

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION MEETING  
South County Center  
3210 Crestline Dr.  
Waldport, OR 97394  
Wednesday, March 15, 2023, 6:00pm  
Zoom Meeting ID: 933 2347 4798  
<https://oregoncoast.zoom.us/j/93323474798>**

**Regular Business Meeting**

**A. Call to Order**

**a. Board roll call**

Chair Chris Chandler called the meeting to order at 6:06pm (delayed due to closure of Hwy 101). The meeting was held in a hybrid format with attendees both in-person and virtual via Zoom. Board members in attendance: Chair Chris Chandler, Alison Baker, Debbie Kilduff, Nancy Osterlund, and Jeff Ouderkirk. Vice Chair Rich Emery and Alison Nelson-Robertson were excused.

**b. Welcomes by President**

President Ryslinge welcomed OCCC staff in attendance: Dave Price (VP of Engagement), Dr. Andres Oroz (VP of Student Affairs), Robin Gintner (VP of Administrative Services), Dan Lara (VP of Academic Affairs), Spencer Smith (Director of Information Technology), Lori Templeman (Executive Assistant to the Board and President), Chris Rogers (Director of Facilities and Safety), Marion Mann (PT Faculty, Biology), and Jeanette Campagna (Director of Advancement).

**c. Approval of Minutes from Business Meeting February 15, 2023**

Nancy Osterlund motioned to approve the meeting minutes from February 15<sup>th</sup>. Debbie Kilduff seconded. All present voted in favor. **Motion passed unanimously.**

**d. Approval of Minutes from Joint OCCC & LCSD Work Session February 28, 2023**

Kilduff motioned to approve the meeting minutes from February 28<sup>th</sup>. Jeff Ouderkirk seconded. All present voted in favor. **Motion passed unanimously.**

**e. Finalize agenda**

President Ryslinge requested an addition to the Communications section of the agenda to provide an update to the Board with a proposed Board action item.

**B. Communications**

**a. Written**

1. A written communication was received as formal notification and official record of action taken by the Northwest Commission on Colleges and Universities (NWCCU) at its meeting on January 25-27, 2023, concerning the Fall 2022 Mid-Cycle Review of Oregon Coast Community College. It includes the 4 recommendations indicated as “Substantially

in Compliance but in Need of Improvement” which will be assessed in the Year 7 - Evaluation of Institutional Effectiveness Fall 2026. Recommendations cannot be removed until the 7-year evaluation is complete. A copy of the letter will be uploaded to the OCCC website under [Board of Education Meetings & Agendas](#).

#### b. Bond Measure Update

President Ryslinge reported that rapidly emerging information has caused an issue. The College’s Bond Measure for the OCCC Trades Education Center was filed for the ballot for the May 16<sup>th</sup> election. The Measure Title references the \$8.14 million match from the state of Oregon. Beginning on Monday (3/13) it became evident that this assertion could not be made with confidence for a May 16 election. Ryslinge provided the following background: While the Higher Education Coordinating Commission included OCCC’s project in their request for funding, OCCC’s project, and others, did not carry forth into the Governor’s Recommended Budget. Representative David Gomberg has met with the Governor’s office and the Department of Administrative Services to seek resolution, but as of 6 PM today, there was not a definitive answer whether the state funds could be assured. We likely will not know the status of OCCC’s state match until the end of the current legislative session, anticipated June 30, 2023.

President Ryslinge put forward two options: a) Modify the title of the ballot measure to eliminate the matching state funds or b) withdraw the ballot measure, seek reauthorization of the state match and refile for a later election.

Board Resolution 2023-02-01 authorized the filing of the Bond measure and the President is not authorized to substantially modify the ballot title. Ryslinge explained a decision needs to be made in approximately 18 hours to meet the March 16th deadline for filing or modifying the ballot title with the county. The recommendation is to modify or withdraw the measure. President Ryslinge requested an action by the Board giving her authority to make the decision.

A discussion took place about the course of action. Ouderkirk asked why the decision should be made tomorrow vs. now? Ryslinge said Representative Gomberg is still seeking resolution and advised against deciding now. After expressing the unlikelihood of securing the funds in 18 hours, Ouderkirk suggested scuttling the request unless Ryslinge receives information from Rep. Gomberg to her satisfaction that funds are available without making any misrepresentation. Chandler offered that the Governor removing the project from the list is not necessarily final, based on the budget processes typical with a new Governor, and Rep. Gomberg’s advocacy. Chandler suggested a motion for the Board to authorize President Ryslinge to make a decision with input from the various persons discussed and make that decision tomorrow with Representative Gomberg fully on board with whatever we decide to do. Osterlund concurred.

Ouderkirk clarified an alternative motion to suggest “scuttle the measure unless there is sufficient assurance the state funds will be there and OCCC won’t be making a representation to the public that is incorrect, then move forward”.

Chandler made a **motion for the Board to authorize President Ryslinge to make a decision tomorrow on whether to delete the [state match] information, move forward with the bond measure, or pull it, with all 3 options authorized for President Ryslinge.** Osterlund seconded.

There was further discussion. Ouderkirk is not in favor of going forward if the funds are not available. Chandler suggested the possibility of moving forward and letting the voters know about the uncertainty of the funds becoming available. Ouderkirk stated he thinks the idea of moving forward with the measure is a Board decision and should be a separate vote.

Baker asked about the danger of moving forward with the bond without the state match. Ryslinge stated that while the voter's pamphlet is not yet published, approximately 50 community presentations and printed publications have referenced the match. Ryslinge wishes to make the final call after further discussion with state officials and Representative Gomberg to determine if there is any circumstance where the state match would still be an accurate statement. Ryslinge's suggestion is if the state match can't be assured then to defer and reissue a ballot measure at a later date. The decision to file the measure again would require future Board discussion. Chandler noted timing is important due to future school board measures.

After clarifying Chandler's motion as: **authorize Dr. Ryslinge to make a decision on March 16<sup>th</sup> to withdraw the bond measure or amend it,** a vote was called.

**Motion passed** with Board members Chandler, Kilduff, Osterlund, and Baker voting in favor, and Board member Ouderkirk voting against. Emery and Nelson-Robertson were excused.

Ryslinge said she would be in contact with the Board and work with them on an appropriate time to move forward if the measure is pulled. She will develop a communication strategy regarding a postponement or significant change to the measure.

c. Public comment on agenda items (as received)

No public comment.

**C. College Reports**

a. President's Report

President Ryslinge shared highlights of happenings around the college since the past Board meeting. The President's Report is available online as a PDF for public record on the [Board of Education Meetings and Agendas](#) page.

1. Student-Centered Activities

- Scholarships are available through the OCCC Foundation with an application deadline of April 1<sup>st</sup> and the Oregon Coast Scholars application deadline is April 14<sup>th</sup>.
- A pancake breakfast was held on March 7<sup>th</sup> in the Newport Commons, hosted by Student Services.
- The Phi Theta Kappa/PTK (CC honor society) induction ceremony will be held in-person and is scheduled to take place in March.

2. College Updates

- Nursing and Allied Health Updates
  - Dr. Crystal Bowman and Megan Cawley (Nursing Faculty) will be presenting “Mentorship Within Nursing & Allied Health – A Retention Model” at the Oregon CTE conference.
  - OCCC hosted an informative session about the “Healthcare and Mental Health Job Shadow Program” and OSU Juntos Program.
- Library Updates
  - March is Women’s History Month. The OCCC Library is displaying books by or about women in history.
  - March 6-10 is Open Educational Resource (OER) week. The OCCC Library is displaying no-cost/low-cost OER textbooks that have been or are being used in OCCC classes, potentially saving students hundreds of dollars each month.
- The All-Oregon Academic Team Luncheon will take place April 21, 2023, in Salem.
- The OCCA Legislative Summit took place March 8-9<sup>th</sup>. President Ryslinge, Dr. Oroz, and Board member Alison Baker were in attendance.
- Pearls of Wisdom was a successful event, with funds raised exceeding previous year’s events.

### 3. Engagement

- Spring Catch the Wave is released with registration open for several new community education classes.
- New SBDC classes this spring include a Paid Leave Oregon & Oregon Saves Informational Session, Google Business Profile, and Disaster Planning & Resilience for Small Businesses. In addition, three in-person business classes will be offered in Spanish at the Lincoln City Center.
- OCCC and the SBDC are hosting a Legislative Town Hall March 17, 2023, 8:00am at the Lincoln City Center and on Zoom. Senator Dick Anderson and Representative David Gomberg will discuss the ongoing legislative session.
- Public forums were previously scheduled throughout the county to discuss the trades building bond measure. Ryslinge noted these forums will be re-evaluated.

### 4. OCCC Media Highlights

- A monthly list is kept of news articles and media featuring OCCC, with highlights shared at monthly Board meetings. Current media highlights include consideration for the bond measure, promotion of the Pearls of Wisdom event, and coverage of the recent Career Technology Education Expo hosted by OCCC and LCSD.

## D. Board Reports

### a. Foundation Liaison: Nancy Osterlund

Osterlund provided a recap of the Pearls of Wisdom event. 96 attendees purchased event tickets. Activities available to the guests included virtual welding, a nursing SIM lab, an art project, and a tour of the Aquarium Science department.

The entire event grossed \$54,493. Expenses are estimated at approximately \$8,600 which makes the net approximately \$45,893. This is the highest grossing revenue of all the Pearls of

Wisdom events. Jeanette Campagna, Director of Advancement, gives a heartfelt thank you to the Foundation Board for their countless hours of work to make this event a great success.

Upcoming Foundation projects include:

- Finalizing the Donor Wall
- Student Scholarship application review and reward process
- Producing the next issue of The Rising Tide

b. OCCA liaison: Rich Emery

In Emery's absence, Dr. Ryslinge provided an explanation of action item G.a on the agenda - OCCA Board Resolution: 2023 Community College Legislative Priorities. The resolution captures the three 2023-2025 legislative priorities identified by OCCA. The priorities are: The Community College Support Fund increase, the Senate Bill to allow community colleges to deliver the Bachelor of Science in Nursing and doubling the funds available for the Oregon Opportunity Grant. OCCA requests that all CC Boards consider the resolution for adoption. To be timely for the Legislative Budget hearings on Higher Education, adoption in March is preferred. Board member Emery introduced the concept of the resolution at the February meeting during the OCCA update.

c. Other Board Reports

No additional reports

**E. Board Policy Update Process**

a. Action Item: Adopt all Chapter 2 Board Policy Changes (Updates, revisions, new policies) as summarized on page 3 of the agenda, and as detailed in February 15, 2023 Board Document attachment E.a.

Debbie Kilduff moved to approve the Board Policy Review for all Chapter 2 as stated in attachment E.a. Alison Baker seconded. All present voted in favor. **Motion Passed unanimously.**

b. First Read: Board Policy Review, Chapter 5 – Student Services – Dr. Andres Oroz

Dr. Oroz provided an overview of the proposed updates for Chapter 5 - Student Services Board Policies. Of the 14 policies in Chapter 5, 10 have minor revisions to the references and 4 have proposed changes to content. The Title IX policy has updated language to reflect OCCC's institutional policy and is proposed to move from Ch 5 to Chapter 3.

**F. Information and Discussion Items**

a. First Read: Tuition and Fees 2023-2024 Recommendation – President Ryslinge

As stated in BP 6301 - Tuition and Fees, the Board sets the Tuition and Fee structure. For 21-22 and 22-23, OCCC has had no tuition increase. The recommendation for 23-24 is a \$2 increase in the tuition per credit and a \$5 increase within other specific fees, totaling an increase of \$7 per credit. Following Board Policy, this recommendation considered local economic trends and impacts, and also a relevant consumer price index. The CPI, showed a 6.3% increase over the past year. The proposed increase is at a lower rate of 4.7% and does not attempt to address CPI

changes over the two prior years. OCCC's fee structure is comparable to other rural community colleges. Each of the fees listed support specific functions of the college.

The recommendation will be up for a vote at the next Business meeting in April.

#### **G. Additional Action Items**

a. Adopt OCCA Board Resolution: 2023 Community College Legislative Priorities – Rich Emery  
Baker moved to adopt item G.a as stated. Kilduff seconded. All present voted in favor. **Motion Passed unanimously.**

President Ryslinge expressed appreciation for the Board's support and will be in contact regarding the Bond Measure decision.

She also brought attention to the information on the last pages of the agenda which include upcoming events, contracts and purchases, and college staff changes. If the Board has a question about the content, it can be introduced during the Finalize Agenda section of a Business Meeting.

#### **H. Announcement of future meetings:**

The next regularly scheduled meeting of the OCCC Board of Education will be held

- April 19, 2023, 6:00pm Business Meeting in-person at Newport Campus, 400 SE College Way & via Zoom.

#### **I. Adjournment**

Chandler adjourned the meeting at 7:07pm.

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*OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.*

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:



Birgitte Ryslinge, PhD  
Clerk of the Board