

Oregon Coast Community College

Board of Education Business Meeting Minutes

Wednesday, May 20, 2020

Zoom Meeting: <https://oregoncoast.zoom.us/j/8655516392>

Meeting ID: 865 551 6392

A. CALL TO ORDER

a. Board roll call.

Chair Osterlund called the meeting to order at 7:45pm immediately following the budget committee meeting. Board of Education members in attendance via Zoom Meeting #865-551-6392: Jeff Ouderkirk, Debbie Kilduff, Nancy Osterlund, Chris Chandler, Alison Nelson-Robertson, Rich Emery and Cliff Ryer

b. Welcome.

Chair Osterlund welcomed OCCC staff in attendance, Birgitte Ryslinge, Robin Gintner, Dan Lara, Linda Mollino, Dave Price, and Joy Gutknecht.

c. Approval of Minutes.

Kilduff moved Nelson-Robertson seconded the motion to approve the minutes from April 15, 2020. 6 in favor 1 abstain. **Motion Passed.**

d. Finalize agenda.

None

B. COMMUNICATIONS

a. Written

None

b. Public comment on agenda items.

None.

C. COLLEGE REPORTS

a. President's Report

Ryslinge shared her appreciation for OCCC faculty and staff and their concern for students and all they are doing, her appreciation for the Board and how they are supporting and guiding the College. Ryslinge continued by giving special appreciation for the IT area – Spencer Smith and Alex Rybicki and their support to the College as most work became so reliant on technology. Also, appreciation for the SBDC – Dave, Misty, and Wendy for their support to the small business community in Lincoln County. The OCCC SBDC is part of the state network with specific metrics to report on such as client contacts, hours, and capital. Now five months into the year they have exceeded in all the metrics for the entire prior year. The board expressed their appreciation.

Ryslinge informed the board of the plans for the virtual commencement scheduled for Friday, June 12, 2020. Mollino shared with the board the specifics of the nursing pinning ceremony to be held the same day. Ryslinge gave the board an update on how the College is affected by the next COVID phase of openings. Ryslinge gave the board an update on the May forecast for the state revenue. Ryslinge told the board that the CARES act funds will be transferred to OCCC, the total award being \$180,000 which 50% will pass through to students for emergency grants.

b. CoFO Quarterly Finance Report: Robin Gintner

Gintner summarized the Jan 2020-Mar 2020 quarterly report. There were no questions or comments.

D. BOARD REPORTS

a. Foundation: Nancy Osterlund

Osterlund shared that the foundation awarded \$85,250 in scholarships, 51% of students who applied received scholarships. Osterlund mentioned she is always humbled by the obstacles the students must overcome and wishes there were more funds to distribute. Ryslinge shared with the board that some of the foundation board members will be meeting with her and the Dean of Students to discuss emergency funding needs and processes for students.

b. OCCA Liaison: Rich Emery

The OCCA meeting was last week with many items on the agenda, in particular the Governor has asked state agencies to reduce their funding for the second half of the biennium 8.5% which is 17% overall. This is quite a hit and we heard about how this will impact the College in the previous budget meeting. Approval for applied baccalaureate degree is moving ahead this does not impact OCCC, at least in the near run, as the College does not contemplate adding an Applied Baccalaureate any time soon. Emery explained that the federal education department has updated sexual harassment rules under Title IX to be effective the middle of August giving colleges four months to work on narrowing the definition of sexual harassment and right to appeal and putting new restrictions on retaliation. The attorney for OCCA feels many of the changes will be appealed by victim right organizations.

c. Other Board Reports

None.

E. INFORMATION AND DISCUSSION ITEMS

a. Develop 2020-21 Board Meeting Calendar

Board members reviewed and approved the 2020-21 Board Meeting Calendar deciding to agree upon a retreat date at the next board meeting. Chandler moved and Ouderkirk seconded the approval of the meeting calendar as presented. All in favor. Motion Passed.

F. ACTION ITEMS

a. Nelson moved and Ouderkirk seconded to receive the approved 2020-2021 budget from the budget committee. All in favor. **MOTION PASSED.**

b-c. Ouderkirk moved and Chandler seconded the approval of:

- Adoption of 2020-2021 Academic Calendar
- Approval of Changes to the 403(b) Plan at OCCC
- Approval of Curriculum Deletion AAS-Computer Applications-Office Systems Administrative Assistant, with its accompanying certificates: CPCC – Computer Applications – Office Systems Admin Assistant – Administrative Support CPCC – Computer Applications – Office Systems Admin Assistant – Business Assistant CPCC – Computer Applications – Office Systems Admin Assistant – Computer Software Fundamentals

All in favor. **MOTION PASSED.**

G. ANNOUNCEMENT OF FUTURE MEETING – the Board of Education Business meeting will meet Wednesday, June 17, 2020 at 6:00pm via Zoom, if the proposed budget is not adopted a second meeting will be held Wednesday, June 24th at 6:00pm via Zoom.

H. ADJOURNMENT at 8:29pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:



Birgitte Ryslinge, PhD
Clerk of the Board