

College Council Minutes

April 10, 2020, 1:00 – 3:00 p.m.

Remote only. Zoom: <https://oregoncoast.zoom.us/j/801905767>

- Call to order: 1:02PM
- Attending: Darci Adolf, Tabitha Hoadley, Alison William, Ann Way, Karen Pfaff, Shaneon Dinwoodie, Diane Jacobs, Ashley Brust, Kathy Andrews, Larry Boles, Greg Dewar, Steve Seney, Marion Mann, Lynn Barton, Joy Gutknecht, Jason Bradley, Sachiko Otsuki, Paul Lask, Spencer Smith, Shannon McKibben, Theresa Harper, Tony Noble, Patrick Misiti, Gena Burke, Ann Hovey, Bill Lilley, Will Quillian, Dana Gallup, Oscar Juarez, Dan Lara, Marge Burak, Linda Mollino, Matthew Fisher, Ben Kaufmann, Chris Ousley, Laura Hamilton
- Review of minutes and approval vote – Motion by Patrick Misiti, second by Ann Way, all yay, no nay, no abstain, approved
- Call for adjustments to the agenda – Bill Lilley Project Stardust update, Alison motions to approve, Ben Seconds, all yay, no nay, no abstain, approved.

Information & Discussion Items

1. President's update – Birgitte Ryslinge (see handout, Dan Lara presenting on President's behalf)

1. Thank you to all the work in transforming OCCC to a remote college for spring due to covid-19. Enrollment has remained mostly the same even in lieu of these changes.
2. CVRT continues to meet weekly to discuss, address, and adapt weekly changes at the local, state, and federal level.
3. Effective April 18th, college hours for students will be Monday-Thursday 8am-5pm in Newport, Mon-Wed 8am-5pm in Lincoln City. College will be closed Friday will staff working remotely Fridays.
 1. Supervisors will be reaching out to their staff to discuss any changes to their normal schedule
4. Federal stimulus package in process of being released, but OCCCs was tied into PCC so our funds will be delayed
 1. Student funding should still be on time
5. Mental health just as important as physical health and it's important to remember that in this time, so please take time to care for yourself!

2. Instructional Leadership Team (extra time required) —Paul Lask (see handouts for details)

1. Course changes in science, presented by Matt Fisher for vote in May
 1. BI211/BI212/BI213 – sequence for biology majors, submitting changes to these classes to increase lab hours from 30 to 40 (3 hours to 4 hours per week). This in response to a program the college was accepted into that allows students to engage in real scientific research that is submitted to a national database and results in a student presenting at a national

symposium. Research shows these classroom integrated research opportunities supports retention and science identity among underrepresented groups of students. It's an equitable teaching practice for students. A few minor changes to description to reflect that, and changing title to indicate the sequence (I, II, III).

2. Changes to the evolutionary statement that is a course addendum in most every science class (BI, GS, G, ESR, etc). PCC had a required statement attached to all these classes and the update here is changing this language to reference OCCC.
 1. Larry proposes adding this addendum to all AQS courses, and including it in a batch vote with the courses Matt brought forward, waiving first review for voting in May's CoCo.
2. Course changes in ECE and ED, presented by Theresa Harper for vote in May
 1. Proposing re-subjectings ECE120 to ED120 and ECE124 to ED124. There have been changes across universities and students where students are just stopping at the certificate but moving on to four-years to continue to a degree but there are difficulties in transfer of credits. This is the basis of wanting to change two of the ECE courses to ED (subject course change) to allow for ease of transfer to WOU where most education students transfer to.
 1. Also adding a cultural literacy requirement to ECE/ED124.
 2. Wanting to add an outcome addressing the needs of student health in situations of abuse.
 3. This will change the certificate (see handout) because of the subject change but the classes are essentially the same, if not exactly the same, aside from the subject change.
 2. Proposing the addition of a new class, ED100 Introduction to Education Careers. This is for students at the start of their path, and those not in the path, to give them a basis of the career that allows them to explore ECE and ED careers and what that means and entails to ensure that this is the path they want.
 3. These changes are all about providing more opportunity for OCCC students.
3. New course proposal, presented by Sachiko Otsuki for vote in May
 1. JPN261A Japanese Culture
 1. Is a popular class at PCC and it is a gen ed requirement for arts and letters and cultural literacy. Sachiko already teaches a popular Japanese Art History class but she can't go into all the cultural details and segments of Japan and this class would allow her to. In student surveys there is frequently requests for classes about Japan as well. This would also be beneficial for students by exposing them to different cultures, as most of our cultural literacy classes have a distinctly western focus so it would be increasing our diverse offerings.
 2. Sachiko also gets a lot of auditing students so she would like to offer this new course to be designated available for audit as well.
4. Course change presented by Paul Lask for vote in May
 1. ENG216 Teen and Children's Literature would be changed to be included in the gen ed requirement of arts and letters. This makes it transferable to OSU and related education programs.
5. This isn't for vote, but Curriculum Office will be removing several certificates and degrees soon, AAS in Computer Applications, Office Systems, and

Administrative Assistant. There have been only 6 students taking this in the last five years. There are also related certificates with only one student enrolled, last in 2014-2015. We were able to continue offering these even with no enrollment because we were under PCC and our numbers were included with theirs but now that we're independent we can't offer this many degrees and certificates with so few, to no, students enrolled in them. Because there are currently no students enrolled in any of these programs and there are no teachers teaching for it that will be affected, there is no required vote for the removal. PCC however does have an online teach out program for it (they are also removing these certificates and degrees due to low enrollment).

3. Accreditation Steering Committee — Dan Lara

1. No update, hasn't met since last CoCo

4. Assessment Task Force — Ann Hovey

1. No update, hasn't met since last CoCo

5. Student Services Management Team — Ben Kaufmann

1. Working to limit in-person interactions as much as possible with remote work including calls and zooming. This includes Navigate, financial aid, advising, etc. The front desk will be done via zoom as well, with Melissa. It's a work in progress. Students can get this access via computers at the college or remotely by request.

6. Equity and Inclusion update — Patrick Misiti

1. Most recent meeting was two days ago. Working on the campus climate survey that will be going out soon, and the language and timing is being re-evaluated because of covid-19.
2. Also discussing what equity and inclusion looks like in an online environment. Dana is working on a document discussing this that will be going out to the college.
3. Next month some documents will be brought forward for discussion regarding CoCo's role in the cultural competency standards.
4. Look to change language from cultural competency to cultural fluency

7. College Council Bylaws Taskforce — Marion Mann (see handout for more details)

1. Article I is being submitted for vote for May.
 1. It is several pages long and includes the council's charge and Article I: Membership. Please read and be ready to discuss for next CoCo.

8. Associated Student Government update — Ashley Brust

1. Currently working on supporting students in the new online format by establishing remote office hours to maintain student connection. That information will be posted in Canvas soon. Also working on adjusting spring events to something online.
2. Recruitment for new members in ongoing. Instructors—please inform students of this opportunity. Currently one new member has joined: Raven Martin.

Action Items

9. N/A for April but there will be several in May

Announcements

- Project Stardust update by Bill Lilley – current progress has been slow-going due to illness. Boat trip was cancelled because all field trips were cancelled but the boat captain offered the opportunity to piggy back on a boat cruise over the summer, which will save money. Hailey has been accepted into OSU and will be starting in the fall. The conference that Bill and Hailey were going to attend has been cancelled because of covid-19 but the report is due still in June. Currently working on work-arounds for continuing and completing the project. Even once the project is complete there is the goal of continuing the project in partnership with OSU.
- Coastal Stagecoach update by Greg Dewar – the school has provided domain space for the school paper under coastalstagecoach.com, launching Monday, April 13th.
- In-Service update by Dan Lara – an email to all faculty went out this morning discussing the changes to in-service this spring, adjusting to covid-19 guidelines and moving everything online. Throughout the term there will be training for all staff and faculty and that information will be going out soon.
- PTK Book Sale update by Laura Hamilton – book sale is cancelled due to covid-19 but donations still accepted for next year! No news yet on the end of the year induction ceremony

Future Meetings

- **May 15 via Zoom again**
June 05
- Out at 2:30PM

College Council Voting Representatives

Faculty

Lynn Barton

Patrick Misiti / Laura Hamilton

Will Quillian

Alison Williams

Ann Way

Tony Noble

William Lilley

Karen Pfaff

All Managers Group (AMG)

Ben Kaufmann

Spencer Smith

Steven Seney

Classified

Shaneon Dinwoodie

Gena Burke

Tabitha Hoadley

Shannon McKibben

Associated Student Government (ASG)

Ashley Brust