



OREGON COAST
COMMUNITY COLLEGE

BOARD OF EDUCATION

Chris Chandler, Chair
Richard Emery, Vice-Chair
Alison Baker
Debbie Kilduff
Alison Nelson-Robertson
Nancy Osterlund
Jeff Ouder Kirk

PRESIDENT

Dr. Birgitte Ryslinge

VISION

Shaping the Future through
Learning

MISSION

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

BOARD GOALS 2022-23

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new Technical Trades building in Newport).

2. Adopt, support, and advance the next College Strategic Plan (2023-2028) inclusive of 2023-2024 goals.

3. Continue the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

4. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2027.

OREGON COAST COMMUNITY COLLEGE

BOARD OF EDUCATION MEETING

Wednesday, July 19, 2023, 6:00pm

South County Center

3210 Crestline Dr.

Waldport, OR 97394

Public may attend virtually at Zoom Meeting ID: 926 9173 0823

<https://oregoncoast.zoom.us/j/92691730823>

A. Call to Order

- Board roll call
- Welcomes by President
- Swearing In: Paul Schuytema Zone 3, Nancy Osterlund Zone 4, Marion Mann Zone 6, and Debbie Kilduff Zone 7 by Amy Southwell, Lincoln County Clerk.
- Election of Chair and Vice-Chair (ORS 341-283)
- Approval of Business Meeting Minutes from June 21, 2023
- Finalize agenda

B. Communications

- Written
- Public comment on agenda items (as received)

C. College Reports

- President's Report
- Additional College Reports

D. Board Reports

- Foundation Liaison: Nancy Osterlund
- OCCA Liaison: Richard Emery
- Other Board Member Updates

E. Board Policy Update Process

- No new Board Policies reviewed this month

F. Information & Discussion Items

- Urban Renewal, Lincoln City Consult & Confer; Comments, if any, due 7/29/23
- Standing Annual Board Meeting Report and Focus Areas
- 2023-2024 OCCA and Foundation Representatives

G. Action Items:

- Consent Agenda of Annual Approvals 2023-2024, as detailed on page 4 of this agenda
- Affirmation/Reaffirmation of OCCC Board of Education Code of Ethics/Standards of Practice
- Appoint as Acting President (8/28-10/22/2023) Vice President of Student Affairs, Dr. Andres Oroz

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world. December 2021



H. Announcement of future meetings:

- The next regularly scheduled meeting of the OCCC Board of Education will be held September 20, 2023, in-person at Central County Campus, 400 SE College Way, Newport, OR. The public may attend virtually via Zoom.
- New Board Member Onboarding August 8th, 10am-12pm, President's Conference Room (current Board members welcome to attend).

I. Adjournment

* Denotes supporting documentation

+++++

Standing Informational Updates for Board of Education

1. Upcoming Events:

- On the Spot Admissions Event: August 14th, 4-6pm (Newport), August 16th 4-6pm (Lincoln City)
- President Ryslinge away from College, 8/28-10/22/2023, Dr. Oroz is Acting President
- College summer hours end week of Sept. 4th
- College closed Monday, Sept. 4th for the Labor Day Holiday
- OCCA Board Member Training: September 9th, Salem, OR
- Fall In-Service Days: September 11-14th
- Fall Term Begins: September 18th
- OCCA Conference November 1st-3rd, Sunriver Resort

2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)

- i. Airgas. \$71,726.11. Aluminum TIG welders for the Welding program. Paid through the Future Ready Oregon grant. Additional quotes attained from Fastenal & Industrial Welding.
- ii. Astound. \$39,955.08. Replacement phone system for all three college locations. Additional quotes obtained from Nextiva and Mitel/Pacific Office Automation

3. College Staff Changes (new hires or separation of college employees)

July 2023 New Hires

None

July 2023 Separations

Gena Burke – Career Ed/Snap Adviser (grand funded)
Blake Hagan – Human Resources Specialist (temporary)
Jozsef Devenyi – PT Faculty, Chemistry
Wendy Ludwig – Business Advisor
Marisol Martinez Garcia – ESOL/GED Instructional Aid (grand funded)
Christopher D. Wells – PT Faculty, Aquarium Science



4. Future Board Discussion

- | | |
|-------------------------------------|----------------------------|
| 1. Board Policy Review | 5. Deferred Maintenance |
| 2. Strategic Planning | 6. 5-Year Fiscal Outlook |
| 3. Funding Capital Construction | 7. New Program Development |
| 4. Tuition, Budget, Fiscal Planning | 8. Accreditation |

Oregon Coast Community College does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, marital status, or religion in its programs and activities. The following have been designated to handle inquiries regarding the non-discrimination policies: Joy Gutknecht, Director of Human Resources, 541-867-8515 joy.gutknecht@oregoncoast.edu. Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.

SOUTH COUNTY CENTER
3120 Crestline Drive
Waldport, Oregon 97394
541-563-4502

CENTRAL COUNTY CAMPUS
400 SE College Way
Newport, Oregon 97366
541-265-2283

NORTH COUNTY CENTER
3788 SE High School Drive
Lincoln City, Oregon 97367
541-994-4166



Annual Approvals 2023 – 2024

July 19, 2023

Consent Agenda

Summary:

At the July Board meeting each year, it is recommended that the College Board identify and/or authorize the following operational matters. Some are required by Oregon State Statute, and those statutes have been identified. The College administration recommends that the following items be approved for College operations for 2023-2024.

- A. Appoint the College President, Birgitte Ryslinge, as the Oregon Coast Community College's **District Clerk** [ORS 332.515].
- B. Appoint the College Chief Financial Officer, Robin Gintner as the **College Budget Officer** [ORS 294.331], under the direction of College President, Birgitte Ryslinge.
- C. Designate Miller Nash Graham & Dunn LLP and Macpherson, Gintner & Diaz, as the College's **legal counsel**.
- D. Designate Brown & Brown Northwest as the College's **Insurance Company of Record**.
- E. Designate all banking institutions and the county custodial officer as defined by ORS 294.004(2) located within the College District as **authorized custodians** of College funds. In addition, designate the state local government investment pool as authorized custodian of College funds.
- F. Appoint Birgitte Ryslinge (College President), Robin Gintner (Vice President of Administration), Andres Oroz (Vice President of Student Affairs) and Dan Lara (Vice President of Academic Affairs) as **authorized signatories** for College funds. In addition, authorize the use of one facsimile signature (Ryslinge) for College funds.
- G. Appoint Birgitte Ryslinge (College President) as **authorized signer** for the College grants and contracts.
- H. Designate the Board of Education as the college's **Local Public Contract Review Board** [ORS 279.055 (2)].
- I. Appoint Pauly, Roger and Co., P.C. as the College's **auditors**.
- J. Adopt the 2023-2024 **Calendar of Board Meetings**.
Note: Calendar of Board Meetings was previously approved at the 6/21/23 Board of Education meeting.
- K. Appoint _____ as the **OCCC Foundation Liaison**.
- L. Appoint _____ as the **OCCA Representative**.