Effectiveness	BP 3250 Institutional Planning	BP 3280 Grants
BP 3300 Public Records	BP 3310 Records Retention & Destruction	BP 3500 Campus Safety	BP 3501 Campus Security & Access	BP 3515 Reporting of Crimes
BP 3520 Local Law Enforcement	BP 3540 Sexual & Other Assaults	BP 3550 Drug Free & Drug Prevention Prog.	BP 3560 Alcoholic Beverages	BP 3715 Intellectual Property

\*Denotes supporting documentation.

**Oregon Coast Community College does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, marital status, or religion in its programs and activities. The following have been designated to handle inquiries regarding the non-discrimination policies:**

Cindy Carlson, Dean of Students, 541-867-8511, [ccarlson@oregoncoastcc.org](mailto:ccarlson@oregoncoastcc.org) or Joy Gutknecht, Human Resources Manager, 541-867-8515 [joy.gutknecht@oregoncoastcc.org](mailto:joy.gutknecht@oregoncoastcc.org). Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.



**F. Action Items (cont'd)**

**b. Approval of revisions to Board Policy 6900: Auxiliary Services Including Bookstore as follows:**

*The Board may recognize and approve auxiliary organizations established for the purpose of providing to the District any and all supportive services, specialized programs, and functions. The president shall establish the administrative procedures necessary to fully comply with the law relating to auxiliary organizations. Contracts for outside vendors to operate auxiliary services shall be awarded by competitive bid, submitted to the Board for approval, and awarded in the best interests of the students.*

*Your College Store (YCS) is established and operated by the College. YCS functions as both the bookstore serving student academic needs, and also as a food provider for staff and students. Operational costs of YCS shall be paid from revenue earned from YCS. Fiscal management of YCS shall be in accordance with accounting practices as required by State and Federal law and its records shall be included in the annual audit of the College, the results of which will be presented to the Board of Education.*

**G. Announcement of future meetings:** The next regularly scheduled meeting of the OCCC Board of Education will be held 6:00pm Wednesday, October 9<sup>th</sup> at the OCCC Central County Campus 400 SE College Way, Newport, OR 97366.

**H. Adjournment**

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**Standing Informational Updates for Board of Education**

**1. Upcoming Events:**

- Saturday, September 21<sup>st</sup> BOE retreat 10am-2pm at Birgitte’s 4306 SE Ellis Street (Wilder Cottages). Lunch will be provided.
- Monday, September 23<sup>rd</sup> – Fall Term Classes Begin
- Tuesday, September 24<sup>th</sup> Joint Board meeting for OCCC and LCSD, 5:15pm – 7:15pm, LCSD is hosting at the Teaching and Learning Center, 1212 NE Fogarty St, Newport OR 97365. Dinner will be provided
- Wednesday, October 9<sup>th</sup> regular BOE meeting at 6:00pm held in Newport Community Rom 140.
- Wednesday, October 16<sup>th</sup>, NWCCU visit. Breakfast/welcome meeting from 8am-9am in the Newport Community Room 140.
- Wednesday, October 16<sup>th</sup> immediately following the breakfast the Chair of the Evaluation Committee would like to meet with members of the board from 9am-10am (This meeting is listed as *NWCCU Visiting Team Board Forum* on the 2019-20 Board of Education Calendar)

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2. **College Staff Changes: New Hires (Aug/Sept):**

ANGELA LEHRMAN, PT Faculty-Nursing  
CONNI PATRICK, PT FACULTY-NURSING  
GRANT MITMAN, PT Faculty- Chemistry  
JOSEPH SPENCE, Financial Aid Specialist

RACHEL YODER, PT Faculty Math  
JAMES FARLIN, PT Faculty-Biology  
BRANDYE RAWLES, PT Faculty -GED Spanish  
EMILY FASNACHT, Director of Development

3. **Adoption of Administrative Policy, Practice, and Procedures (APPPs)**

None

4. **Future Board Discussion**

1. Independent Accreditation & Board Work
2. Core Theme Planning, Assessment, Reporting
3. Capital Construction
4. New Program Development
5. Board Policy Additions
6. Strategic Planning

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