

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING**

Newport Campus
Community Room, 400 SE College Way
Newport Oregon
Wednesday, September 21, 2022, 6:00pm
Zoom Meeting ID: <https://oregoncoast.zoom.us/j/91712972827>

Regular Business Meeting

A. Call to Order

a. Board roll call

Chair Chris Chandler called the meeting to order at 6:04pm. The meeting was held in a hybrid format with attendees both in-person and virtual via Zoom. Board members in attendance: Chair Chris Chandler, Vice Chair Rich Emery, Alison Baker, Debbie Kilduff, Alison Nelson-Robertson, Nancy Osterlund, and Jeff Ouderkirk.

b. Welcomes and Introductions (Staff Welcome Provided during A.e.)

President Ryslinge introduced the new Executive Assistant to the President, Lori Templeman.

President Ryslinge welcomed other attendees: Chris Rogers (Director of Facilities), Robin Gintner (Vice President of Administrative Services), Joy Gutknecht (Director of HR), Dave Price (VP of Engagement), Dr. Andres Oroz (VP of Student Affairs), Crystal Bowman (Director of Nursing), Dan Lara (VP of Academic Affairs), Lauren Whipple (Student Success Coach), and Miche Dreiling, representing AFT Oregon.

c. Swearing In: Alison Baker Interim appointment Zone 6 by Dana Jenkins, Lincoln County Clerk

Alison Baker was sworn in representing OCCC Board of Education Zone 6.

d. Approval of Business Meeting Minutes from August 17, 2022

Debbie Kilduff moved to approve the meeting minutes from August 17th. Jeff Ouderkirk seconded.

Ouderkirk then requested a correction on how the election of the Chair and Vice-Chair of the Board was reflected in the minutes. Ouderkirk noted that his motion had been to close the nominations and cast a unanimous ballot for the nominees. This change was accepted and Kilduff's motion to approve the minutes noted this change. Ouderkirk seconded.

Rich Emery then asked about the use in the minutes of "Election date for the 1st attempt" regarding a potential ballot measure. Ryslinge stated while the goal for any ballot measure would be passage in the first attempt, this wording was used at the last Board meeting to acknowledge that on occasion it can require multiple attempts. Emery did not request modification of the minutes.

All voted in favor of the motion and second to approve the amended minutes. Motion passed.

e. Finalize agenda

No changes.

B. Communications

a. Written

No written communications.

b. Public comment on agenda items

No public comment.

C. College Reports

a. President's Report

President Ryslingle began by sharing a copy of the academic planner that went out to students with a "Help I Need" card directing students to resources they may need including disabilities, study skills, technology, and financial aid.

- Staff has been busy with In Service week (9/12-9/16) the week before school starts. Events included welcoming and learning events plus reconnecting and team building activities with staff and faculty. Classes started on September 19.
- Student Welcome Week Activities for outreach and engagement were scheduled for the first week of Fall Term. Fun and informative events took place at Newport Central Center and Lincoln City North Center with admissions, advising, and enrollment support. Activities included an ice cream social, welcome week BBQ, and Lotería.
- Association of Student Government presented at the staff In Service. They have started the Shark Shack; a food and essentials closet for students. The program is a student run effort supported by the College. Employees were invited to provide donations to stock up their initial supplies.
- The Board of Education retreat took place Sunday, September 18.
- The NWCCU visit will take place on October 17-18. There will be opportunities for Board engagement during the visit. Vice President Dan Lara, the Accreditation Liaison Officer met with the Liaison from NWCCU. The Chair of the visiting group would like to have a session with one or two Board members. Debbie Kilduff and Alison Nelson-Robertson had already offered to attend the breakfast and opening meeting. Dr. Ryslingle asked if Kilduff and Nelson-Robertson could stay for an additional meeting afterward and both agreed. Dr. Ryslingle will schedule a Zoom session in advance and distribute PDF or hard copies of NWCCU Mid-Cycle Evaluation Report to Kilduff and Nelson-Robertson.
- The next Board meeting will take place on October 19th followed by a joint Board meeting with the LCSD on October 25th.
- Spring Honor Roll was announced with press releases on August 30th.
- Most staff vacancies have been filled and most new employees were present at In Service. Some staffing gaps still exist in the business office.
- Community Education Enrollments have seen a significant increase. Fall 2022 Enrollment has 341 registrations with most registrants registered for 2 or more classes.

D. Board Reports

a. Foundation Liaison: Nancy Osterlund

- On October 15th, the next issue of the Rising Tide Newsletter will be published.
- The 2nd annual Art and Auction kicks off October 10th and will run through the 27th at the Newport Campus in the Commons.
- The Foundation Finance Committee will meet October 18th.
- The Foundation Board will meet October 25th.
- The Donor Scholar Reception will take place October 27th, 4-5:30pm. Invitations went out in the mail with RSVP requested by October 10th. The reception provides a chance to hear from the

students, learn how their lives have been changed, and how they have been impacted by their experience at OCCC. The reception also provides an opportunity to donors to meet their scholars.

- The process has begun to hire a new Foundation Development Director. President Ryslinge, Vice President Dave Price, and HR Director Joy Gutknecht have begun working on the job description and will provide updates on the process as it progresses.

b. OCCA Liaison: Richard Emery

- OCCA Board will have their 1st of 4 meetings scheduled on October 7th.
- OCCA Annual Conference will be held November 2-4th in Sunriver, OR. More information is available for those who are interested.

c. Other Board Reports

No additional reports.

E. Information & Discussion Items

a. Board Retreat: Outcomes and Next Steps

Logistics: it was discussed at the retreat the intention to return to BOE meetings to include North Center and South Center. The change will adjust the March 15th meeting to South Center with two meetings held at North Center (already reflected on the Board calendar). The calendar will also be updated to reflect the changed date of the Retreat, September 18.

A document of updated Annual Goals discussed at the Board Retreat was composed and distributed as a first read for the Board. A motion to adopt the goals will be voted on at the next Board meeting.

OCCC Board of Education
Annual Goals 2022-2023

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new Technical Trades building in Newport: Workforce Education Readiness Center).
2. Adopt, support, and advance the next College Strategic Plan (2023-2028) inclusive of 2023-2024 goals and metrics.
3. Continue the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.
4. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2027.

Alison Nelson-Robertson suggested the Board look for a Board self-evaluation tool and President Ryslinge will begin researching it.

F. Action Items

a. Accept and Approve the Recommendation to Balance Zones based on 2020 Census

Chris Chandler referenced the Zone recommendations presented at the last Board meeting. The Zones couldn't be balanced perfectly evenly in population due to large swings in precinct sizes. The County Clerk had asked the Board not to split the precincts. The recommendation grouped whole precincts

together based on adjacency and communities of common interest, and then to balance the size of zones within an acceptable size range.

Rich Emery asked for clarification on who represents Zones 3,4, and 5. Jeff Ouderkirk represents Zone 3, Nancy Osterlund represents Zone 4, and Chris Chandler represents Zone 5. President Ryslinge noted this information is located listed on the Board of Education page of the OCCC website

Ryslinge reported County Clerk Dana Jenkins believes county GIS staff will be able to assist with generating a new map if precinct boundaries are no longer split across Zones.

Nelson-Robinson requested clarification that Bayview precinct was moved from Zone 6 to Zone 7.

Jeff Ouderkirk moved to approve the recommendation of revised Zones. Debbie Kilduff seconded. A roll call vote was taken with all in favor. Motion passed.

G. Announcement of future meetings:

The next two regularly scheduled meetings of the OCCC Board of Education will be held

- October 19, 2022, 6:00pm in-person at Newport Campus 400 SE College Way & via Zoom.
- October 25, 2022, 5:00pm Joint LCSD & OCCC Board Meeting in-person at Newport Campus 400 SE College Way. Zoom access will be provided for audience access, it is hoped that most Board members and staff will attend in person. Dinner will be provided.

Ryslinge gave a reminder to view the upcoming events and staff changes on second page of the agenda.

H. Adjournment

Chris Chandler adjourned the meeting at 6:47pm.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:



Birgitte Ryslinge, PhD
Clerk of the Board