

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION
Special Meeting**

Wednesday, July 31, 2024

ZOOM ONLY: NO IN-PERSON MEETING

Meeting ID: 920 7519 6280

<https://oregoncoast.zoom.us/j/92075196280>

A. Call to Order as Return to Open Meeting

Chair Rich Emery announced the return to open meeting following the Executive Session held 7/25/24 pursuant to *ORS 2(a) to consider the employment of a public officer, employee, staff member or individual agent* and called the meeting to order at 5:31pm.

B. Board Roll Call

In attendance: Chair Rich Emery, Vice Chair Debbie Kilduff, Chris Chandler, Marion Mann, Alison Nelson-Robertson, Paul Schuytema, and Bud Shoemake.

C. Introduction: Kathleen Rodden-Nord, Search Consultant with Human Capital Enterprises

Emery welcomed Kathleen Rodden-Nord, a consultant from Human Capital Enterprises, to assist in the search for a new President.

D. Discussion and Action

a. Naming of Finalists for the Next President of Oregon Coast Community College

Emery announced there were seven initial Presidential candidates. Two withdrew and five went through the initial screening process. After reviewing the applications, Emery recommended three finalists: Joel Keebler, Brian Kelly, and Marshall Roache. Chandler motioned to select Joel Keebler, Brian Kelly, and Marshall Roach as the three finalists. Schuytema seconded. A vote was called. All voted in favor. **Motion carried.**

E. Finalist Activities Overview

a. Board Activities: Rodden-Nord

Rodden-Nord guided the Board through the next steps of the Presidential selection process, including Board participation in conducting telephone reference checks on the three finalists. Lori Templeman will survey who is available to do so, and they will receive directions on how to proceed. Rodden-Nord outlined the process for conducting reference checks for the three candidate finalists. She indicated that the number of checks would depend on the availability of Board members but suggested that four or five Board members would be sufficient. The checks would ideally be conducted one-on-one, with a template provided for contacting references

Rodden-Nord also outlined the schedule of events for [finalist activities](#). As the process proceeds, the Board will have a variety of inputs to consider, including information from the candidates, feedback from faculty, staff, and from students (depending upon their participation). Sessions to gather input from from broader community partners are also included. The Board will hold an executive session to interview finalists in person in the timeframe of August 26-27th. On August 28th, the Board will reconvene in executive session to review all input and decide on next steps, aiming to

identify the next President and potentially have a contract ready for approval in time for the September 11th Board meeting. (Exact timing will depend on how Board deliberations progress.)

b. College & Community Activities re Finalist Search

Joy Gutknecht, Director of Human Resources, outlined the activities and logistics for the upcoming Presidential search process from the perspective of college staff and community. The Timeline of Events, Inputs for Board Decision, and Role of College Staff and HR can be viewed [HERE](#). The candidates will participate in various activities including providing application materials, attending board interviews, providing references, writing samples, and community partner meetings.

Gutknecht described a participatory process with broad input from multiple stakeholder groups most central to the college mission. Chandler suggested also incorporating feedback from President Ryslinge about the candidates. Mann inquired about additional opportunities for board members to participate and get to know the candidates. Gutknecht affirmed Board engagement as central to the process and that the 2-day plan was designed with this in mind. Finalists have full schedules for the two days they will be on-site. Board direct engagement with finalists, as guided by our consultant, consists of the Board interview, reference checks, and the consideration of all input generated by the various stakeholder groups.

Ryslinge congratulated the finalists.

F. Adjournment

Emery adjourned the meeting at 6:07pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:



Birgitte Ryslinge, PhD
Clerk of the Board