

Oregon Coast Community College
Board of Education Business Meeting Minutes
Wednesday, October 23, 2019
OCCC Central County Campus
400 SE College Way • Newport, OR 97366

A. CALL TO ORDER

a. Board roll call.

Chair Osterlund called the meeting to order at 6:00pm. Board of Education members in attendance: Rich Emery, Nancy Osterlund, Jeff Ouderkirk. Excused: Chris Chandler. Debbie Kilduff, Alison Nelson-Robertson. Absent: Cliff Ryer.

b. Welcome.

Chair Osterlund welcomed OCCC staff in attendance, Linda Mollino and Emily Fasnacht, and guests Mr. Osterlund.

c. Approval of Minutes.

A quorum was not available to approve the September 18, 2019 minutes. The September minutes will be brought to the November meeting for approval.

d. Finalize agenda.

No changes.

B. COMMUNICATIONS

a. Written

None.

b. Public comment on agenda items.

None.

C. COLLEGE REPORTS

Nancy Osterlund introduced the new Foundation Development Director, Emily Fasnacht. Emily shared with the board the many tasks she has been tending to since she started on September 30th. Emily reminded the board about the Donor Scholar Reception on Thursday, November 14th at 6:30pm in the Commons at Newport Campus.

a. President's Report.

Birgitte shared with the board her gratitude for the OCCC employees that assisted with the accreditation process – from working on the self-evaluation report to preparing and participating in the visit. Birgitte explained that the NWCCU team is made up of Northwestern Community College administrators who along with their regular day job, commit to the NWCCU to evaluate other Community College's ability to meet the NWCCU eligibility requirements and standards. Birgitte explained the process at this point, the College received a verbal report out from the team, a written report of their recommendations will be issued to OCCC and the NWCCU. A one-page form that addresses whether the team recommends OCCC for independence is given to the NWCCU. Emery asked if the recommendations must be

implemented before a recommendation is made. Birgitte said no, and further explained that the Commission Board of Trustees will review the report the team provided along with the recommendation of the team and make the decision at their January 2020 meeting. Ryslinge and Lara will attend the NWCCU trustee meeting in January. Birgitte discussed the commendation and recommendations given by the team at the exit meeting. Birgitte gave each board member a handout with a summary of the commendations and recommendations the College received at the Spring 2018 visit comparing to the current visit and pointed out the progress the College has made. Birgitte explained the meaning behind the Title IV compliance (Clery Act) and how the College needs to provide safety information as a Federal Requirement, she plans to apply resources to this recommendation right away so that when they meet the NWCCU trustees in January she can report progress. Nancy shared what an amazing job Birgitte has done for the College since she came five years ago.

D. BOARD REPORTS

a. Foundation Liaison: Nancy Osterlund

Nancy reminded board members that the Donor & Scholar Reception will be held Thursday, November 14th at 6:30pm and hopes they attend.

b. OCCA Liaison: Richard Emery

Rich was unable to attend the OCCA meeting in October. Birgitte was unable to call into the meeting due to the NWCCU visit. Birgitte informed the board that on Friday, Nov 8th after the OCCA Conference there will be a meeting of the Governance Institute for Student Success that she and Nancy will attend.

c. Other Board Reports

None.

E. INFORMATION AND DISCUSSION ITEMS

a. NWCCU Annual Conference

Ryslinge informed the board that there is a conflict with the November BOE meeting. The NWCCU Annual Conference is being held on November 20-22 and in discussion with the Board Chair, Nancy Osterlund, the board meeting for November will be on Wednesday, November 13th 6:00pm in Lincoln City.

b. First Read: Board Policy Updates Chapter 5: Student Services

Birgitte read through the presented board policy updates to chapter 5 and asked the board to review and send any changes/comments to executive assistant, the policies will be on the agenda next month for approval.

F. ACTION ITEMS

None.

G. ANNOUNCEMENT OF FUTURE MEETING – Wednesday, November 13, 2019 North County Campus 3788 SE High School Drive, Lincoln City, OR 97367

H. **ADJOURNMENT** at 6:40pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

Birgitte Ryslinge, PhD