

Oregon Coast Community College
Board of Education Business Meeting Minutes
Wednesday, February 19, 2020
OCCC Central County Campus
400 SE College Way, Newport, OR 97366 Room 140

A. CALL TO ORDER

a. Board roll call.

Chair Osterlund called the meeting to order at 6:00pm. Board of Education members in attendance: Cliff Ryer, Jeff Ouderkirk, Debbie Kilduff, Nancy Osterlund. By Zoom: Chris Chandler and Alison Nelson-Robertson. Excused: Rich Emery

b. Welcome.

Chair Osterlund welcomed OCCC staff in attendance, Cindy Carlson, Dave Price, Robin Gintner and Linda Mollino, guest Mr. Osterlund and Conor Delaney of Pauly Rogers & Co.

c. Approval of Minutes.

Kilduff moved Ryer seconded the motion to approve the minutes from January 15, 2020. All in favor. **Motion Passed.**

d. Finalize agenda.

None.

B. COMMUNICATIONS

a. Written

Many texts and emails from the community giving congratulations to the College for its recent achievement of Independent Accreditation from the NWCCU.

b. Public comment on agenda items.

None.

C. COLLEGE REPORTS

a. Independently Accredited! Historic Achievement:

Ryslinge shared with the Board that tonight's meeting is approximately her 55th board meeting and can finally report to them that the Oregon Coast Community College is officially Independently Accredited by the NWCCU. Notification was received on Tuesday, February 4, 2020 and the College had a celebratory event on Thursday, February 6th with Representative Gomberg making the opening remarks. Many people from the community were in attendance. Nancy Osterlund said that she called Rex Krabbe's daughter to tell her about the Independent Accreditation and shared with the Board that when she took over Rex's place on the board he said to her the most important thing for the College was to obtain Independent Accreditation.

b. 18-19 Audit Results - Paul Rogers & Co Presented by Conor Delaney

Delaney was happy to report a very clean audit again this year. Once again there is a finding in the management letter is about risk associated with Shark Net, and with the end of Shark Net

coming soon, this comment will go away in next year's management letter. Ouderkirk asked if Paul Rogers & Co audited Rogue and the service they provide for Shark Net – Delaney said no. Delaney continued to summarize the *Communication to the Governing Body for year ended June 30, 2019*. The Best Practices section of the letter provide follow up from their prior year comment about credit card approval procedures. There are still a few instances where credit card statements with receipts and notes regarding the business purpose for each transaction need to be approved by an individual at an equal or higher level of authority at the College.

c. President's Report.

President Ryslinge informed the Board that OCCC was successful in their application for the Federal Gear up Grant for community colleges. Also, the welding program was launched successfully. Ouderkirk asked about registration, Ryslinge explained the process and numbers involved with registration, over 100 persons were interested with only 20 seats available. Since the Lincoln County School District is a key partner in this project, many of the students are high school students. Dan Lara shared that a high school student and his grandfather are both students in the welding program together. Lara described the credential that students will obtain after the three-course sequence is complete. Ryslinge notified the Board of Executive Team changes with transition of Cindy Carlson retiring the end of the month and Linda Mollino retiring over the summer and the Director of Development position is open. Ryslinge reported that the Campus Management Migration will take place over the next couple months, the "Go-Live" phase will be March – June, 2020. Ouderkirk asked about additional staffing support for this process, and Ryslinge and Gintner described the approach to staffing. Ryslinge shared that the summer term will be the first registration on the new system.

D. BOARD REPORTS

a. Foundation Liaison: Nancy Osterlund

Nancy shared with the Board about the Foundation fundraiser, Pearls of Wisdom will be on Saturday, March 7th @ 5:30pm and if any of the Board members are interested in helping to let her know, she said tickets are still available and hopes board members get their tickets. Ryslinge told the Board about many of the marketing avenues that have been used for the event, including radio and newspapers.

b. OCCA Liaison: Rich Emery

Rich Emery was not in attendance and sent an email to President Ryslinge with a short report for her to read. Emery stated in his email that he had hoped to make the meeting but is not going to be able to make it, he went to the OCCA meeting in February, the majority of the meeting was spent on discussing basic needs and security of OR community college students. The HECC updated the OCCA on progress toward credit transferring from community colleges. The nominating committee presented their nominations for next year's OCCA officers and Emery noted this is the first year Birgitte Ryslinge is not holding office since he has been attending OCCA. Birgitte explained and presented to the Board the #RealColleges survey on hunger and homelessness. Ryslinge asked the board to review for discussion at a later board meeting.

c. Other Board Reports

None

E. INFORMATION AND DISCUSSION ITEMS

a. Initial findings of bond research, potential next steps:

Ryslunge presented a follow up report on moving forward on funding for the WERC building that was presented at the last board meeting. Ryslunge reminded the board that this was not an action item, but information was given to the board about the possibility of a having a bond measure at the May election. In the last month external service providers were researched, a bond fiscal agency and a bond attorney. Ryslunge reached out to the previous bond fiscal agency who recommended a bond attorney. Ryslunge, Lara, Price, Rich Emery and Sharon Hahn attended the OCCA workshop Bonds, Ballots and Building on Friday, Feb 7th and came away with valuable information. Key elements from the workshop was that a political action committee needs to be formed, there is a timeline involved in creating a political action committee, and there is a 100-day communication plan to be implemented. Something of a surprise is that in more recent years they have found that November election could be beneficial. Ryslunge believes we have the right starting line for this but move the finish line to November.

b. Post Accreditation Work Plan: Ryslunge shared her recent College Council update with the board that lists commendations and new recommendations from NWCCU as well as the dates for future evaluations. The NWCCU review will be a technology plan report due Spring 2021.

Ryslunge informed the Board that OCCC hosted a meeting of the Lincoln County Public Education Leadership group on February 12th. The group consists of Lincoln County School District, OSU Marine Studies Initiative, Oregon Coast STEM Hub, OSU Hatfield Marine Science Center the group has made a commitment to meet quarterly and work together with educational pathways and will be looking for alignment across the entire K-20+.

F. ACTION ITEMS

a. Board Chair Nancy Osterlund stood and read Board Resolution 2020-02-02 recognizing retiring Dean of Students, Cindy Carlson. Roll taken for resolution approval. All in favor.

RESOLUTION PASSED.

G. ANNOUNCEMENT OF FUTURE MEETING – Wednesday, March 18, 2020 at the North County Center 3788 High School Drive, Lincoln City, OR 97367

H. ADJOURNMENT at 7:01pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48

hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

A handwritten signature in black ink that reads "Birgitte Ryslinge". The signature is written in a cursive, flowing style.

Birgitte Ryslinge, PhD