**Position:**

**Required Qualifications** (e.g. degree, experience)

Indicate Y (yes) or N (no) if the candidate has the required qualification.

**Required Skills and Competencies**
(e.g. communication, organization, computer skills etc.)

Provide a number value 1-5 (with 1 being weak and 5 being strong) and Comments

**Preferred Criteria**

Provide a number value 1-5 (with 1 being weak and 5 being strong) and Comments

**OVERALL EVALUATION:**

0 0 0 0 0 0 0

**NOTE:** Phone interview - applicants will constitute those who rate 9 and above in most of the preferred criteria.

**NOTE:** The items above should be qualifications that can be assessed clearly and objectively based on the resume or CV. If there is a “No” response to any one of the listed required qualifications above, the applicant automatically is considered unqualified (does not meet minimum qualifications). Required skills and competencies that require more subjective judgment should be listed below.