

**Oregon Coast Community College**  
Board of Education Business Meeting Minutes  
Wednesday, April 21, 2021  
Meeting ID: 968 7655 6169

**Regular Business Meeting**

**A. CALL TO ORDER**

a. Board roll call.

Chair Osterlund called the business meeting to order at 6:00pm. Roll call was taken— Rich Emery, Debbie Kilduff, Nancy Osterlund, and Jeff Ouderkirk were in attendance. Alison Nelson-Robertson and Chris Chandler were excused. Cliff Ryer was absent.

b. Welcome.

President Ryslinge welcomed Cam Preus, Director of OCCA who will update the Board with OCCA news. Ryslinge also welcomed the OCCC staff in attendance, Crystal Bowman, Joy Gutknecht, Dan Lara, Linda Mollino, Andres Oroz, Dave Price and Kathleen Andrews.

c. Approval of Minutes.

Ouderkirk moved, and Kilduff seconded the motion to approve the March 17, 2021 business meeting minutes. All approved. **Motion Passed.**

d. Finalize agenda.

No changes to the agenda

**B. COMMUNICATIONS**

a. Written

None.

b. Public comment on agenda items.

None.

**C. COLLEGE REPORTS**

a. OCCA update by Cam Preus, Executive Director

Cam Preus will be visiting all 17 Oregon Community Colleges before July and Oregon Coast Community College is the first of the visits. Cam shared the CTE advocacy approach, normally a day in Salem, and this year because of COVID and it was celebrated all month. During CTE month, Workforce Wednesdays invited legislators to a zoom session that highlighted many of the workforce programs in the community colleges. The OCCC nursing program was featured the first week of Workforce Wednesday and during the month all Community Colleges participated with different programs. Cam also described how the new app for advocacy, Voter Voice which is now used regularly by OCCA membership. April is Community College month and Cam detailed the campaign. The All Oregon Academic Team is also celebrated in April and 45 students were recognized including the two students from OCCC. In May OCCA staff will be meeting with the OR Ways and Means about the importance of funding Community Colleges. The message will be that community colleges are the road back to recovery, as well as how community college students suffered greatly with the pandemic. In addition, they want to be sure legislators know that OR community colleges work hard to get rural high school graduates to continue their

education. Ouderkirk asked if Cam could tell the board about some of the important bills being worked on by OCCA. Cam outlined the transfer bill, a common course numbering bill that is an important one as well as a part-time faculty health care bill being considered. Ouderkirk asked if OCCA has any input on the stimulus funds coming to the state from the federal government. Cam explained how the funds went directly colleges to support students and also institutional support. Ryslinge explained the process OCCC went through to get federal stimulus funding. Cam announced that Rich Emery will be a member of the OCCA Executive Committee, and that OCCA is excited about his involvement. Cam also notified the board of her retirement on November 30, 2021. Many of the board members expressed their gratitude for all the work Cam has done over the years for community colleges.

#### b. President's Report

Ryslinge shared highlights of happenings at the college. Pandemic planning continues to evolve and is now focusing on bringing more students and campuses back to campus in the Fall. This means outreach is occurring this Spring. Many staff are still working remotely or working staggered schedules. Regarding commencement, this year we will have “car-mencement” and the Nursing pinning ceremony on Friday, June 11<sup>th</sup>. Families will be driving their graduates to the campus, there will be a route for the cars to drop off graduates and a modified ceremonial group will be awarding OCCC diplomas. The board is welcome to attend if they are comfortable being there. Ryslinge said that the College will once again have an employee focused CelebrateUs & Coming Together event held outdoors on June 10<sup>th</sup>. It is a time when service pins are awarded to employees and retirements are recognized, this event will be the first event where many college employees will be together – outside – since the pandemic.

OCCC anticipates receiving \$450K of federal stimulus funds along with an additional \$30K for smaller colleges. Ryslinge explained to the board that the Strengthening Institutions grant that is available to newly accredited colleges has changed its criteria and even though other small college received the grant right after their independence it is no longer allowed. The college now needs to be functioning for a couple years with several years of historical IPED sdata available to submit. Ryslinge shared that the College is looking to leverage our new accreditation status in another area to receive funds.

Ryslinge reported that the SBDC completed its 5-year accreditation review and emerged with glowing endorsements and zero recommendations which is very rare. We are all very proud of the SBDC team and all they do for Lincoln County small businesses. The OCCC Foundation will be awarding \$500 each to the two OCCC students who were selected for the All-Oregon Academic Team. The Navigate program has recently been allowed to have limited access to the high schools and it is a great relief to be visiting high school campuses to help the students with their college career. There will be some on-site open houses at the college happening this Spring as well as Zoom options.

Regarding NWCCU, the ad-hoc Technology report was submitted to the NWCCU, the report discussed the first recommendation out of the five that came out of the visit in 2019. Ryslinge was also pleased to report that the work-study program has been put in place for Fall 2021, and the SEAL program will be transitioning to this program. Thanks to Kimberly Jones for her hard work in getting this set up for OCCC students.

Ryslinge reminded the board that a tuition increase will not be considered in the budget that will be presented next month.

Ryslinge told the board that College employees and their families are now eligible for the COVID vaccine and that the Human Resource department continues to send out notices to all employees about the status of the vaccine and their eligibility.

Ryslinge was happy to report that the Office of Civil Rights report that came from the visit in 2018 is being closed out and we are expected to be done by May 15<sup>th</sup> thank you to Dr. Oroz for working through the many delays that this project has experienced.

#### **D. BOARD REPORTS**

##### a. Foundation: Nancy Osterlund

Osterlund updated the board with a revised Pearls of Wisdom final fundraising amount of \$44,605. The welding machine that was donated to the welding program has been installed at the Toledo classroom. The scholarship applications have been received and the committee is currently scoring the applications and will soon meet to award scholarships. The "Rising Tide" quarterly newsletter has been issued and sent out via email. Next month the agreement between OCCC and the Foundation will be presented to the Board for review.

##### b. OCCA Liaison: Rich Emery

Emery shared that the next board meeting will be in May and he will update the board next month, he also expressed his gratitude to Cam for coming to the board meeting and for her presentation.

##### c. Other Board Reports

None.

#### **E. INFORMATION AND DISCUSSION ITEMS**

##### a. NWCCU Ad-hoc Report.

Ryslinge introduced Dan Lara who reported to the board a summary of the Ad-Hoc report that was submitted to the NWCCU in March 2021, a copy was distributed to each board member as supporting documentation for the meeting. Lara shared that the NWCCU visiting team in October 2019 asked that an Ad Hoc Report without visit be submitted in Spring 2021 to address recommendation number five. The recommendation was to develop, implement, and review a comprehensive technology infrastructure plan that applies to the NWCCU 2020 Standards: 2.I.1. Lara continued by explaining the process that will happen now that the report has been submitted to the NWCCU. The report will be reviewed by the College liaison, Dr. Selena Grace, Sr. Vice-President and another NWCCU Vice-President. They will then meet with other NWCCU Vice-Presidents and apply the standards to decide whether the college has met the recommendation. Their findings will be given to the NWCCU Commission. The college needed to fully address each essential point in the recommendation and show progress has been made since receiving the recommendation. Lara continued by addressing each essential point of the report. In closing Lara shared that the Technology Infrastructure Plan will provide more solid guidance for the college in future years. Lara told the board he expects to hear from the commission sometime in July. Ouderkirk complimented Lara on the written report and thanked him for his work on the report.

b. OCCC Budget Committee Members

Ryslinge informed the board that two new budget committee members are needed for the budget meeting next month. She will reach out to Cliff and Alison for community members they can suggest, and thanked Jeff and Rich for help with suggestions since their zones are adjacent to those with vacancies..

c. First Read of the 2021-2023 Academic Calendar

Ryslinge presented a condensed two-year academic calendar to the board for a first read.

d-h. First read Curriculum Approval: Less than One Year (LTOY) Certificate of Completion (CC):

Shipbuilding and Repair Level II, Shielded Metal Arc Welding Level I, Shielded Metal Arc Welding Level II, Wire Feed Welding, and Introduction to Shipbuilding and Repair Level I

Dan Lara reminded the board that in Spring of 2019 the new welding program was launched. As required at the time due to accreditation status, OCCC adopted PCC curriculum for the OCCC program. The curriculum being presented this evening as a first read are courses that have been created specifically to meet the needs of Lincoln County. This is OCCC's first roll out of curriculum for certificates that represent the needs of our community.

h. OCCC BOE Chair rotation in July 2021

Osterlund shared with the board that she has enjoyed both Vice-Chair and Chair positions that she has held over the last four years and it is time for a new Board Chair and Vice Chair. Osterlund suggested nominations be made at the May meeting with a vote taking place in June. She will be stepping down the end of June.

Ryslinge reminded the board that in election years a Board of Education Organizational meeting is required, this being an election year, a meeting in July should take place.

**F. ACTION ITEMS**

a. Mission Statement Equity update

Ouderkirk moved for approval of the first alternative being presented Kilduff seconded. Kilduff said using the word "outcomes" makes the statement have more substance to it. Ouderkirk agreed. A vote was taken, all were in favor. MOTION PASSED.

Alternative 1:

At Oregon Coast Community College we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County and beyond.

b. Curriculum Approval: Associate of Science Transfer - Computer Science (AST-CS)

c. Curriculum Approval: Associate of Arts OR Transfer – Elementary Education (AAOT- Elementary Ed)

Kilduff moved for adoption of the Associates of Science Transfer – Computer Science and Associate of Arts OR Transfer – Elementary Education, Emery seconded. A vote was taken, all were in favor. MOTION PASSED.

**G. ANNOUNCEMENT OF FUTURE MEETING** – the Board of Education Business meeting will follow the Budget Committee meeting on Wednesday, May 19, 2021 at 6:00pm via Zoom.

**H. ADJOURNMENT** at 7:34pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

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Birgitte Ryslinge, PhD  
Clerk of the Board