

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Wednesday, July 19, 2023, 6:00pm
South County Center
3210 Crestline Dr.
Waldport, OR 97394**

Public may attend virtually at Zoom Meeting ID: 926 9173 0823
<https://oregoncoast.zoom.us/j/92691730823>

Regular Business Meeting

A. Call to Order

a. Board roll call

Chris Chandler called the meeting to order at 6:00pm. Board members in attendance: Chris Chandler, Rich Emery, Paul Schuytema, Debbie Kilduff, Marion Mann, Alison Nelson-Robertson, and Nancy Osterlund, all in-person. Audience members of public and staff attended in person or via Zoom.

b. Welcomes by President

President Ryslinge welcomed OCCC staff in attendance: Dave Price (VP of Engagement), Dr. Andres Oroz (VP of Student Affairs), Robin Gintner (VP of Administrative Services), Dan Lara (VP of Academic Affairs), Lori Templeman (Executive Assistant to the Board and President), Chris Rogers (Director of Facilities & Safety), and Jeanette Campagna (Director of Advancement). Ryslinge also welcomed Amy Southwell, Lincoln County Clerk.

c. Swearing In: Paul Schuytema Zone 3, Nancy Osterlund Zone 4, Marion Mann Zone 6, and Debbie Kilduff Zone 7 by Amy Southwell, Lincoln County Clerk.

Schuytema, Osterlund, Mann, and Kilduff were sworn in.

d. Election of Chair and Vice Chair (ORS 341-283)

Osterlund moved to elect Rich Emery as Chair and Debbie Kilduff as Vice Chair. Nelson-Robertson seconded. All voted in favor. **Motion carries.** The meeting continued with Emery as Chair.

e. Approval of Business Meeting Minutes from June 21, 2023

Emery asked for approval of the June 2023 budget hearing and business meeting minutes. Chandler moved to approve the minutes from June 2023. Nelson-Robertson seconded. All voted in Favor. **Motion carries.**

f. Finalize agenda

No changes to the agenda.

B. Communications

a. Written

No written communications received.

b. Public comment on agenda items (as received)

No public comment.

C. College Reports

a. President's Report

President Ryslinge shared highlights of happenings around the college since the past Board meeting. The President's Report is available online as a PDF for public record on the [Board of Education Meetings and Agendas](#) page.

1. 2023 Legislative Session

- Ryslinge reviewed the OCCA Board of Directors legislative priorities for the 2023 season.
- The outcomes included the passing of SB 523, authorizing community colleges to offer Bachelor of Science in nursing degrees.
- The Community College Support Fund (CCSF) increased to \$800 million.
- The \$8,110,000 State match was "re-instated" for the OCCC Center for Trades Education.

2. Student Activities & Engagement

- On-the-Spot Admissions events continue, August 14th and 16th.
- The Lincoln County Master Gardeners hosted a berry tasting event on June 28th at the Newport Campus.

3. Academic Affairs Update

- The Welding lab ventilation and an additional bay was installed at the Port of Toledo through funds from the Future Ready Oregon Pathways grant. This increases the number of welding stations (seats) from 12 to 18.
- A new Computer Numerical Control (CNC) plasma cutter was purchased for the Welding program & will be ready for use in the Fall 2023 term.
- The Oregon State Board of Nursing has approved for OCCC the expansion of seats in the RN program from 30 to 40 and the reinstatement of the LPN to RN pathway.
- Nursing Program enrollment includes 38 first year nursing students, and 18 LPNs joining the 22 second year nursing students for a potential graduating class of 40 nurses.
- Dr. Carla Schubiger was hired by OCCC as a new Aquarium Science Fulltime Faculty member.
- The OCCC Administrative Leadership Team Retreat took place at South Center on July 18th.

4. Engagement

- The OSU Master Gardeners and Yachats Community Garden leaders have begun construction of the community garden at Waldport South Center.
- Community organizations hosted at South Center were highlighted, including Waldport Chamber of Commerce, Economic Development Alliance of Lincoln County, and the SBDC.
- The updated OCCC Foundation Donor Wall was unveiled in Newport with a Reception on July 11th. Updates to North and South Center Donor Walls are beginning.
- OCCC's mascot Waverly made appearances at Lincoln City Parks & Recreation's Touch-a-Truck event and the Toledo Summer Festival Parade.
- The SBDC is now recruiting for the first-ever Restaurant Small Business Management program.

5. OCCC Media Highlights

- A monthly list is kept of news articles and media featuring OCCC. Current media highlights include OCCC Foundation Donor Wall Unveiling, SBDC Summer Lunch and Learn workshops, and a call for community education instructors.

D. Board Reports

a. Foundation Liaison: Nancy Osterlund

No updates.

b. OCCA Liaison: Richard Emery

Emery shared some thoughts about his 4 years as the OCCA Liaison. Working with OCCA was a rewarding and worthwhile experience. He enjoyed meeting people from other community colleges who were very dedicated and welcoming. The wonderful staff at OCCA have been very helpful and supportive. Emery thanked the Board for the opportunity to serve as OCCA Liaison.

c. Other Board Member Updates

No other updates.

E. Board Policy Update Process

No new Board Policies reviewed this month.

F. Information and Discussion Items

a. Urban Renewal, Lincoln City Consult & Confer; Comments, if any, due 7/29/23

Ryslinge stated that last month a consult & confer letter from Lincoln City was shared with the Board about the proposed Urban Renewal District. Lincoln City Urban Renewal must notify those within the impacted taxing districts, which includes OCCC. Ryslinge and Gintner have reviewed the fiscal impact for OCCC, and due to the Total Public Resources component of the CCSF formula, do not anticipate adverse impact to OCCC under current systems. If the Board would like President Ryslinge to provide a public comment, the deadline is July 29th. No action was requested.

b. Standing Annual Board Meeting Report and Focus Areas

Ryslinge is formatting a standing annual schedule of reports to bring before the Board. These are the reports that have happened in the past, but placed into an annual schedule format so both presenters and the Board can anticipate and prepare. Topics will cover compliance-related reports, bi-annual Academic Affairs updates, quarterly Foundation and OCCA reports, and updates following noteworthy events. The Board can also request information about a program, and the topic will be presented at a future meeting. Nelson-Robertson noted their appreciation for a yearlong schedule and thanked Ryslinge for providing opportunities for the Board to ask questions, express concerns, and request information.

c. 2023-2024 OCCA and Foundation Representatives

Chandler nominated Mann for Foundation Liaison and Kilduff for OCCA Liaison. Mann and Kilduff accepted the nominations. Nelson-Robertson seconded the nominations. All voted in favor. **Motion Carries.** Osterlund and Emery were thanked for their service.

G. Action Items

a. Consent Agenda of Annual Approvals 2023-2024, as detailed on page 4 of this agenda

The Board reviewed the Annual Approvals on the consent agenda.

Chandler moved to approve the Consent Agenda. Nelson-Robertson seconded. All voted in favor. **Motion carries.**

b. Affirmation/Reaffirmation of OCCC Board of Education Code of Ethics/Standards of Practice

The Board received a document outlining the OCCC Code of Ethics and Standards of Practice, as outlined in Board Policy 2715. Schuytema read the bullet points out loud. Each board member acknowledged the content and signed the document.

c. Appoint as Acting President (8/28-10/22/2023) Vice President of Student Affairs, Dr. Andres Oroz

The President reminded the Board that she will be utilizing accrued vacation leave time to take an 8-week trip and will be away from the college. Ryslinge made a recommendation to Appoint the Vice President of Student Affairs, Dr. Andres Oroz, as Acting President during her absence from August 28th to October 22nd. Chandler moved to appoint Dr. Oroz as acting President during those dates. Schuytema seconded. All voted in favor. **Motion carries.**

G. Announcement of future meetings:

- The next regularly scheduled meeting of the OCCC Board of Education will be held September 20, 2023, in-person at Central County Campus, 400 SE College Way, Newport, OR. The public may attend virtually via Zoom.
- New Board Member Onboarding August 8th, 10am-12pm, President's Conference Room (current Board members welcome to attend).

H. Adjournment

Emery adjourned the meeting at 6:51pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:



Birgitte Ryslinge, PhD
Clerk of the Board