



OREGON COAST
COMMUNITY COLLEGE

BOARD OF EDUCATION

Chris Chandler, Chair
Richard Emery, Vice-Chair
Alison Baker
Debbie Kilduff
Alison Nelson-Robertson
Nancy Osterlund
Jeff Ouderkirk

PRESIDENT

Dr. Birgitte Ryslinge

VISION

Shaping the Future through
Learning

MISSION

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

BOARD GOALS 2022-23

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new Technical Trades building in Newport).

2. Adopt, support, and advance the next College Strategic Plan (2023-2028) inclusive of 2023-2024 goals.

3. Continue the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

4. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2027.

Wednesday, May 17, 2023

OREGON COAST COMMUNITY COLLEGE
OCCC BUDGET COMMITTEE MEETING BEGINS AT 6:00PM
THE BOARD OF EDUCATION MEETING WILL BE HELD
IMMEDIATELY AFTER THE BUDGET COMMITTEE MEETING

Newport Central Center, Room 140
400 SE College Way, Newport, OR 97366

Zoom Meeting ID: 962 5011 8171

<https://oregoncoast.zoom.us/j/96250118171>

A. Call to Order

- Board roll call
- Welcomes by President
- Approval of Business Meeting Minutes from April 19, 2023
- Finalize agenda

B. Communications

- Written
- Public comment on agenda items (as received)

C. College Reports

- President's Report
- SBDC State of the Center – Greg Price, SBDC Director

D. Board Reports

- Board Reports

E. Board Policy Update Process

- Action Item: Adopt all Board Policy Changes (Updates, revisions, new policies) as summarized on page 3 of this agenda, and as detailed in April 19, 2023 Board Document attachment E.b.

F. Information & Discussion Items

- Bond Timeline
- President Emeritus
- New Board Member On-boarding
- Biennial Review and Update of Foundation and College Agreement, and Foundation By-Laws (first read)

G. Additional Action Items:

- Action: Approve Proposed South County Center Garden Agreement

* Denotes supporting documentation

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world. December 2021



H. Announcement of future meetings:

The next scheduled meetings of the OCCC Board of Education will be held

- *TBD: May 24, 2023, Budget Committee Meeting (if needed).*
- June 21, 2023, Business Meeting: Budget Hearing and Adoption in-person at North County Center, 3788 SE High School Dr. Lincoln City, OR & via Zoom.
- *TBD: June 28, 2023, Budget Adoption in-person (if needed).*

I. Adjournment

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Standing Informational Updates for Board of Education

1. Upcoming Events:

- Friday, May 19th, 2023, OCCC 36th Birthday
- Monday, May 29th, 2023, Memorial Day, College Closed
- Thursday, June 8th, 2023, OCCC Cultural & Identity Celebration, Newport Campus, Room 140, 3:30pm
- Thursday, June 8th, 2023, Small Business Management Graduation, Pelican Pub & Brewery, 5:30pm
- Friday, June 9th, 2023, Celebrateus Staff Appreciation Event, 11:30-1:00pm
- Friday, June 16th, 2023, Nursing Class Pinning Ceremony, Newport Performing Arts Center, 11:00am
- Friday, June 16th, 2023, OCCC Commencement, Newport Performing Arts Center, 6:00pm
- Saturday, June 17th, 2023, Waldport Beachcomber Days Parade

2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)

Watermark. \$35,000. Student Success & Engagement software to use for Early Alerts.
Grant funded for one year.

3. College Staff Changes (new hires or movement of college employees)

April 2023 Hire

- Christopher Wells – AQS Instructor (Part time)

April 2023 Resignations

- Kara J. Norton – YCS Assistant (Casual employee)
- Fernando Rojas-Galvan – Spanish Instructor (Part time)
- Andrew Welcer – Facilities Technician I

4. Future Board Discussion

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|-------------------------------------|----------------------------|
| 1. Board Policy Review | 5. Deferred Maintenance |
| 2. Strategic Planning | 6. 5-Year Fiscal Outlook |
| 3. Funding Capital Construction | 7. New Program Development |
| 4. Tuition, Budget, Fiscal Planning | 8. Accreditation |

Oregon Coast Community College does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, marital status, or religion in its programs and activities. The following have been designated to handle inquiries regarding the non-discrimination policies: Joy Gutknecht, Director of Human Resources, 541-867-8515 joy.gutknecht@oregoncoast.edu. Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.



Action Board Policy Partial Chapters 2, 3, & 7

Chapter 2 -- revise 2715, new BP 2356 – President Ryslinge

Chapter 3 – General Institution, partial, see summary table – Ryslinge

Chapter 7 – Human Resources, partial, see summary table

-Joy Gutknecht, Director of Human Resources

Summary of Policy Change Table

Type of Revision	Board Policy
Chapter 2 – Board of Education	
Delete censure reference	BP 2715 Code of Ethics/Standards of Practice
New	BP 2356 Board Member Censure
Chapter 3 – General Institution	
Review, no change/ref change	BP 3100 Organizational Structure
Review, no change/ref change	BP 3200 Accreditation
Review, no change/ref change	BP 3225 Institutional Effectiveness
Review, no change/ref change	BP 3280 Grants
Review, no change/ref change	BP 3300 Public Records
Review, no change/ref change	BP 3310 Records and Retention Destruction
Review, no change/ref change	BP 3440 Service/Assistance Animals
Completed with Ch 5, moved to Ch 3. Rescinds BP 212 & 703	BP 3433 Title IX, Gender-Based and Sexual Misconduct
Review, no change/ref change	BP 3501 Campus Security and Access
Review, no change/ref change	BP 3505 Emergency Response Plan
Review, no change/ref change	BP 3515 Reporting of Crimes
Review, no change/ref change	BP 3520 Local Law Enforcement
Review, no change/ref change	BP 3560 Alcoholic Beverages
Review, no change/ref change	BP 3715 Intellectual Property
Review, no change/ref change	BP 3720 Computer and Network Use
Align audit, clarify BOE role in gifts	BP 3820 Fund Development/Fund Raising and Gifts
Chapter 7 – Human Resources	
New	BP 7100 Commitment to Diversity
New	BP 7110 Delegation of Authority, Human Resources
New	BP 7160 Professional Development
New	BP 7110 Delegation of Authority, Human
New	BP 7350 Resignations
New	BP 7700 Whistleblower Protection
New	BP 7800 Work After Retirement
Rescind & Replace with Admin Procedure	BP 706 Ethical Conduct and Conflict of Interest, replaced by AP 7310 Nepotism



Rescind & Replace with Admin Procedure	BP 709 Personnel Records, replaced by AP 7145 Personnel Files
Shift to Ch 3: Institutional	
	BP 700 Equal Employment Opportunity
	BP 739 Drug and Alcohol-Free Workplace
	BP 742 Health and Safety

SOUTH COUNTY CENTER
3120 Crestline Drive
Waldport, Oregon 97394
541-563-4502

CENTRAL COUNTY CAMPUS
400 SE College Way
Newport, Oregon 97366
541-265-2283

NORTH COUNTY CENTER
3788 SE High School Drive
Lincoln City, Oregon 97367
541-994-4166