

## College Council Minutes

Feb. 14, 2020, 1:00 – 3:00 p.m.

Community Room, Central County Campus, 400 SE College Way Newport, OR

- Call to order: 1:00 PM
- Attending: Darci Adolf, Lynn Barton, Larry Boles, Jason Bradley, Ashley Brust, Gena Burke, Greg Dewar, Shannon Dinwoodie, Laura Hamilton, Tabitha Hoadley, Ann Hovey, Ben Kaufmann, Dan Lara, Bill Lilley, Marion Mann, Carol Martin, Shannon McKibben, Linda Mollino, Tony Noble, Karen Pfaff, Will Quillian, Birgitte Ryslinge, Steve Seney, Spencer Smith, Ann Way, Alison Williams, Kristin Woolery
- Review of minutes and approval vote – Motion to accept by Marion Mann, second by Shannon McKibben. All aye, minutes approved
- Call for adjustments to the agenda – AAWCC, Laura, Marion add updates and announcements
  - Vote on adjusting April meeting from 17<sup>th</sup> to 10<sup>th</sup>, all aye, no nay or abstain
  - Motion to accept by Alison Williams, second by Shannon McKibben, all aye, changes approved.

---

### *Information & Discussion Items*

---

#### **1. President's update – Birgitte Ryslinge (see handout for details)**

- a. On Feb 4<sup>th</sup> we were officially designated an independently accredited college, and the last to be accredited in Oregon! Congratulations to everyone involved in making it happen!
  - i. First place we'll start to feel it is on the academic side; instructors can now select textbooks, adjust courses, create courses, faculty qualifications, etc.
  - ii. Direct admission of federal financial aid will be next big step for our students as they newly enroll as OCCC students.
    1. June 2021 will be the first group of students to get an OCCC diploma.
  - iii. We still have goals to meet, the recommendations still need to be completed, like the technology plan.
    1. Next visit in 2024/2025. Full report due again due Fall 2026 (seven-year cycle).
  - iv. Reminder of commendations received for community partnerships, fostering student culture, emergency preparedness, the Navigate program, and maintaining a budget reserve.

#### **2. Instructional Leadership Team — Dan Lara**

- a. Quick instructional update: welding has launched! Classes began last week!
  - b. ILT has been discussing what we can do now that we're accredited.
    - i. Instructional and non-instructional program reviews have been written and will now be done regularly.
      - 1. Looking for gaps, financially, to see what can be done to improve programs on behalf of the students. Especially now that we're in 'budget season'.
        - a. A transparent way for faculty to convey their needs to staff.
      - 2. Tracking core theme indicators and see where we are within them.
      - 3. Looking at and focusing on institutional goals.
      - 4. Will be reaching out to faculty to do some of this planning work over the summer.
    - ii. Looking at the curricular process and how it will work now that we're not under PCC.
      - 1. Digging down into how to provide faculty guidance on the curriculum process (making course changes, adopting new courses, removing courses, etc).
        - a. PCC had a massive process because they are massive, so our process will likely be very different, as will be our timelines in when these changes take place within the schedule and the catalog.
          - i. Under PCC they handled a lot of the deadlines, or the deadlines didn't exist because we were adopting courses and programs already existing but now that we're independent we have to bring these things to the NWCCU and Department of Education ourselves.
- 3. Accreditation Steering Committee — Dan Lara**
- a. Have not met since last meeting. But 3-year NWCCU visit is in fall of 2022 so that's the next big project.
- 4. Assessment Task Force — Ann Hovey**
- a. Nothing new to report but are continuing to work on existing projects. The fall 2022 review will require a lot of assessment work so that's an upcoming goal. Service and program area reviews are still needing to be completed.
- 5. Student Services Management Team — Ben Kaufmann**
- a. Deep into the configuration of the new ERP, to be implemented soon.
  - b. Graduation planning is beginning! Expect an email from Kim Jones and Ann Hovey soon!
  - c. Juntos has upped their outreach and has increased participation.
  - d. Spring term orientations currently underway.
  - e. Oregon Coast scholar info will be distributed to students soon.
- 6. Equity and Inclusion update — ~~Patrick Misiti~~ Ben Kaufmann**

- a. Reviewing cultural competency trainings to meet the requirements of the house bill and will be bringing those to CoCo for a vote soon. Met with Frankie Trujillo-Dalbey who is open to finding ways to support and enhance the online trainings, looking to provide some rich content.
- b. Reviewing a cultural/campus climate survey for students.
- c. Next meeting is Wednesday, February 26<sup>th</sup> at 2pm in room 25 (though look for an update in case the room changes).

**7. Associated Student Government update — Ashley Brust**

- a. Last week was game week. This week has been art week.
- b. Currently gathering student feedback in preparation for the student forum. Did both online and print paper surveys and had a great amount of responses. Using those surveys and the feedback posters in the commons to discuss in the forum
  - i. Next Tues and Wed 11:30-12:30 is the All Student Meeting (student forum) in the commons
- c. Planning events for next year
- d. Recruitment for ASG for next year has begun. All current ASG members are graduating in June so recruitment is important—recommend those students you believe would do well in ASG!

---

*Action Items*

---

8. N/A

---

*Announcements*

---

- Project Stardust update — William Lilley, the local paper had an article about the project! Bill is creating the first ocean meteorite sampler (none exists). Got the grant funding to go out into the ocean to sample and will be doing that soon (12 miles and 500 ft deep). NASA is very excited about the project at OCCC is the only one doing this project right now, and if successful NASA wants to continue the project and will look to expand it around the country. Hailey has received a full scholarship to PSU, which has a meteor laboratory, which might lead to a future partnership. Dave Price is making a video about it for Pearls of Wisdom fundraising event.
- Employee & Student survey results — Birgitte Ryslinge, there will be an email going out with the results from a couple of past surveys.
- CoCo Work Group update – Marion Mann, the CoCo workgroup meets bi-weekly. Have been reviewing other colleges charters and by-laws and beginning to write out by-laws. Charter language will remain the same, by-laws will be new. Flush out attendance, governance, agenda, and more.

Hopeful that everything will be completed by the end of the academic year.

- AAWCC – Shannon McKibben and Tabitha Hoadley, the college is starting a chapter of AAWCC (American Associate of Women in Community Colleges). The organization is not just for women, it's open to everyone. First event is March 10<sup>th</sup> in the community room 11:30-12:30, where we'll introduce everyone to the organization and recruit to the organization. Questions can be directed to Kathy Andrews ([ea@oregoncoastcc.org](mailto:ea@oregoncoastcc.org)) and Melissa Lewis.
- Pi Day – Alison Williams, math will still celebrate Pi Day even though it's Saturday! The celebration will be Friday, March 12 with pie in the math lab!
- PTK – Laura Hamilton, book sale still collecting donations. Week of May 11<sup>th</sup> is when the sale will take place.

---

### *Future Meetings*

---

- March 13  
**April 10 – updated because previous date fell during in-service**  
May 15  
June 05
- Out at 2:00 PM

### College Council Voting Representatives

#### Faculty

Lynn Barton  
Patrick Misiti / Laura Hamilton  
Will Quillian  
Alison Williams  
Ann Way  
Tony Noble  
William Lilley  
Karen Pfaff

#### All Managers Group (AMG)

Ben Kaufmann  
Spencer Smith - **absent**  
Steven Seney

#### Classified

Shaneon Dinwoodie  
Gena Burke  
Tabitha Hoadley  
Shannon McKibben

#### Associated Student Government (ASG)

Ashley Brust