



F. a. Annual Approvals 2020 – 2021

June 17, 2020

Consent Agenda

Summary:

At the June Board meeting each year, it is recommended that the College Board identify and/or authorize a number of housekeeping items. Some of the following are required by Oregon State Statute, and those statutes have been identified. The College administration recommends that the following organizational list be approved for College operations for 2020-2021.

- Appoint the College President, Birgitte Ryslinge, as the Oregon Coast Community College's **District Clerk** [ORS 332.515].
- Appoint the College Chief Financial Officer, Robin Gintner as the **College Budget Officer** [ORS 294.331], under the direction of College President, Birgitte Ryslinge.
- Designate Miller Nash Graham & Dunn LLP and Macpherson, Gintner & Diaz, as the College's **legal counsel**.
- Designate Brown & Brown Northwest as the College's **Insurance Company of Record**.
- Designate all banking institutions and the county custodial officer as defined by ORS 294.004(2) located within the College District as **authorized custodians** of College funds. In addition, designate the state local government investment pool as authorized custodian of College funds.
- Appoint Birgitte Ryslinge (College President), Robin Gintner (College Chief Financial Officer) and Dan Lara (Chief Academic Officer) as **authorized signatories** for College funds. In addition, authorize the use of one facsimile signature (Birgitte) for College funds.
- Appoint Birgitte Ryslinge (College President) as **authorized signer** for the College grants and contracts.
- Designate the Board of Education as the college's **Local Public Contract Review Board** [ORS 279.055(2)].
- Appoint Pauly, Roger and Co., P.C. as the College's **auditors**.
- Adopt the 2020-2021 **Calendar** of Meetings for the Board of Education.
- Appoint Nancy Osterlund, Chair as the **OCCC Foundation Liaison**.
- Appoint Richard Emery as the **OCCA Representative**.

OCCC Board of Education

June 17, 2020

F. Action Items

c. Approval of Budget Resolution 2020-06-02, Impose and Categorize Taxes for 2020-21

Prepared by:
Chief of Finance and Operations

RESOLUTION IMPOSING AND CATEGORIZING TAXES

BE IT RESOLVED that the Board of Education of Oregon Coast Community College hereby imposes the taxes provided for in the 2020-21 adopted budget at the rate of \$.1757 per \$1,000 of assessed value for operations and in the amount of \$2,086,748 Bonded Debt; and that these taxes are hereby imposed and categorized for the tax year 2020-21 upon the assessed value of all taxable property with the district.

	Education Limitation	Excluded From Limitation
General Fund.....	\$ 0.1757/\$1,000	
Debt Service Fund.....		\$ 2,086,748

Aye

Nay

Abstain

Excused

Chandler
Emery
Kilduff
Nelson-Robertson
Ouderkirk
Ryer
Osterlund

Chairperson of the Board

Clerk of the Board

OCCC Board of Education

June 17, 2020

F. Action Items

b. Approval of Budget Resolution 2020-06-01, Adoption of 2020-21 Budget and Appropriations

Prepared by:
Chief of Finance and Operations

ADOPTION OF 2019-20 BUDGET AND APPROPRIATIONS

BE IT RESOLVED that the Board of Education of Oregon Coast Community College hereby adopts the budget for the Fiscal Year 2020-21, in the total of \$12,055,753, now on file at Oregon Coast Community College, 400 SE College Way, Newport, OR 97366 and the amounts for the fiscal year 2020-21 are hereby appropriated as follows:

General Fund

Personnel Services	\$5,313,543
Materials and Services	\$1,639,752
Transfers Out	\$0
Capital Outlay	\$57,500
Contingency	\$701,079
	<u>\$7,711,875</u>

Enterprise Fund

Personnel Services	\$47,879
Materials and Services	\$88,582
Contingency	\$0
	<u>\$136,461</u>

Debt Service Funds

Debt Service - GOB	\$1,992,041
Debt Service - PERS	\$211,982
Contingency - GOB	\$293,783
Contingency - PERS	\$99,605
	<u>\$2,597,411</u>

Internal Service Funds

Materials and Services	\$119,000
Contingency	\$82,834
	<u>\$201,834</u>

Special Revenue Funds

Personnel Services	\$882,280
Materials and Services	\$403,125
Capital	\$0
	<u>\$1,285,405</u>

Reserve Funds

Materials and Services	\$17,767
Transfers Out	\$105,000
	<u>\$122,767</u>

Total Appropriations for All Funds \$12,055,753

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Excused</u>
Chandler				
Emery				
Kilduff				
Nelson-Robertson				
Osterlund				
Ouderkirk				
Ryer				

Chairperson of the Board

Clerk of the Board