

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING**
Taking place after the Budget Hearing meeting
Wednesday, June 21, 2023
North County Center
3788 SE High School Dr.
Lincoln City, Oregon
Zoom Meeting ID: 991 5037 1073
<https://oregoncoast.zoom.us/j/99150371073>

Budget Hearing for FY 2023-2024 Budget

A. Call to Order & Roll Call

The Budget Hearing for FY 2023-2024 was called to order at 6:00pm. Vice Chair Rich Emery, Debbie Kilduff, Alison Nelson-Robertson, Nancy Osterlund, and Alison Baker were in attendance. Chris Chandler and Jeff Ouderkirk were excused.

B. Public Comment

No public comment.

C. Board Discussion

None.

D. Close of Hearing

There being no discussion, Emery closed the budget hearing at 6:02pm

Regular Business Meeting

A. Call to Order

a. Board roll call

Vice-Chair Rich Emery called the meeting to order at 6:02pm, relying upon the roll call taken at the budget hearing immediately preceding this meeting. The meeting was held in a hybrid format with attendees both in-person and virtual via Zoom.

b. Welcomes by President

President Ryslinge welcomed OCCC staff in attendance: Dave Price (VP of Engagement), Dr. Andres Oroz (VP of Student Affairs), Robin Gintner (VP of Administrative Services), Dan Lara (VP of Academic Affairs), Spencer Smith (Director of IT), Ben Kaufmann (Associate Dean of Student Affairs), Crystal Bowman (Director of Nursing & Allied Health), and Jeanette Campagna (Director of Advancement). Ryslinge also welcomed Marion Mann, now retired faculty and incoming Board member for Zone 6.

c. Recognition and Appreciation

President Ryslinge acknowledged the service of outgoing Board members Alison Baker (Zone 6) and Jeff Ouderkirk (Zone 3). Baker was thanked and presented with flowers. Ouderkirk will receive an award for his 37 years of service as a founding Board member and was recognized for his board service at Commencement as the 2023 Friend of the College award recipient.

Ryslinge then shared that a new board policy adopted this year enables the Board to award the title of President Emeritus to prior Presidents who meet certain criteria outlined in the Board Policy. In May 2023 the Board directed President Ryslinge to develop a resolution appointing former OCCC President Dr. Patrick O'Connor, as President Emeritus. Ryslinge declared O'Connor President Emeritus, read the proclamation aloud and presented him with a framed copy.

Refreshment Break

A brief refreshment break took place allowing attendees to congratulate Dr. O'Connor.

A. Resume Meeting

d. Approval of Business Meeting Minutes from May 17, 2023

Kilduff moved to approve the meeting minutes from March 15th. Nelson-Robertson seconded. All present voted in Favor. **Motion carries.**

d. Finalize agenda

Ryslinge noted a change to F.c. Approve Board Resolution No. 2023-06-03 to add "President Emeritus" to the Resolution title.

B. Communications

a. Written

No written communications received.

b. Public comment on agenda items (as received)

Marion Mann thanked Alison Baker for her service to the Board. Mann went on to share her appreciation of the opportunity to serve the College in a different manner after retirement from OCCC.

C. College Reports

a. President's Report

President Ryslinge shared highlights of happenings around the college since the last Board meeting. The President's Report is available online as a PDF for public record on the [Board of Education Meetings and Agendas](#) page.

1. Bond Measure Update

- Ryslinge announced the matching funds for OCCC's trades education facility are in the queue for the House & Senate Vote. The language for funding is stated in House Bill 5005.

2. Student Activities & Engagement

- On-the-spot Admissions events are taking place at various locations through August.
- June is Pride Month. Campus facilities are flying the Pride flag and the OCCC library is presenting themed displays.
- Aquarium Science students showed off their end-of-term projects.

3. College & Program Updates

- OCCC held the annual Celebrateus employee recognition event on June 9th. Educator of the Year is Kimberly Puttman. Five C-Star Awards were given to employees from each division of the College, and service pins were presented to employees for 5-year increments of service.

Retiring long-serving music faculty Marylee Scoville was also recognized and celebrated at the event.

- The anticipated total degrees and certificates awarded for 2022-23 Winter, Spring, and Summer is 85. Ryslinge shared a chart outlining the numbers for each type of certificate. Post-pandemic enrollment numbers are rising. New associate degrees and certificates have been added, including the first certificates awarded in welding.
- The SBDC Small Business Management Program had 12 graduates.
- The SBDC hosted Brews & Business workshop on June 20th and will host “Artificial Intelligence for Small Businesses” workshop on August 22nd.
- The Leadership Lincoln graduation took place on June 21st.
- OCCC staff and Waverly participated in the Waldport Beachcomber Days Parade on June 17th.

4. OCCC Media Highlights

- A monthly list is kept of news articles and media featuring OCCC. Current media highlights include On-the-Spot Admissions events, articles featuring OCCC Nursing graduates, and scholarship distributions.

5. The President announced that she will be utilizing accrued vacation leave time to take an 8-week trip and will be away from the college (September through mid-October). The Board will need to appoint an acting President during that time, and President Ryslinge will bring forward a recommendation at a future Board meeting.

b. Other Reports

No additional reports

D. Board Reports

a. Board Reports

Alison Nelson-Robertson attended the SBDC Graduation, reporting it was a wonderful event and thanked the SBDC for all their work in the program.

Ryslinge reminded the Board that agenda item D.a. “Board Reports” is an opportunity to make announcements or share their community engagement experiences that support the work of the college.

E. Board Policy Update Process

a. No new Board Policies reviewed this month

Board Policy Review will resume later this summer.

F. Information and Discussion Items

a. Consult and Confer Letter for the Lincoln City Proposed Nelscott Urban Renewal (Tax Increment Finance) Plan

Ryslinge introduced this proposal as a future discussion item for the Board. If requested, Ryslinge will invite someone to speak and provide more information about the proposed Urban Renewal District regarding tax implications to the College’s taxing district.

G. Action Items

a. Approve Budget Resolution No. 2023-06-01 – Adoption of 2023-24 Budget and Appropriations

Baker motioned to approve Resolution No. 2023-06-01. Kilduff seconded.

All those present voted in favor. **Motion Carries.**

b. Approve Budget Resolution No. 2023-06-02 – Impose and Categorize taxes for 2023-24

Kilduff motioned to approve Resolution No. 2023-06-02. Baker seconded.

All those present voted in favor. **Motion Carries.**

c. Approve Budget Resolution No. 2023-06-03 – President Emeritus

Nelson-Robertson moved to approve Resolution 2023-06-03. Kilduff seconded. All those present voted in favor. **Motion Carries.**

d. Approve Biennial Review and Update of Foundation and College Agreement, and Foundation By-Laws

Nelson-Robertson moved to approve the Biennial review and update of Foundation and College Agreement, and Foundation By-Laws. Kilduff seconded. All those present voted in favor. **Motion Carries.**

e. Approval of the 2023-24 Board meeting calendar

Ryslinge said after many queries to schedule a Board retreat, it was decided to hold the Board retreat in October or November. New Board Member onboarding for Marion Mann and Paul Schuytema is also TBA, as reflected on the calendar. Current Board members are welcome to attend the training.

G. Announcement of future meetings:

The next regularly scheduled meeting of the OCCC Board of Education will be held July 19, 2023, in-person at South County Center, 3120 Crestline Dr., Waldport, OR & via Zoom.

Ryslinge announced a focus on returning to in-person Board meetings with Zoom available for public viewing and to accommodate personal circumstances.

H. Adjournment

Emery adjourned the meeting at 6:54pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:

A handwritten signature in cursive script that reads "Birgitte Ryslinge". The signature is written in black ink and is positioned above a horizontal line.

Birgitte Ryslinge, PhD
Clerk of the Board