



**NWCCU**  
NORTHWEST COMMISSION ON  
COLLEGES AND UNIVERSITIES

May 2, 2022

Dr. Birgitte Ryslinge  
President  
Oregon Coast Community College  
400 SE College Way  
Newport, Oregon 97366

Dear President Ryslinge:

I bring you greetings from the Northwest Commission on Colleges and Universities.

This letter is a reminder that **Oregon Coast Community College** is scheduled to submit a Mid-Cycle Self-Evaluation Report and host a visiting committee of peers on **October 17-18, 2022**.

We intend to hold the evaluation visit onsite. However, NWCCU will continue to follow CDC health and safety guidelines and regulations; and revisions made by the U.S. Department of Education to regulatory flexibilities in response to the COVID-19 national emergency. We will contact you if conditions change regarding the status of the evaluation visit logistics.

This Mid-Cycle evaluation visit will consist of a three-person committee (Chair and Co-Evaluators) with the NWCCU liaison participating off-site. The evaluation visit is scheduled for two full days. The team arrives in the area the afternoon before the evaluation starts, and the visit concludes on the second day by 4:00 PM.

Six weeks or earlier before the evaluation visit, we will write regarding the visit details and logistical arrangements for this evaluation and visit and provide the NWCCU Evaluation Committee Roster. The committee roster includes the names and contact information of the committee members.

To assist us with onsite visit logistic details, we ask that you or your designee access the NWCCU Visit Logistics Form link below and complete

the information by **May 16, 2022**. A formal full breakfast opening meeting is not necessary for Mid-Cycle evaluation visits.

NWCCU Visit Logistics Form link:

<https://www.tfaforms.com/4686786?rid=a0h6A000001y1jT>

**Distribution of Mid-Cycle Self-Evaluation Report and related materials:**

**Six weeks before the evaluation visit**, the institution must have the following items ready to load into the NWCCU Box folder:

- 1) One electronic copy of the Institution's Mid-Cycle Self-Evaluation Report (please provide the electronic copy of the report as a single Windows-compatible file in Adobe Acrobat format); if needed, appendices can be a single Adobe Acrobat file.
- 2) One electronic copy of the institution catalog.

**Note:** Please ensure that the Mid-Cycle Self-Evaluation Report internal links are functional and independent of institutional portals, servers, or websites.

Before we write regarding the logistical arrangements for this evaluation and visit, the NWCCU Director of Operations will contact the institution in a separate email via Salesforce and provide access to two Box folder links for this evaluation. One is used to load the Fall 2022 Mid-Cycle Self-Evaluation Report and any support and supplemental documents. The other is used for materials the Evaluation Committee may request.

**Additional Information**

Attached to this email are previous Commission correspondence letters sent to the institution referencing the Fall 2022 Mid-Cycle Self-Evaluation Report and visit. Please thoroughly review the attached Commission correspondence, ensuring that if additional Recommendations and or Findings are assigned, the institution responds to these requests in an addendum(s) to its self-evaluation report.

Please contact your assigned NWCCU Liaison with questions regarding the Mid-Cycle Self Evaluation Report.

Please contact me, Mellissa Thoreson, Director of Institutional Evaluation, by telephone at 425-558-4224 or via email at [mthoreson@nwccu.org](mailto:mthoreson@nwccu.org) if you

have questions regarding this correspondence.

Additional information and resources can also be found on the NWCCU website listed under [NWCCU Tools and Resources](#) "Institutions."

Thank you for your attention to these items. We look forward to hearing from you or your designee by **May 16, 2022**, regarding logistical considerations for this evaluation visit.

Respectfully,

*Mellissa Thoreson*

Mellissa Thoreson  
Director of Institutional Evaluation  
Northwest Commission on Colleges and Universities

cc: Mr. Dan Lara, Vice President of Academic Affairs

