

**Oregon Coast Community College**  
Board of Education Business Meeting Minutes  
Wednesday, May 19, 2021  
Meeting ID: 947-4272-3874

## **Regular Business Meeting**

### **A. CALL TO ORDER**

#### a. Board roll call.

Chair Osterlund called the business meeting to order at 7:39pm. Roll call was taken at the Budget Committee meeting held immediately before the business meeting. All members were present.

#### b. Welcome.

President Ryslinge welcomed the OCCC staff in attendance, Dan Lara, Linda Mollino, Andres Oroz, Dave Price Marion Mann, Layton Spence, Robin Gintner and Kathleen Andrews.

#### c. Approval of Minutes.

Kilduff moved, and Chandler seconded the motion to approve the April 21, 2021 business meeting minutes. Six in favor, Chandler abstained. **Motion Passed.**

#### d. Finalize agenda.

No changes.

### **B. COMMUNICATIONS**

#### a. Written

Ryslinge informed the board that she received communication from Layton Spence and Marion Mann as representatives from the Union wanting to establish a more formal relationship with the board. Ryslinge will be meeting with Spence and Mann to getting a better understanding how they envision the relationship and will report back to the new Board of Education Chair.

#### b. Public comment on agenda items.

None.

### **C. COLLEGE REPORTS**

#### a. President's Report

Ryslinge congratulated Nelson-Robinson, Emery and Chandler on their re-election to the board and looks forward to continuing their working relationship. In addition, Ryslinge congratulated OCCC on its Birthday today. Ryslinge reminded the board about Nurse pinning and car-mencement. Ryslinge asked if any of the board members wished to attend in person and explained the plan for the event, Nancy Osterlund said she would attend. Ryslinge continued by giving an update on Lincoln County being given the Low Risk status in regard to the pandemic situation. The College CVRT team met and has recommended that face mask and social distancing be left in place until the end of the Spring term.

#### b. Quarterly Finance Report: Robin Gintner, VPSA

Gintner reviewed the FY 21 March Financials. Gintner explained and described any comments in the notes section of the fund pages.

## D. BOARD REPORTS

### a. Foundation: Nancy Osterlund

Osterlund updated the board with news from the Foundation. The Foundation finance committee recommended to the Foundation board that an award of \$500 be given to All Oregon Academic Team members that are from OCCC, the board agreed to the recommendation and will make the award annually. The Foundation scholarship committee met and awarded \$36K in scholarships, the \$36K was raised at the Pearls of Wisdom event held in March 2021. The Foundation also gave each OCCC program that participated at the Pearls of Wisdom event \$2K. Osterlund informed the board that Andi Spirtos, Foundation Director agreed to increase her hours from 50% to 60% with half her salary being paid by the College. The Foundation will be reviewing the contract between the Board of Education and the Foundation as it is to be reviewed annually, the Foundation would like to update the contract to be reviewed bi-annually. Lastly, Osterlund was excited to tell the board that the Donor & Scholar Reception is being planned for October 28<sup>th</sup> with an art show and the culmination of the raffle of Ella Salmonella – an exquisite art piece from the late John Gibbons.

### b. Oregon Community College Association Liaison: Rich Emery

Emery shared that OCCA has requested \$702M from the state to maintain current service and limit tuition increases to 3.5%. The Governor's recommended budget was \$641M. Emery noted that the revenue and economic forecast was expected to be completed today which leads the adoption of the Senate Bill 5228. Emery explained that the bill will allocate what funds the community colleges will receive. Emery shared that the OCCA board meeting approved the budget for OCCA that included dues which OCCC pays. The OCCA Executive Director, Cam Preus is retiring effective November 1<sup>st</sup>, and a search committee has been put together for the hiring of the new director. The OCCA conference is scheduled to be in Sun River November 3-6 and Emery will be serving on the OCCA executive committee for a one-year appointment.

### c. Other Board Reports

None.

## E. INFORMATION AND DISCUSSION ITEMS

### a. Develop 2021-22 Board Meeting Calendar.

Ryslingle asked the board at what point they will be comfortable conducting meetings in a physical location. After a brief discussion, some were willing to begin meeting in person, some commented about the convenience of having virtual meetings. Ryslingle informed the board that the College has no way of verifying who has been vaccinated and reminded them that the meeting is a public meeting, she cannot guarantee that someone comes to the meeting without vaccination. After further discussion it was decided to create the board calendar with the July 2021 meeting being virtual and pre-covid physical locations be listed for meetings beginning in September 2021.

### b. Nominations for Chair and Vice-Chair for the 2021-2023 OCCC Board of Education

Nelson-Robertson nominated Chris Chandler for Board of Education Chair and Rich Emery for Vice-Chair. Ouderkirk moved to close the slate of nominees, Nelson-Robertson seconded the motion to close the nominations. All were in favor. Nominations were closed.

## F. ACTION ITEMS

a. Chandler moved to receive the approved 2021-2022 budget from the budget committee, Nelson-Robertson seconded the motion. All were in favor. **Motion passed.**

b. Chandler moved to adopt the 2021-2023 Academic Calendar as presented. Ouderkirk seconded the motion. All were in favor. **Motion passed.**

c. Chandler moved that the board adopt and approve the curriculum for Less than One Year (LTOY) Certificate of Completion (CC): Shipbuilding and Repair Level II, Shielded Metal Arc Welding Level I, Shielded Metal Arc Welding Level II, Wire Feed Welding, and Introduction to Shipbuilding and Repair Level I. Kilduff seconded the motion. All were in favor. **Motion passed.**

**G. ANNOUNCEMENT OF FUTURE MEETING** – the next Board of Education Business meeting will be held on Wednesday, June 16, 2021 at 6:00pm via Zoom.

**H. ADJOURNMENT** at 8:22pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

A handwritten signature in cursive script that reads "Birgitte Ryslinge".