

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING**

Newport Central Campus

400 SE College Way

Newport, OR 97366

Wednesday, January 18, 2023, 6:00pm

Zoom Meeting ID:

<https://oregoncoast.zoom.us/j/93519973698>

Regular Business Meeting

A. Call to Order

a. Board roll call

Chair Chris Chandler called the meeting to order at 6:00pm. The meeting was held in a hybrid format with attendees both in-person and virtual via Zoom. Board members in attendance: Chair Chris Chandler, Vice Chair Rich Emery, Alison Baker, Alison Nelson-Robertson, Debbie Kilduff, Nancy Osterlund, and Jeff Ouderkirk.

b. Welcomes by President

President Ryslinge welcomed OCCC staff in attendance: Dave Price (VP of Engagement), Joy Gutknecht (Director of HR), Dr. Andres Oroz (VP of Student Affairs), Robin Gintner (VP of Administrative Services), Dan Lara (VP of Academic Affairs), Spencer Smith (Director of Information Technology), Chris Rogers (Director of Facilities & Public Safety), Lori Templeman (Executive Assistant to the Board and President), Marion Mann (PT Faculty, Biology), and Jeanette Campagna (Director of Advancement).

Ryslinge announced that January is National Board Appreciation Month. She expressed gratitude to the Board and presented them with a cake. After taking a group photo, Ryslinge thanked the Board for their dedication to the college.

c. Approval of Business Meeting Minutes from November 16, 2022

Jeff Ouderkirk moved to approve the meeting minutes from November 16th. Alison Nelson-Robertson seconded. All voted in Favor. **Motion passed.**

e. Finalize agenda

No changes to the agenda.

B. Communications

a. Written

No written communications.

b. Public comment on agenda items (as received)

No public comment.

C. College Reports

a. President's Report

President Ryslinge shared highlights of happenings around the college in the two months since the past Board meeting. She noted the President's Report will be available online as a PDF for public record on the [Board of Education Meetings and Agendas](#) page.

1. Student-Centered Activities

- The Associated Student Government food pantry provided students with food for the holidays.
- Associated Student Government has formed a LGBTQIA+ affinity group with a series of upcoming activities. The first event is a Rock Painting party in the Newport Commons, January 19th from 1-2pm. Ryslinge expressed appreciation for ASG providing community events and reasons to bring students back on campus besides attending classes.
- Oregon Transfer Days will take place Tuesday, January 31st at 10am in the OCCC Newport Commons. This event happens every year. Four-year public and private colleges have a presence, providing students an opportunity to speak with representatives from those colleges.
- On February 15th from 10am-3pm is Career Technical Education (CTE) Day, a new joint event between Lincoln County School District and OCCC. Last year, the Oregon Legislative process through the Oregon Department of Education created a position at each community college to serve both high school and community college students. Matt Batchelor has been interfacing with LCSD and local employers. Matt is serving as OCCC's Career Connected Learning Systems Navigator, and his function is high school and college-career connections, working with students and employers. CTE Day will showcase career technology programs including school district and college programs. The day is primarily focused on students, but it is open to the public.

2. College Updates

- OCCC's Fall Honor Roll was announced on 1/11/23.
- Every year, two students are identified to become part of the All Oregon Academic Team representing OCCC through Phi Theta Kappa. These students are provided with a transfer scholarship, and additional scholarship opportunities are available. The two students selected this year are Jessica Eubank and Michelle Cottrell. The AOAT luncheon will be held in April in Salem, OR, with the date TBA.
- The Budget Development cycle for 2023-24 is underway. It is the first year of a biennium, which brings uncertainty of the upcoming two-year budget for community college funding allocation. There is no news of budget cuts, but there is a statewide task force reworking the formula for community college support. The new formula would begin to connect funding to performance outcomes, where currently it is based on enrollment. The leadership team is working on analysis of Tuition and fees. The Board should expect a Tuition and Fees recommendation in February or March.
- Gregory Price has been hired as the new SBDC Program Director starting January 30th. The position has been vacant, with VP of Engagement Dave Price filling in. Gregory Price will also continue to serve as SBDC Director for Columbia Gorge Community College.
- Dr. Tim Miller-Morgan, assistant professor of aquatic animal health, hosted the Dean's Office staff for a behind-the-scenes tour of the Oregon Coast Community College, Hatfield Marine Science Center Visitor Center, and Oregon Coast Aquarium facilities.
- The Proposal "*Comprehensive and Integrated Student Coaching*" by Dr. Andres Oroz, Ben Kaufmann, and Carol Martin was accepted by the League of Innovation for the Community College 2023 Conference in Arizona.

3. Engagement

- Pearls of Wisdom, the OCCC Foundation fundraising event will take place in-person this year on March 4, 2023, from 5:30-8:30pm. Tickets are now available for purchase. All proceeds raised from Pearls of Wisdom help fund student scholarships, support programs, and enhance the student experience for all students.
- Community Education continues to offer a variety of classes, including Irish Dancing, Ceramics, Create Your Own Garden Design, and Zazen Meditation. Chandler is donating her time to teach the Chocolate Covered Strawberries class to the ESOL program, which includes Latino Echo Mountain Fire survivors on the day before Valentine's Day.
- Dave Price shared a story from the SBDC about the Depoe Bay Chowder Bowl's third generation of ownership. Pattie Long and Chamet Jackson are both SBDC Small Business Management Program graduates. The story was published in the News-Times and was submitted to the state as OCCC's success story for this year.
- SBDC is presenting a workshop *on Income Tax Essentials for Small Business* on Monday, January 23rd and Monday, February 6th. The *Starting a Business in Lincoln County* workshops will take place Thursday, January 26th and Monday, January 30th.
- On January 9th, OCCC's Newport Campus hosted a Town Hall with Oregon's U.S. Senator Ron Wyden. This was his first in-person town hall in Lincoln County post-pandemic.
- Internal Engagement and staff activities included a choir performance, door decorating competition, Winter Gathering, and a Secret Santa gift exchange.

4. OCCC Media Highlights

- The OCCC Media Report will be returning with news and press releases tracked throughout the month. Highlights are included in the President's Report, available online on the [Board of Education](#) page.

Alison Baker enquired about enrollment numbers. Ryslinge stated enrollment is reported to the Board periodically and offered to provide a report next month. Compared to statewide statistics, OCCC is in relatively good shape with numbers returning toward pre-pandemic levels. Any changes and fluctuations in numbers are being monitored.

b. Bond Resolution Update: Birgitte Ryslinge, President

President Ryslinge presented an overview of the proposed Bond Resolution. The Recommendation is to place a \$32 million bond on the General Election ballot in Lincoln County for the May 16, 2023 election. The Board has discussed this previously at the August Retreat and held a follow up session with Ouderkirk. (who was not able to attend the Board Retreat). The [presentation](#) covered the bond components, fiscal design, and the call to action.

1. Bond Outcomes for Lincoln County

- Build a new trades/vocational educational building: The Oregon Coast Center for Trades Education (placeholder name)
- Safety and emergency preparedness enhancements
- \$8.1 million from the state matching funds go toward the building.
- Extend the life and modernization of existing facilities.
- Expand existing CTE program capacity (AQS/Allied Health/Welding, etc.)
- South and North County program and/or facilities development, based on community engagement.

2. Why, and Why Now?

- There is a long identified limited local access to trades education.
- Increasing demand for short-term certificates in key trades that may lead directly to employment. Those short-term certificates are meaningful for people entering a trade or trying to scale up their skills. Offering these programs will bring OCCC closer in parity with other rural community colleges in terms of CTE and trades, education facilities, and spaces. Students living in this county are going elsewhere for these types of trainings.
- No other major bonds from LCSD are planned for this election.
- Matching funds are available now (offered in 2017, possibly unavailable in the future)
- Current bonds are nearing sunset (June 30, 2025).
- OCCC's buildings were designed in a different tech era. Technology needs and building design have changed since the buildings were originally built.
- Safety concerns have dramatically changed since the buildings were first planned. Safety includes public health and the unfortunate reality of colleges being targeted for violence.

3. The '175 words' from the Ballot Title

Ryslinge explained that The Ballot title is a legal document including up to 175 words in the voter's pamphlet. It establishes the ability to tax the community and establish potential uses for the funds. Hawkins Delafield and Wood are the legal council in Oregon working with OCCC. By law, the Title must be very clear how funds are spent, and words were chosen carefully to represent the components of the Bond Measure.

- The College has been awarded \$8,140,000 in state funds only available if the bonds are approved.
- Ryslinge referenced the bullet point that says "acquire land supporting programs including Education, Allied Health, Applied Aquatic Sciences, and Welding", and assured the Board there are no plans to build an additional site. This is referencing small, strategic investments for the college. For example, purchasing frontage land which allows signage for the college. This language preserves the capacity to do that. Nelson-Robertson said there is no way to anticipate what opportunities there might be. The title does say "land supporting programs", so if it's not supporting the programs, it wouldn't be a land acquisition. Ouderkirk asked if there were any specific examples on the horizon the college has in mind. Ryslinge shared a possibility of placing directional signage at the corner of College Way, or the possibility of a long-term commitment with the Port of Toledo. Ouderkirk asked if land could be leased. Ryslinge said not with Bond funds, and OCCC cannot do capital investments on leased land.
- Bonds would mature in not to exceed 21 years from issuance and may be issued in series. The estimated incremental increase in the tax rate from this year's tax rate is \$0.05 per \$1,000 of assessed value. The actual tax rate may differ due to final interest rates and changes in assessed value.
- Chandler noted the wording of the \$0.05 increase per \$1000 assessed value might cause confusion. Ryslinge shared that all wording in regard to assessment levels goes through Bond counsel, and we will bring up this concern. There will be several opportunities to communicate the details of the bond. Emery asked when the sale of bonds would begin if the measure was passed. Ryslinge said in June 2023. Emery suggested emphasizing and clarifying timing and overlap within the 400 word Explanatory Statement in the ballot pamphlet.

4. General Obligation Bonds – Summary of Structuring Scenarios

- The Bond Council provided a summary of four different structuring scenarios. The preferred recommended scenario is a sale in June 2023 with a \$0.05 increase in Levy Rate and a 20-year Amortization. The first read was provided, and the Board was asked to review and suggest any technical changes or edits.
- The projected levy rate chart reviewed the fluctuating levy rate over the course of the current bond approved by voters in 2004.
- Unless matching funds are secured, there is a potential loss of the \$8.1 million matching funds from the state.
- The existing Bonds will not be paid off until June 30, 2025, and they still exist with the issuance of the new Bond. From 2023-25, there will be deferred interest taking place and the projected incremental cost of new bonds would be \$0.05/000 of assessed valuation in 2023 and \$0.03/000 in 2024 and 2025..

5. \$32 Million: What does it give Lincoln County?

- The \$32 million will support four categories: of spending
 - Trades Education Center (estimated cost \$25 million, including \$8 million from the state fund)
 - Modernization & protection of existing facilities and safety enhancements
 - Existing CTE Expansion (AQS, Allied Health, etc.)
 - Community Emergency Response
- A facilities assessment was performed last month and assessed the needs of the current buildings. Estimates should be provided in the next few weeks and offer more accurate numbers before the filing date. There are also Federal grant opportunities available to augment the funds.
- Price mentioned the possibility of boosting disaster preparedness capabilities in South Beach in addition to the Conex trailers already onsite. One example is a backup helipad in case the hospital is damaged or inaccessible.
- Ryslinge explained the limitations on public employees. Once the ballot measure is filed, college employees can no longer advocate for the bond.
- The Political Action Committee, led by volunteers David Bigelow and Dr. Patrick O'Connor will advocate for the bond after filing. They are still seeking 6-8 members to join the committee. The campaign requires funding to adequately advocate to the community, and the estimated campaign cost is approximately \$10-15,000.
- Recent Developments
 - An existing facilities review is underway. All four buildings have been examined.
 - Consideration of small strategic land-acquisition opportunities
 - Growing interest in Community Emergency Response

D. Board Reports

a. Foundation Liaison: Nancy Osterlund

- Osterlund said Jeanette Campagna, the new Director of Advancement, has been busy her first few months at OCCC. She has become the representative to Newport Rotary and facilitated a holiday card appeal, which brought in \$3,885. This doesn't include online donations, which are still being calculated.
- The Donor Wall has brought in \$9700 and is anticipated to be completed this spring.

- Pearls of Wisdom will take place in-person March 4th from 5:30-8:30pm. Tickets are \$100, available online at oregoncoast.edu/pearls. The five current sponsors are Bateman Funeral Home, Chinook Winds Casino, Columbia Bank, Dr. Doug Chadwick, and Sunset Honda. Additional sponsors and raffle donations are anticipated.
- Rising Tide is released, and Alison Baker and her husband are the featured donors.
- The next Foundation meeting is January 24th and the first Finance Committee meeting with the Foundation was January 17th.

b. OCCA Liaison: Richard Emery

Emery attended the OCCA Board of Directors meeting in December. A Take-Away document was sent out earlier in the day to members of the Board. The big topic of discussion is Legislative priorities for the 2023 Legislative Session. This will be the focus for the next several months. The Take-aways document compared the financial position of Oregon compared to Washington and nationwide.

The nomination committee is seeking nominations for OCCA next year. No one from OCCC is currently nominated.

c. Other Board Reports

No additional reports.

E. Information & Discussion Items

a. First Read: Board Policy Review, Chapter 1

Ryslinge announced the process for the Board Policy review. A system is set up to provide the Board with a monthly Board Policy Review packet. This month's packet only has a first read section for Chapter 1. Starting next month there will be a first read section and an action section. Updates will include standard changes with NWCCU, Oregon Statutes, and other legal references which are highlighted. A consistent formula is established for notation language to reflect the changes. Nelson-Robertson asked if the adoption of changes to the policies can be rescinded in the same motion. Ryslinge answered yes. Notations will be made to reflect the actions taken, and rescinded policies will be archived. Chapter 2 will be presented next month, and policies can be approved as a consent agenda each month.

b. New Zone Map (and precincts) provided by Lincoln County

A new OCCC zone map has been generated with color-coded zones and cells representing each precinct, reflecting the recent adjustments made. This replaces the previous map from 1987 when the college was formed.

OCCC is working with the county to research the possibility of an online interactive map with a GPS satellite map. The goal is to allow a search by address to determine the corresponding zone.

c. College Strategic Plan 2023-2028: Year 1 Addendum

The overall College Strategic plan is a five-year plan from 2023-2028. Within that is a list of planned activities for each year. The overall strategic plan document will soon be available on the website. The attachment includes specific activities taking place in the next year.

Ryslinge noted the 2023 Board goals are now listed in the sidebar on the BOE agenda.

d. First Read: Resolution Calling Measure Election (contract bonded indebtedness)

Ryslinge explained that this is the resolution for the bond measure to be voted on at the next Board meeting. If the Board is not able to act on February 15th, a fallback meeting will need to be scheduled sometime within the following week.

F. Action Items

None.

G. Announcement of future meetings:

The next regularly scheduled meeting of the OCCC Board of Education will be held February 15, 2023, 6:00pm in-person at Newport Campus, 400 SE College Way, Newport, OR in Room 140 & via Zoom.

On February 28, 2023, 5:00pm is a Joint LCSD & OCCC Board Meeting in-person at Newport Campus, 400 SE College Way in the Commons & via Zoom.

H. Adjournment

Chandler adjourned the meeting at 7:35pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:

A handwritten signature in cursive script that reads "Birgitte Ryslinge". The signature is written in dark ink and is positioned above a horizontal line.

Birgitte Ryslinge, PhD
Clerk of the Board