

Assignment of Responsibility and Authority for the College’s Major Support and Operational Functions

This table shows the assignment of responsibility and authority for the college’s major support and operational functions. These functions are all overseen by the President and the seven managers reporting to the President. The College Organizational Charts reflect the further delegation of responsibility that occurs within functional areas.

<p>President Ryslinge</p>	<p>Board of Education ex-officio, and Clerk Board of Education coordination and communication Recommendations to Board on: Strategic planning Programing Budget, Tuition, Fees Contracts Community partnerships Real estate Authorize grant applications Leads the Executive Team Delegation of authority and responsibility Title IV Institutional Eligibility NWCCU Institutional Compliance</p>
<p>Cindy Carlson, Dean of Students</p>	<p>Outreach and Recruitment Enrollment Services Financial Aid/Title IV Oversight Advising and Placement Testing Disability Services Coordinator Title IX Coordinator Conduct Officer Student Success Initiatives Career and Transfer Services Associated Student Government/Clubs/Activities Tutoring Services NWCCU Compliance for Assigned Areas</p>
<p>Dan Lara, Chief Academic Officer and Accreditation Liaison Officer</p>	<p>Instructional Leadership/Curricular Concerns Academic Records & Registrar Functions Enrollment growth Credit offerings (except for Health & Human Services) Transfer/ Lower-Division Collegiate Aquarium Science Business Education (k-12 track) Basic Skills and & Title II Workforce Non-credit Workforce Education with Dave Price Assessment of Instructional and Non-Instructional Programs Institutional Effectiveness Library Academic Policies NWCCU Compliance for Assigned Areas</p>

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Linda Mollino, Director of Health and Human Services and Career	Health and Human Services Programs Nursing, Nursing Assistant, Medical Assistant, Emergency Medical Technician Early Childhood Education South County Site Manager Career Pathways Grant Perkins Grant NWCCU Compliance for Assigned Areas
Dave Price, Director of Marketing and Community Engagement	Small Business Development Center Marketing Community Education Non-credit Workforce Education with Dan Lara Public Information Officer/Community Relations North County Site Manager Website with Robin Gintner NWCCU Compliance for Assigned Areas
Emily Fasnacht, Director of Development	Foundation Foundation Board Development Strategy & Planning Donor relations Scholarships Fundraising events NWCCU Compliance for Assigned Areas
Joy Gutknecht, Human Resources and Process Improvement Manager	Human Resources & Process Improvement Deputy Title IX Coordinator-Employees SEAL program NWCCU Compliance for Assigned Areas
Robin Gintner, Chief of Finance and Operations	Finance Payroll Bookstore Food service Facilities (buildings and sites) Information Technology Grounds and Custodial Public Safety Emergency Planning Deputy Title IX Coordinator-Students NWCCU Compliance for Assigned Areas Grants Coordinator

Functions with Shared Leadership and Authority	
Community Relations	President Ryslinge, Dave Price
Title IX Compliance	Cindy Carlson, Robin Gintner, Joy Gutknecht
Assurances Point of Contact (Nondiscrimination)	Cindy Carlson, Joy Gutknecht
Office of Instruction functions: faculty support & standards, distance learning, assessment, curriculum	Dan Lara, Linda Mollino
College Website	Robin Gintner, Dave Price
School District and University Partnerships	Cindy Carlson, Dan Lara
Non-Credit Workforce Educations	Dan Lara, Dave Price