

**Oregon Coast Community College**  
Board of Education Business Meeting Minutes  
Wednesday, October 20, 2021  
Meeting ID: 915 9549 6927

**Regular Business Meeting**

**A. CALL TO ORDER**

a. Board roll call.

Chair Chandler called the business meeting to order at 6:00pm. Roll call was taken. Nancy Osterlund, Chris Chandler, Rich Emery, Debbie Kilduff, Jeff Ouderkirk were in attendance. Alison Nelson-Robertson and Cliff Ryer were excused.

b. Welcome.

President Ryslinge welcomed the OCCC staff in attendance:

Dave Price, VP Engagement & Entrepreneurship

Andi Spirtos, Foundation Development Director

Dan Lara, VP Academic Services

Robin Gintner, VP Administrative Services

Joy Gutknecht, HR Director

Crystal Bowman, Nursing Director

Marion Mann, PT Faculty Member

c. Approval of Minutes.

Chandler asked for approval of the September 2021 business meeting minutes. Kilduff moved to approve, Osterlund seconded the motion.

All in favor. **Motion Passed.**

d. Finalize agenda.

No changes.

**B. COMMUNICATIONS**

a. Written

None.

b. Public comments.

Marion Mann, PT faculty noted that she was present as a representative AFT- OR Coast United Employees. She informed Board members that the College and the Faculty Union is now in its fifth month of negotiations for the collective bargaining agreement and she hopes to be able to keep the Board informed with the process.

**C. COLLEGE REPORTS**

a. Small Biz Buzz Update – Dave Price, VP Engagement & Entrepreneurship

Price updated Board members on the Small Business Development Center, presenting a quick summary of the SBDC metrics from 2019 through 2021. Events and workshops sponsored by the SBDC were extraordinarily high in 2020 at 90 events. 61 are projected to be held in 2021. A chart presented the capital infusion secured with SBDC assistance in 2019, 2020 and 2021. Looking ahead, Representative David Gomberg was instrumental in getting the state budget increased 20% for SBDC. Price ended his presentation with an update on the workshop

the SBDC put on to help anyone who was interested in starting up a childcare. Increasing child care capacity could potentially positively impact other businesses by providing childcare opportunities for workers. The SBDC put on a workshop to assist anyone who had an interest in setting up a childcare center. The workshop was fully funded by Northwest Oregon Works.

b. President's Report

It has been a welcome change to see cars in the parking lot and students in the commons. On-site participation is not back to pre-pandemic levels, but is much higher than 2020.

The College is also included or a finalist in multiple significant federal grants. Ryslinge told the Board about several grants the college is working toward. One is for a state-of-the-art Allied Health sim lab in North County Center like the Newport campus sim lab and additional equipment for the Newport campus. We heard encouraging news that we made it through the first round for this proposal. As part of a larger collaborative driven by OSU there is a smaller proposal for backbone funding for initial curriculum development that has gone into the mix of end of session funding, we received encouraging news on this one also. The third proposal is for the Build Back Better Regional Challenge the phase one process which is an application for technical systems grant, a planning grant. We should hear about this one in December. If successful, it will include the rest of the funding for our WERC facility. If that is the case, we would not need to wait on the passage of a Bond to move forward with construction.

Along with students in the building and cars in the parking lot we are transitioning to more on-campus presence for staff. Strong Covid safety protocols are being followed.

The visit for the mid-cycle NWCCU visit has been scheduled for October 13 & 14, 2022. The College will be evaluated on progress of the five recommendations and a small self-study report.

**D. BOARD REPORTS**

a. Foundation: Nancy Osterlund

The Donor & Scholar booklet (snail mail) and the October issue of *Rising Tide*. (email) was distributed to donors. A formula has been finalized to share proceeds from the Art show among the artist, the art department and the foundation. The *Ella* raffle sales are slowly adding up, and tickets are still available for the the drawing on October 28<sup>th</sup>. Andi Spirtos will be having an in-home fundraising event the beginning of December.

b. Oregon Community College Association Liaison: Rich Emery

OCCA selected and hired a new Director. Emery reviewed and discussed the handout OCCA Talking Points that was distributed with the agenda. Joy Gutknecht explained the traing process for Board Members for HB3071 mandatory reporting.

c. Other Board Reports

None

**E. INFORMATION AND DISCUSSION ITEMS**

a. Zone census review: Chris Chandler

Chandler informed the board that the census data has not been received by the county clerk and he will advise her when it is received.

b. Start date for hybrid BOE meetings

Ryslinge explained to the board that the college is open to in person meetings and that the equipment has been updated in the community room so that a meeting both in person and via zoom can function smoothly. It is her recommendation that board meetings with an in-person component for community members resume next month. Board members comments reflected agreement. College protocols on mask wearing will need to be followed for these meetings.

**F. ANNOUNCEMENT OF FUTURE MEETING** – the next Board of Education Business meeting will be held on Wednesday, November 15, 2021, at 6:00pm to be held in person at the Newport campus and via Zoom.

**G. ADJOURNMENT** at 7:02pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

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Birgitte Ryslinge, PhD  
Clerk of the Board