

**Oregon Coast Community College**  
Board of Education Business Meeting Minutes  
Wednesday, November 17, 2021  
400 S College Way, Newport, OR 97366  
Meeting ID: 952 5604 4326

**Regular Business Meeting**

**A. CALL TO ORDER**

a. Board roll call.

Chair Chandler called the business meeting to order at 6:00pm. Roll call was taken. Board members Nancy Osterlund, Chris Chandler, and Alison Nelson-Robertson attended virtually, Cliff Ryer, Debbie Kilduff, and Jeff Ouderkirk attended in person. Rich Emery was excused.

b. Welcome.

President Ryslunge welcomed other attendees:  
Dave Price, VP Engagement & Entrepreneurship  
Andres Oroz, VP Student Affairs  
Dan Lara, VP Academic Services  
Robin Gintner, VP Administrative Services  
Crystal Bowman, Nursing Director  
Chris Rogers, Director of Facilities  
Spencer Smith, Director of IT  
Joy Gutknecht, HR Director  
Andi Spirtos, Foundation Development Director  
Marion Mann, PT Faculty Member

c. Approval of Minutes.

Chandler asked for approval of the November 2021 business meeting minutes. Ouderkirk moved to approve, Kilduff seconded the motion. Ryer abstained. All others in favor. **Motion Passed.**

d. Finalize agenda.

No changes.

**B. COMMUNICATIONS**

a. Written

None.

b. Public comments.

Marion Mann, PT faculty, by way of chat informed Board members that the College and the Faculty and Classified Union (AFT- OR Coast United Employees) are still engaged in bargaining.

**C. COLLEGE REPORTS**

a. Clery Report & Deferred Maintenance Update: Chris Rogers, Director of Facilities

Robin Gintner introduced Chris Rogers, Director of Facilities. Rogers reminded the Board that he introduced the Clery Act – Crime Reporting requirement to the Board in June 2021. Rogers continued with his update of the current report for 2020 where there were no crimes founded or unfounded. Rogers presented the Campus

Safety and Security Survey Completion Certificate dated 9/29/2021. Now that OCCC has NWCCU accreditation and access to federal financial aid, the College is required to furnish an Annual Safety Report (ASR). The ASR was produced for submission and distribution on October 1, 2021. Rogers then updated the Board on deferred maintenance tasks and the schedule for repairs. In response to “what other big, deferred maintenance issues do you see on the horizon” Rogers noted air handlers are getting to the age that pumps will need to be replaced and the industry standard for replacement of these pumps is 8-10 years. Board members expressed their gratitude to Rogers and Gintner for their efforts and update.

b. Cyber Security: Spencer Smith, Director of IT

Gintner introduced Spencer Smith, Director of IT. Smith reminded the Board that his last report to the Board on Cybersecurity was in June 2021. He updated the Board on the malware vulnerabilities. Smith presented the Cyber Hygiene report Card from CISA (Cybersecurity and Infrastructure Security Agency) which is a free service that provides monthly vulnerability scanning. Smith informed the Board of the many ways he responds to vulnerabilities and of the security plan in place. Osterlund expressed her sincere appreciation for the help Smith provided her when she was having problems with her computer.

c. Land Acknowledgement: Andres Oroz, Vice-President Student Affairs

President Ryslinge explained to the Board the history of the Native Land Acknowledgement process. Shortly after the September 2020 Board meeting Dan Lara, Andres Oroz, and President Ryslinge appeared at the Siletz Tribal Council meeting and their Board appointed several members to be part of the process. With the leadership of the Equity and Inclusion Committee, a statement was created and brought to the Board for a first read in October 2020. Oroz reported to the Board background information about Land Acknowledgements and the meaning they hold. Oroz presented the statement and asked Board members to review it for a few minutes and asked if there were any questions. It was stated that the words “agreed to” in the statement might be considered for removal. After discussion, Nelson-Robertson made a motion to adopt the long and short version of the Land Statement, with the removal of the word “agreed to” provided the CTSI representative (appointed by Tribal Council) agreed with the removal. If the CTSI representative did not concur then the statement as presented is adopted. Oroz will reach out to the committee and tribal members. Ouderkirk seconded the motion. With no further discussion, all were in favor. **Motion Passed.**

d. President’s Report: President Ryslinge

- The Equity and Inclusion committee has developed a cultural awareness month framework and most months have activity to spotlight and support the theme of the month. November being The Native American Heritage month the committee had Indigenous South American Musicians at the Newport Campus, the library displayed books and movies to support the theme, including books for children.
- Winter registration opened & new student orientations took place.
- The Childcare SBDC startup series was a success.
- The Waldport Chamber held its breakfast meeting at the OCCC Waldport Center.
- The Foundation Art show and Auction was held.
- More College meetings are having an in-person component, with masking. Ryslinge shared how nice it was to have folks on campus again.
- Ryslinge presented enrollment trend information released from HECC reflecting the impact of the pandemic on Higher Education enrollments in Oregon.

- Update on Strategic Plan development: November/December included Career and Technical Education projected needs.
- Recently Ryslingle met with Bill and JoAnn Barton to discuss how the College can help with research and internship opportunities within the Yakona Nature Preserve adjacent to the College.
- The December Board meeting will include an Executive Session to provide an update on labor negotiations.
- College staff are currently engaged in program review of operational and academic areas.
- NWCCU mid-cycle review will happen October 2022 with the report being due in August 2022.

**D. BOARD REPORTS**

a. Foundation: Nancy Osterlund

On October 28<sup>th</sup> Judy Gibbons (donor) drew the lucky ticket for Ella Salmonella, which has now been picked up by the recipient. The raffle was a success with a profit of \$2,270. The First Annual Art Show with 31 entries was also a success with every piece being sold. Osterlund shared that the *Rising Tide* had an article on Legacy Giving that resulted in a community member giving \$50,000 for a named scholarship. Foundation Director Andi Spirtos will have a fund-raising In-home gathering in December with a goal of raising \$1,000. Osterlund reported that the Pearls of Wisdom event on Saturday, March 6, 2022, will be held virtually again. The Year End appeal cards will be mailed soon.

b. Oregon Community College Association Liaison: Rich Emery

Ryslingle presented (Emery being excused) that the next OCCA meeting will be in December and a report will be made to the Board of Education at their December meeting.

c. Other Board Reports

None

**E. INFORMATION AND DISCUSSION ITEMS**

None

**F. Action Items**

a. Approval of the 2<sup>nd</sup> Read of Land Acknowledgement

See Item C. c. above.

**G. ANNOUNCEMENT OF FUTURE MEETING** – the next Board of Education Business meeting will be held on Wednesday, January 19, 2022, at 6:00pm to be held in person at the Newport campus and via Zoom.

**H. ADJOURNMENT** at 7:07pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

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Birgitte Ryslinge, PhD  
Clerk of the Board