



OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Wednesday, February 21, 2024, 6:45pm
LCSD Teaching and Learning Center, Room 100
1212 NE Fogarty St., Newport, OR 97365
Zoom Meeting ID: 928 4358 9245
<https://oregoncoast.zoom.us/j/92843589245>

BOARD OF EDUCATION

Richard Emery, Chair
Debbie Kilduff, Vice-Chair
Chris Chandler
Marion Mann
Alison Nelson-Robertson
Paul Schuytema
Bud Shoemake

PRESIDENT

Dr. Birgitte Ryslinge

VISION

Shaping the Future through
Learning

MISSION

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

BOARD GOALS 2023-24

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).
2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.
3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.
4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27

A. Call to Order

- a. Board roll call
- b. Welcomes by President
- c. Approval of Business Meeting and Executive Session Minutes from January 24, 2024
- d. Finalize agenda

B. Communications

- a. Written
- b. Public comment on agenda items (as received)

C. College Reports

- a. President's Report

D. Board Reports

- a. President Vacancy Committee Update
- b. Other Board Reports

E. Board Policy Update Process

- a. Action Item: Adopt all Chapter 3 Board Policy Changes (Updates, revisions, new policies) as summarized on page 3 of this agenda, and as detailed in January 24, 2024 Board Document Attachment E.b.

F. Information & Discussion Items

- a. Newport Building Roof, Next Steps

G. Action Items

- a. Direct President Vacancy Committee to develop "key qualifications of next President" as part of March Report
- b. Appoint Bud Shoemake and Paul Schuytema as Bond Liaisons for the Board

H. Announcement of future meetings:

The next regularly scheduled meetings of the OCCC Board of Education will be held

- March 20, 2024, at 6:00pm, North County Center, 3788 SE High School Dr. Lincoln City, OR 97367 and via Zoom
- February 28, 2024, at 6:00pm, Special Meeting – Central County Campus, 400 SE College Way, Newport, OR 97366 and via Zoom

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world.



I. Adjournment

* Denotes supporting documentation. Attachments are distributed to Board members with the agenda, otherwise they will be posted to the website as they become available.

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Standing Informational Updates for Board of Education

1. Upcoming Events:

- March 2nd, Pearls of Wisdom
- April 19th, All Oregon Academic Team Luncheon, Salem

2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)

No contracts reported as completed in this period 1/01/2024 to 1/31/2024.

3. College Staff Changes (new hires or movement of college employees)

New Hires

- Helen Beaman – PT Faculty, Psychology Instructor
- Casi Lamp – PT Faculty, Nursing Instructor
- Morgan Tarpey – PT Faculty, Health Instructor
- Patricia Walker – PT Faculty, Yoga Instructor
- Michael Walter – PT Faculty, Microbiology Instructor
- Amy Waters – PT Faculty, Nursing Instructor – MA
- Angie Keever – Human Resources Coordinator
- Christina Miller – Grants, Contracts and Payroll Coordinator

4. Future Board Discussion

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|-------------------------------------|----------------------------|
| 1. Board Policy Review | 5. Deferred Maintenance |
| 2. Strategic Planning | 6. 5-Year Fiscal Outlook |
| 3. Funding Capital Construction | 7. New Program Development |
| 4. Tuition, Budget, Fiscal Planning | 8. Accreditation |

Oregon Coast Community College does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, marital status, or religion in its programs and activities. The following have been designated to handle inquiries regarding the non-discrimination policies: Joy Gutknecht, Director of Human Resources, 541-867-8515 joy.gutknecht@oregoncoast.edu. Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.



Action Chapter 3 Board Policy Review

Summary of Policy Change Table Chapter 3 – General Institution

| Type of Revision | Legal | Board Policy |
|--|---|--|
| Moved from another chapter | | |
| No change to body of policy (includes reference change only) | | |
| Proposed change in content | LR | BP 3550 Drug Free Environment and Drug Prevention Program |
| New Policy | LA LA SUG AR | BP 3710 Securing of Copyright BP 3800 Personal Data Protection BP 3810 Claims Against Oregon Coast Community College BP 3900 Freedom of Expression Policy |
| Total BPs Reviewed: 5 | | |

Legal Key: LR = Legally Required LA = Legally Advised SUG = Suggested AR = Accreditation Related