

**Oregon Coast Community College**  
Board of Education Business Meeting Minutes  
Wednesday, December 15, 2021  
400 S College Way, Newport, OR 97366  
Meeting ID: 930-5244-7494

**Regular Business Meeting began after an Executive Session**

**A. CALL TO ORDER**

a. Board roll call.

Chair Chandler called the business meeting to order at 6:26pm. Roll call was taken at the Executive Session before the business meeting, all board members are present.

b. Welcome.

President Ryslinge (attending in person) welcomed other attendees:

Attending in Person:

Andres Oroz, VP Student Affairs

Robin Gintner, VP Administrative Services

Joy Gutknecht, HR Director

Kathleen Andrews, Executive Assistant

Attending Virtually:

Dan Lara, VP Academic Services;

Andi Spirtos, Foundation Development Director;

Marion Mann, PT Faculty Member;

Dave Price, VP Engagement & Entrepreneurship;

Spencer Smith, IT Director;

Miche Dreiling, American Federation of Teachers

Ben Kaufmann, Associate Dean of Student Affairs;

Theresa Newman, PT Faculty

Chandler congratulated President Ryslinge on receiving the OCCA Howard Cherry Award. Chandler gave a huge thank you to Georgia Pacific for their sponsorship of advertisement in local media and also thanks to Newport News for the wonderful article today.

c. Approval of Minutes.

Chandler asked for approval of the November 17, 2021, business meeting minutes. Ouderkirk moved to approve as amended with changes from Chandler, Kilduff seconded the motion. All were in favor. **Motion Passed.**

d. Finalize agenda.

No changes.

**B. COMMUNICATIONS**

a. Written

None.

b. Public comments.

Marion Mann, PT faculty, shared that the president for their local union had left for another job at OSU, and that she (Mann) has stepped in as interim president for the local. Mann then addressed board members about the President's Five Big Ideas Strategic Framework. She believes many of the Big Five ideas have been addressed at OCCC but believes Idea #3 Making OCCC a great place to work has room for improvement. Mann stated she didn't have data to share, yet it seems to her the college has a lot of employee turnover. Mann hopes the board could support Dr. Ryslinge in her efforts to make the third idea a reality.

No other public comment was requested.

## C. COLLEGE REPORTS

### a. ERP Update: Robin Gintner

Robin explained to the board the status of Campus Nexus Student (CNS) the student information system for registration, student records, courses, etc. has progressed to a steadier state and it is working mostly as intended. Anthology continues to release quarterly updates with improvements to the functionality of the program. Robin reported that Campus Nexus Finance (CNF) will resume implementation in January with a goal to go live in July 2022. Robin mentioned that the third module called REACH that handles outreach, and the general application process will hopefully go live in May 2022.

### b. Equity and Inclusion Committee Report: Ben Kaufmann, Associate Dean of Student Affairs

Ben informed the board how the work of HB2864 has continued, as well as the additional work of the E&I committee. They are excited and looking forward to the next year. Cultural Heritage Months are better organized with information on the OCCC website and canvas; there have been more events as student return to campus; and there is a dedicated web page for each month. Faculty and Staff were involved in breakout sessions during the September In-Service and each session was guided by a member of the E&I committee. Ben thanked the Board for their recent approval of the Native Land Acknowledgement and shared that the committee is working with the tribe on how to implement and celebrate this acknowledgement. Ben told Board members that a new position of Equity Coordinator will be shared with Tillamook Community College and a new work-study position has been established for a student who will work with Equity and Inclusion.

### c. Limited Entrance Programs, Process & Criteria for Admittance: Dan Lara, VPAA

Dan Lara began by providing background on the welding program and how seats in the program were assigned with LCSD students and the waitlist. Dan reminded the board that immediately after the program began it was shut down due to the pandemic, only seven students were allowed to complete the first 12 credits of the program the first year it was offered. Currently the program has 32 students, students are not yet eligible for financial aid. This past year, Annette Mulee, Foundation Board of Directors, addressed that gap by funding a scholarship for the students. Dan then described the Aquarium Science program, which is a special admissions program. Students are chosen based on an interview process and their application scores. Approximately 20 students are accepted. Dan completed his report with information about the Nursing Program and its application cycle and acceptance process and the demographics of the students in the Nursing Program.

### d. President's Report

President Ryslinge shared highlights since the last board meeting.

- Enrollment numbers for the 2021-22 Winter term (projecting modest growth from prior year) and Year to Date (slightly below) enrollment numbers were shared.
- Career Technical enrollment initially was highly impacted by the pandemic but has now rebounded as we figured out how to operate these programs safely.
- Students in an OCCC Biology 211 lab participated in the discovery of bacteriophages (bacteria-infecting viruses) that were isolated and purified from soil samples. The viruses are likely to be new to science and the students have earned the right to name them.
- Catch the Wave course schedule is available for the Winter term.

- The college recently experienced an IT hardware failure (server) causing internet access at the college to be down for about a day and a half, yet because of our flexibility to quickly shift classes and services to remote delivery, we didn't have to cancel a single class or advising appointment. Our IT staff (Spencer Smith and Alex Rybicki) responded quickly to resolve the problem.
- Ryslinge told the Board about a recent contest for students to decorate the office wall in Student Affairs, and that Abigail Krupar, an AAOT student won and her art hangs in the main office.
- Student Affairs is implementing a redesign of advising to better serve students. Ultimately, a team of four Student Success Coaches (two will be current academic advisors) will be cross trained to handle all aspects of student's journey start to completion. The current model has students working with someone for outreach, an advisor for course selections, someone else for financial aid issues. The new model has each of the four coaches trained to handle all but the most complex situations so a student can have a single/main point of contact for all their needs. The Coaches will provide a positive learning experience for students and improve student recruitment, retention, and completion.
- There have been discussions with the Port of Toledo regarding their potential expansion of their Education Center and there are early discussions about the College increasing their presence in an expanded Education Center at the port.

#### **D. BOARD REPORTS**

##### **a. Foundation: Nancy Osterlund**

The art department purchased a 3-D printer with the funds raised from the art auction. The Foundation had an in-home gathering (home of Andi Spirtos) and raised \$3,340. The year-end letter and ask went out in November, and \$2240 has been donated to date. Pearls of Wisdom is scheduled to be held virtually on Saturday, March 5<sup>th</sup> 5-6:30pm.

##### **b. Oregon Community College Association Liaison: Rich Emery**

Rich shared the story of President Ryslinge receiving the Howard Cherry award. He pointed out the breakout session details in the "Talking Points" summary of the OCCA Board meeting. Cam Preuss, Executive Director of OCCA has retired and the new director will begin in the new year. Ryslinge explained that HECC is starting a process to review the Community College Support Fund distribution formula, which could signal a move to outcome basis rather than FTE. Andres Oroz is on the committee representing OCCC as this process gets underway. Rich asked that board members review an opinion in the OSBA update written by Mark Mitsui, PCC President

##### **c. Other Board Reports**

None

#### **E. INFORMATION AND DISCUSSION ITEMS**

##### **a. CTSI Native Lands Acknowledgement Outcome**

Ryslinge reminded the board that the final resolution on the wording for the CTSI Native Land Acknowledge was emailed to them last month and asked that the outcome be reflected in the minutes. At the prior board meeting the board adopted a motion to provide two alternative Land statements proposing the removal of the words "agreed to". Through follow-up with the CTSI representative, they indicated their desire that the phrase "agreed to" be left in the acknowledgment. The CTSI representative appreciated the board's intent in the desire to remove the wording.

#### **F. Action Items**

##### **a. None**

**G. ANNOUNCEMENT OF FUTURE MEETING** – the next Board of Education Business meeting will be held on Wednesday, January 19, 2022, at 6:00pm to be held in person at the Newport campus and via Zoom.

**H. ADJOURNMENT** at 7:49pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Kathleen Andrews

Approved by:

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Birgitte Ryslinge, PhD  
Clerk of the Board