

College Council Minutes

October 11th, 2019, 1:00 – 3:00 p.m.

Community Room, Central County Campus, 400 SE College Way Newport, OR

- Call to order: 1:03pm
- Attending: Darci Adolf, Kathy Andrews, Larry Boles, Jason Bradley, Ashley Brust, Greg Dewar, Shaneon Dinwoodie, Colleen Doherty, Emily Fasnacht, Joy Gutknecht, Laura Hamilton, Tabitha Hoadley, Ann Hovey, Tracy Jones, Oscar Juarez, Dan Lara, Melissa Lewis, Bill Lilley, Marion Mann, Patrick Misiti, Linda Mollino, Yaneli Morales, Tony Noble, Will Quillian, Birgitte Ryslinge, Steve Seney, Spencer Smith, Kelly Stinson, Ann Way, Alison Williams, Kristen Woolery
- Review of minutes: Add Patrick Misiti. Motion to accept by Shannon, second by Ann Way. All yay, minutes approved.
- Adjustments to the agenda: Updating new faculty reps, student services doesn't have an update, Ann Way and Laura Hamilton have announcements

Information & Discussion Items

1. **President's update – Birgitte Ryslinge (see handout for full details)**
 - a. BIG visit next week! NWCCU accreditation team will be conducting our final independence evaluation during their visit Wed-Fri Oct 17-19. Big thanks to everyone for helping OCCC to get to this point.
 - i. There are a lot of activities going on and invitations to all events have gone out.
 1. There will be forums for students and for faculty and for staff, please attend!
 - ii. An email went out last week with details on each of the visitors
 - iii. We will find out if we've been approved for independence sometime in February, and if approved it will be retroactive from the start of the academic year
 - iv. If you have any questions about where to be or events, you can email ea@oregoncoastcc.org
 - b. There have been updates to the administrative structure, in anticipation of independence, currently covered by PCC
 - i. This mainly around student records, transcripts, awarding of degrees and certificates, and financial aid
 1. Kimberly Jones' position of Enrollment Services Manager is being separated into Registrar and Financial Aid Manager. Kim will now be Financial Aid Manager. Ann Hovey will now be Associate Dean of Academic Affairs / Registrar.

- 2. Director of Advancement has become Director of Development and Emily Fasnacht has recently been hired into that position
 - c. Sharknet transition into new ERP (enterprise resource planning software) by CampusNexus. We are in a consortium of five colleges adapting this new system.
 - i. This new software includes student management, constituent management, course management, human resources/payroll/finance, and financial aid portions
 - ii. Training will likely be announced in spring
 - d. In September there was joint meeting of LCSD board and college board that went successfully. The partnership between OCCC and the school district was discussed.
- 2. Instructional Leadership Team — Dan Lara**
 - a. Preparing for accreditation
 - b. Begun reviewing educational pathways scorecards
 - c. Looking at approval process for academic policies and over course of the year will develop the approval chain
- 3. Accreditation Steering Committee — Dan Lara**
 - a. Preparing for accreditation
 - b. Begun reviewing student success scorecards
- 4. Assessment Task Force — Dan Lara**
 - a. Preparing for accreditation
 - b. Looking at this year's project of developing rubric for cultural awareness CILO, and the results of the application of the written and oral communication CILOs done last spring
- 5. Student Services Management Team – no update this month**
- 6. Equity and Inclusion update — Patrick Misiti**
 - a. Have met once so far this year but still working out best times for group this term as not many were able to make it
 - b. Focus this year on role of the group at OCCC, in terms of how equity and how inclusion are part of the group, working towards matching the house bill regarding cultural competency, and a student campus climate survey
 - c. Reminder it's open to everyone, including students, so spread the word
 - d. Evaluating the mission of E&I
- 7. College Council Representative Voting Structure — Marion Mann**
 - a. Review of the initial adaptation of voting structure last year
 - i. Given this was the first year of a voting structure, it was decided to review this model and see if it works and if we should keep this current structure
 - 1. Colleen and ASG bring up possibility of 2 student reps
 - a. Larry reminds that it took a very long time to adapt current model and changing reps may become another big project because we don't have a mechanism in place to adopt changes like this easily

2. It is perhaps to early in the adaptation of this structure to properly evaluate it? An assessment may be more useful later in the year, come spring or so
 - ii. Quick temp of structure:
 1. Management – worked great
 2. Classified – not as much feedback from constituents as hoped for, but not a problem with structure but with participation
 3. Faculty – same as classified
 4. Might have more opportunity to evaluate the system once we get to voting on topics that we have a ‘real’ choice on (a lot of the past year’s action items had to pass, per PCC), which may encourage more interest in participation
 - iii. Perhaps need discussion of another amendment to chart, as charter doesn’t cover some important topics
 1. How is the charter amended?
 2. Length of service of reps
 - a. 2 years seems most reasonable
 - b. Should be staggered of co-chairs and reps
 3. Can co-chairs be reps?
- 8. AAWCC Summer Conference Report — Kathleen Andrews (see handout)**
- a. Overview of guest speakers
 - i. Topics included LGBTQ, implicit bias, microaggression, how to be your best you
 - b. OCCC doesn’t have our own AAWCC chapter but wants to start one
 - i. Melissa, Kathy, and Tonia are getting that together, with regards to charter and by-laws
 - ii. Will have a meeting in December with OCCC AAWCC members and will reach out to umbrella organization in January to get chapter approval
 - iii. Nominations for AAWCC Excellence Award
- 9. Reading Apprentice Workshop Report – Laura Hamilton**
- a. Laura passed around paper, wants to know what it was like to read textbooks in the past when you were last in school
 - i. Put answers on whiteboard
 - b. Was evaluating how instructors taught with books and what they expected their students to accomplish and how they expected their students to accomplish that
 - i. Instructors noted they didn’t expect students to read more than once
 1. Students all said that’s crazy of course they read more than once
 - c. Was all about expectations of teachers’ vs reality of students, and acknowledging that difference and working to resolve it
 - i. Also important to note that one students performance on one type of assignment doesn’t always indicate a pattern

1. Possibility of overwhelming work later in term
2. Surprise of college level reading at beginning may mean success later in term

10. Associated Student Government update – Ashley Brust

- a. New members this year, Ashley Brust is new ASG rep in place of John Watson (who is still an ASG member though).
- b. Only had two meeting so far, so still planning events
- c. The office is running already, and door is open for students
- d. Food basket is up and running again
 - i. FoodShare is now adding the college to their delivery route!

Action Items

11. N/A

Announcements

- The Coastal Stagecoach Introduction – Kelly Stinson and Jason Bradley – Kelly is the editor-in-chief of The Coastal Stagecoach and Jason Bradley is managing editor. Spent whole summer meeting to start the process of starting this school's first newspaper. They are focused on covering the school as well as possible and being inclusive and being something we can all be proud of.
- PTK – Laura Hamilton – Reminder that donations of books and movies for the book sale is on now, bring them to Laura Hamilton or the library.
- Safety Committee – Ann Way – Great American Shake Out next week 10/17 at 10:17am, along with the rest of the country. Milk shakes will be available as well! Chris Rogers has been working on making the speakers better heard but perhaps open the classroom door so you can hear it better. Flu Shots on Monday 10-2 in community room!!

Future Meetings

- Nov 15
- Dec 13
- Jan 17
- Feb 14
- March 13

- April 17
- May 15
- June 05

- Out at 2:45pm

College Council Voting Representatives

Faculty

Lynn Barton - absent
Patrick Misiti / Laura Hamilton - here
Will Quillian - here
Alison Williams - here
Ann Way – here
Tony Noble - here
William Lilley - here
Karen Pfaff - absent

All Managers Group (AMG)

Ben Kaufmann - absent
Spencer Smith - here
Steve Seney - here

Classified

Shaneon Dinwoodie - here
Colleen Doherty - here
Tabitha Hoadley - here
Shannon McKibben - here

Associated Student Government (ASG)

Ashley Brust – Student - here