



OREGON COAST
COMMUNITY COLLEGE

BOARD OF EDUCATION

Richard Emery, Chair
Debbie Kilduff, Vice-Chair
Chris Chandler
Marion Mann
Alison Nelson-Robertson
Paul Schuytema
Bud Shoemake

PRESIDENT

Dr. Birgitte Ryslinge

VISION

Shaping the Future through
Learning

MISSION

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

BOARD GOALS 2023-24

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).

2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.

4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Wednesday, April 17, 2024
Newport Central Center, Room 140
400 SE College Way, Newport, OR 97366
Zoom Meeting ID: 967 9095 3208
<https://oregoncoast.zoom.us/j/96790953208>

A. Call to Order

- a. Board roll call
- b. Welcomes by President
- c. Approval of Business Meeting Minutes from March 20, 2023
- d. Finalize agenda

B. Communications

- a. Written
- b. Public comment on agenda items (as received)

C. College Reports

- a. President’s Report & Roof Repair Update – President Ryslinge
- b. 2nd Quarter Financial Report – Robin Gintner, VP of Administrative Services
- c. Financial Aid Report – Carol Martin, Director of Financial Aid

D. Board Reports

- a. President Search Process Update - Rich Emery & President Ryslinge
- b. Foundation Report – Marion Mann, Foundation Liaison
- c. OCCA Report – Debbie Kilduff, OCCA Liaison
- d. Other Board Reports

E. Board Policy Update Process

- a. First Read: April Board Policy Review Packet
Chapter 3 – Revise BP 3430 & 3500, New BPs 3420, 3510, 3570
- b. Approve Chapter 3 Board Policies 3410 and 3540

F. Information & Discussion Items

- a. Updates to Board Calendar (May through September 2024)

G. Action Items

- a. Approve Tuition and Fees 2024-2025 Recommendation
- b. Approve Updates to Board Calendar (May through September 2024)

* Denotes supporting documentation. Attachments are distributed to Board members with the agenda, otherwise they will be posted to the website as they become available.

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo’n) and Alsea (Wusi’n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world.
December 2021



H. Announcement of future meetings:

The next regularly scheduled meetings of the OCCC Board of Education will be held

- May 15, 2024, Business Meeting and Budget Committee Meeting: Presentation of Budget at Newport Central Campus, Room 140, 400 SE College Way, Newport, OR & via Zoom.
- May 22, 2024, Business Meeting (and Budget Committee Meeting if needed) at Newport Central Campus, Room 140, 400 SE College Way, Newport, OR & via Zoom
- June 20, 2024, (Thursday), Business Meeting at North County Center, 3788 SE High School Dr., Lincoln City, OR, Room 108 & via Zoom
- June 26, 2024, Business Meeting (and Budget Adoption if needed) at Newport Central Campus, Room 140, 400 SE College Way, Newport, OR & via Zoom
- July 17, 2024, Business Meeting at South County Center, 3120 Crestline Dr. Waldport, OR and via Zoom

I. Adjournment

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Standing Informational Updates for Board of Education

1. Upcoming Events:

Board Participation Encouraged (Coordinate with EA)

- AOAT Luncheon, Chemeketa Community College Eola Event Center, Salem, April 19, 2023
- Nursing Pinning & Commencement June 14th

Informational: Events of Board Interest

- All College In-Service, April 19, 2023, College closed to public
- OCCC in Newport Loyalty Days Parade, Newport, OR May 4th, 12:00pm
- OCCC booth, Beach, Bike & Blues Festival, Waldport, OR, May 4th, 12:00-7:00pm
- Election OCCC Bond measure, May 21st
- Tentative start date, Newport Roof Repair, June 17th

2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)

There were no contracts or purchases in the period 3/1/24 to 3/31/24 that were subject to the requirements of Board Policy 6330, Purchasing.

3. College Staff Changes (new hires or movement of college employees)

New Employees

Michele Merhib - SBDC Advisor

Employment Separations

Mike Durham - Academic Affairs Office Coordinator

Angie Keever - Human Resources Coordinator



Action Chapter 3 Board Policy Review

Summary of Policy Change Table Chapter 3 – General Institution

Type of Revision	Legal	Board Policy
Moved from another chapter		
No change to body of policy (includes reference change only)	LR	BP 3540 Sexual and Other Assaults on Campus
Proposed change in content		
New Policy	LR	BP 3410 Nondiscrimination (Rescinds BP 301 & 302)
Total BPs Reviewed: 2		

Legal Key: **LR = Legally Required** **LA = Legally Advised** **SUG = Suggested** **AR = Accreditation Related**

Oregon Coast Community College does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, marital status, or religion in its programs and activities. The following have been designated to handle inquiries regarding the non-discrimination policies: Joy Gutknecht, Director of Human Resources, 541-867-8515 joy.gutknecht@oregoncoast.edu. Questions can also be mailed to their attention at 400 SE College Way, Newport, OR 97366.

SOUTH COUNTY CENTER
 3120 Crestline Drive
 Waldport, Oregon 97394
 541-563-4502

CENTRAL COUNTY CAMPUS
 400 SE College Way
 Newport, Oregon 97366
 541-265-2283

NORTH COUNTY CENTER
 3788 SE High School Drive
 Lincoln City, Oregon 97367
 541-994-4166