

College Council Minutes
May 13, 2022, 1-3 pm
Community Room, Newport CC-140
and Remote link on Zoom: <https://oregoncoast.zoom.us/j/801905767>

- Call to order: 1:06 PM
- Attending: Darci Adolf, Kathy Andrews, Larry Boles, Shaneon Dinwoodie, Jennifer Fleming, Dana Gallup, Tabitha Hoadley, Ann Hovey, Tracy Jones, Oscar Juarez, Ben Kaufmann, Dan Lara, Marion Mann, Shannon McKibben, Patrick Misiti, Tony Noble, Andres Oroz, Dave Price, Will Quillian, Julia Ryan, Birgitte Ryslinge, Spencer Smith, Erin Watanabe, Alison Williams, Harmony Zelinka
- Review of minutes and approval vote: title correction (agenda to minutes). Kathy motions to approve, Patrick seconds, all aye, no nay, no abstain, approved.
- Call for adjustments to the agenda: Larry would like to add an announcement. All aye, no nay, no abstain, approved.

Information & Discussion Items

1. President's update – Birgitte Ryslinge (see handout for details)
 - a) 22-23 budget development
 - Budget committee meets next week. It includes BOE and 7 community members that represent each geographic zone.
 - Currently money coming in is less than money going out, at about 7%. Still working at returning to pre-pandemic enrollment levels. This deficit is currently being funded through the school's savings account, which we know is not sustainable but needs to be done until we recover.
 - SPARE's (Service and Program Area Annual Review and Evaluation) for the coming year have been completed by several areas and programs. Funding sources for resource requests had to be identified (grants, unspent 21-22 funds, etc). Funding for these will be part of budget development going forward.
 - Once budget has been formally adopted more information on what has been funded will be available.
 - b) OCCC 35th birthday is May 29!
 - c) Future Read Oregon (SB 1545)
 - 22 legislative funding is being directed to training of workers in manufacturing, healthcare, and technology. OCCC is eligible to apply for \$400k in funding to expand or start new CTE programs.
 - d) Accreditation
 - Preparation for mid-cycle review visit in Oct is ongoing.

2. Instructional Leadership Team – Dan Lara (see handouts for details)
 - a) ILT is working at re-working the faculty evaluation form. There is a subcommittee working on that.
 - b) Title II funding was renewed for another 5 years! Thanks to Steve, Debbie, and Will!
 - c) Second viewing of items from last month that are up for vote this month (see action items)
 - d) BA222 and CAS170
 - Updated credit hours and outcomes to align better with OSU's equivalent courses to improve transfer success for business students
 - e) BI211 and CH221
 - Updating pre-reqs to remove CH151 as a pre-req, which proved to be a hurdle for incoming students. Finding qualified instructor and filling the course has been difficult. Instead, we're looking to offer a chem "boot camp" for zero credits and for free throughout the year.
 - f) MTH labs and MTH241
 - MTH65L, MTH105L, MTH243L
 - Many colleges offer separate, optional lab courses, to increase student success. Will discontinue MTH66 and instead do the MTH65 and 65L, in addition to two other new math labs. Will be one credit and not a required co-req.
 - MTH241
 - This is a calc class for business and social science majors who need calc but not the math major's version. Also doesn't require trig as a pre-req.
 - There is a need for this for transfer students
 - g) Course retirement list pt 2
 - The second part of the list of courses up for retirement. Part of the catalog clean-up project. Pt 1 was reviewed and approved last month.
3. Accreditation Steering Committee – Dan Lara
 - a) Has not yet met. Current update was mentioned in the President's Update (mid-cycle review), and in ILT (faculty evaluation form)
4. Assessment Task Force – Alison Williams
 - a) Personal responsibility rubric. Draft is near completion. See in handouts for more details. Email alison.williams@oregoncoast.edu with questions.
 - b) Winter course outcome assessments still be completed. Look for an email from Alison about those. Spring emails will come soon.
 - c) Problem solving rubric is still being completed. Might be sent out prior to next CoCo or presented for feedback in June.
5. Equity and Inclusion – Will Quillian
 - a) Looking at equitable outcomes, analyzing demographics
 - b) Sachiko is doing a calligraphy event for AAPI month, on Mon May 23
 - c) Heritage stoles for graduation are available. Students can reach out to student services to request those.

6. Associated Student Government – Sam Valentine/Harmony Zelinka
 - a) Beach clean-up coming up! Date will be announced soon.
 - b) Finals care bags being prepared for students.
 - c) Needs closet proposal still being worked on.
7. Distance Education and Planning (DEP) – Darci Adolf
 - a) Distance survey is closed and will be reviewed next week.
 - b) Applied for funding for Design+ for faculty to use to design online courses
 - c) Quality matters courses running right now with good faculty participation
 - These are mandatory for instructors who teach fully, or partially, online
8. Strategic Planning Process – Birgitte Ryslinge (see handout for details)
 - a) Process has been worked on for several months. Was discussed at spring in-service.
 - Strategic priorities – what are the key things we want to accomplish over a specific timeline
 - Go into breakout rooms to review Strategic Priorities for OCCC and offer feedback prior to BOE adoption in June
 - Better outreach to high school students, streamline process to enter college
 - Student housing
 - Start committee on improving enrollment
 - “Digital divide” preventing true cohesion and inclusiveness
 - Intramural events to bring staff, faculty, and students together?
 - How much does the community know about OCCC? Item 2 could be expanded to include community. Still people in area that don’t know we exist...
 - More signage, school is hard to find, unless deliberately sought it’s hard to know it exists
 - Student reviews advertising college
 - Up-to-date on Indeed?
 - Regular tech training needed
 - Like students, fac don’t know what is or isn’t available?
 - Some priorities could be combined, as they relate/rely on each other
 - Joint college events for students and community (ex: OCCC and OSU combined event)
 - 6 is difficult due to rural community/area – maybe grant writer support might be useful?

Action Items

QUORUM MET

- 1) ED 124 update
- 2) ED 224 update
- 3) Syllabus update acknowledgement statement
- 4) AAOT-ELEMED update
 - a. Group decided to vote altogether on all items.
 - i. Shaneon motions to approve, Spencer seconds. All aye, no nay, no abstain. **Approved.**

Announcements

1. Welcome Erin Watanabe to ASG!
2. New voting members needed
 - a. Gena leaving as a voting member after June's CoCo
 - b. Email officeofinstruction@oregoncoast.edu if you are interested.
3. AQS casual open house next Tues 4:30-6pm – Larry
 - a. Email will go out. The Aquarium and Hatfield will be present as well.

Future Meetings

- Jun. 10, 2022
College Council will break for summer, returning October 2022
- Out at: 2:56 PM

College Council Voting Representatives

Faculty

Lynn Barton - out
Patrick Misiti
Will Quillian
Jennifer Fleming
Tony Noble
Missing 3 members

All Managers Group (AMG)

Ben Kaufman
Spencer Smith
Darci Adolf

Classified

Shaneon Dinwoodie
Gena Burke - out

Kathy Andrews
Missing 1 member

Associated Student Government (ASG)

Harmony Zelinka

Alternates:

Sam Valentine