

Oregon Coast Community College
Board of Education Business Meeting Minutes
Wednesday, January 15, 2020
OCCC Central County Campus
400 SE College Way, Newport, OR 97366 Room 249

A. CALL TO ORDER

a. Board roll call.

Chair Osterlund called the meeting to order at 5:59pm. Board of Education members in attendance: Chris Chandler, Rich Emery, Cliff Ryer, Jeff Ouderkirk, Debbie Kilduff, Nancy Osterlund. By Zoom: Alison Nelson-Robertson

b. Welcome.

Chair Osterlund welcomed OCCC staff in attendance, Dave Price, Robin Gintner, Dan Lara, Joy Gutknecht, Linda Mollino, Oscar Juarez and guest Mr. Osterlund.

c. Approval of Minutes.

Ouderkirk moved Chandler seconded the motion to approve the minutes from December 18, 2019. All in favor. **Motion Passed.**

d. Finalize agenda.

Agenda item F. b. has been added-Approval for resolution 2020-01.01 – Surplus Waldport Property for sale, exchange, transfer or lease.

B. COMMUNICATIONS

a. Written

Ryslinge sent around the stack of Holiday Greeting Cards the College received.

b. Public comment on agenda items.

None.

C. COLLEGE REPORTS

a. President's Report:

Ryslinge told the Board about the trip to Seattle on January 9th that she and Dan Lara made to meet with the NWCCU Commissioner's meeting. She shared that all went well, and they were well received. Ryslinge shared with the Commissioners the story of OCCC and its process in working to receive independent accreditation. Two of the Commissioners were to read the materials and report back. Both were extremely complimentary of the OCCC documentation submitted for accreditation. Ryslinge was asked to address the Title IV recommendation, and was able to clarify that OCCC is in fact in compliance based on our current accreditation status (i.e., designated as a branch campus of PCC). The NWCCU has 30 days to notify OCCC. Ryslinge shared with the Board how the welding program is coming along. Ryslinge reminded the Board they can purchase Pearls of Wisdom tickets from the OCCC website.

b. Early Childhood Education Presentation By: Linda Mollino and Oscar Juarez.

Mollino shared with the Board the history of the Early Childhood Education program. Mollino named the members of the ECE program team; Oscar Juarez full-time faculty, Theresa Harper oversees advising for the education program and the ECE program, Laura Hamilton is teaching on-line classes and Developmental Ed classes. Mollino reminded the Board that the initial funding came from the Meyer Memorial Grant to look at rural education not only K-12, but ECE. Allowed for 3 years of funding included funds for 4 years from LCSD. As we move out of Meyer Memorial, we have funding from LCSD for 2021 and then the costs will move into the General Fund. LCSD wants to see their high school students taking these classes as dual credit and entices students to continue in the education field. Currently 8 students; 6 Taft and 2 Toledo are taking dual credit classes for ECE. Mollino explained how she created and recruited for the advisory Board for the ECE program. The advisory Board meets quarterly and talks about curriculum and recruitment. The advisory Board consists of community members from several areas including: Dept of Human Services-Siletz, Newport Head Start, LCSD teachers who teach at Cubby Pre-School, Samaritan Early Learning in Lincoln City, Neighbors for Kids, Outdoor Adventures School, Family Connections and Workforce Investment Board. Mollino introduced Oscar Juarez to the Board and invited Oscar up to speak to the Board. Oscar shared with the Board how the program meets student needs and some background about the students in his class. Oscar told the Board about how he has become involved in the community and has built relationships with community members, so he knows how to meet the needs of the community. Chandler asked Oscar about his students being teacher's aids. It was explained that with the certificate the students can get lead ECE teacher positions. Oscar informed the Board that the certificate will also help students open their own childcare business. Mollino clarified to the Board how the dual credit program was previously under Chemeketa and that OCCC is slowly taking over beginning with Taft and Toledo. Oscar mentioned that he is currently strongly looking to recruit male students to the program. President Ryslunge commended Oscar on the success he has brought to OCCC.

c. Finance Report: Robin Gintner

Gintner reviewed each page of the financials for the FY20 November Financials. Tuition and Fees is up 14% over budget. Currently we have a strong tuition number that we hope will hold. Expenses in the personnel services fund are under budget which is great, materials and services is right on at 42%. The general fund overall is looking good. Special Revenue fund is having a slow start with revenue, which is the nature of how grants come in and how they get billed. Enterprise fund is surprisingly right on track. Reserve fund paying Campus Management, first year saw the smaller payment, with each year the payment increasing. Ouderkirk ask for further explanation on the page two notes that Ginter was able to answer.

D. BOARD REPORTS

a. Foundation Liaison: Nancy Osterlund

Nancy shared with the Board that at the last Foundation Board meeting Misty Lambrecht, shared a video about the Small Business Entrepreneur of the Year who was a student in the OCCC SBDC program. The foundation Board meets monthly now instead of quarterly. The scholarship process is beginning and anyone who wants to be a part should let her know. Pearls of Wisdom tickets are on sale, and there are opportunities for volunteering to greet guests.

b. OCCA Liaison: Richard Emery

Emery shared that President Ryslinge shared the most recent news from OCCA at the last board meeting.

c. Other Board Reports

None

E. INFORMATION AND DISCUSSION ITEMS

a. Funding the WERC (Workforce Education and Resiliency Center) Building:

Ryslinge and Price presented on the proposed WERC (Workforce Education and Resiliency Center) building as the next building that will support the expansion of the college in CTE areas and programs that require lab facilities. Ryslinge reminded the board about the board goals that were set over the summer and they included supporting the President with the initial funding for the new WERC building. Ryslinge and Price will introduced the concept of funding portions of the building by placing a \$12M bond before the voters, and whether that should be considered for as early as May 2020. Discussion provided direction to Ryslinge to further explore the Bond concept, and bring information back to the February BOE meeting with a recommendation.

F. ACTION ITEMS

a. Ouderkirk moved and Chandler seconded the approval of the following Board Policies and rescind/replace others. All in favor. MOTION PASSED

BP 3430 Prohibition of Harassment

BP 3505 Emergency Response Plan

BP 3720 Computer and Network Use

BP 5052 Open Enrollment

BP 5055 Enrollment Priorities

BP 5130 Financial Aid

BP 5140 Disabled Student Services

BP 5520 Student Publications

BP 5800 Prevention of Identity Theft in Student and Financial Transactions

BP 6802 Integrated Pest Management

b. Ouderkirk moved and Kilduff seconded the approval of Resolution 2020-01-01 – Surplus Waldport Property for sale, exchange, transfer or lease. After a brief explanation by Ryslinge roll call was taken. All in favor. RESOLUTION PASSED.

G. **ANNOUNCEMENT OF FUTURE MEETING** – Wednesday, February 19, 2020 at the Central County Campus 400 SE College Way, Newport, OR 97366

H. **ADJOURNMENT** at 7:45pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8530 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

Birgitte Ryslinge, PhD